

**JOINT EMPLOYMENT STABILITY SUBCOMMITTEE (JESS) MEETING**

February 18, 2016

100 Lesmill Road – OPSEU Office

**In Attendance**

<b>For the Union</b>	<b>For the Employer</b>	<b>Guests</b>	<b>Regrets</b>
Glenna Caldwell – Co-Chair Sandra Harper Johanne Bourgeois Roxanne Barnes Mickey Riccardi	Anne Dods – Co-Chair Laural Rueffer Steven Mackay Clelia Capotorto Dan Covello Chris Wright Alyssa Bryers		Mike Mously

<b>Date Tabled</b>	<b>Housekeeping</b>	<b>Referred to</b>	<b>Action</b>
	<p><b>Minutes of the Previous Meeting</b></p> <p>The Union provided a signed copy of the September 2014 minutes.</p>	N/A	N/A

Date Tabled	Standing Items	Referred to	Action
	<p><b>Corporate Transition Reports</b></p> <p>Employer has provided reports for the year to date.</p>	<p><b>Employer/Union</b></p>	<p>Contents of these reports will be reviewed by the parties at the May meeting.</p>
	<p><b>Interpretative Bulletins</b></p> <p>Union to raise specific interpretation questions with JESS.</p>	<p><b>Union</b></p>	<p>Union to forward request to CERC for access to Employer HR resources for OSP Managers.</p>

Date Tabled	Business Arising	Referred to	Action
<p><b>June 17, 2009</b></p>	<p><b>Appendix 40 Template Letters</b></p> <p>No updates provided.</p>	<p><b>N/A</b></p>	<p>The parties agree that this item be removed from the agenda and returned if required.</p>
<p><b>February 21, 2013</b></p>	<p><b>Terms of Reference (ToR)</b></p> <p>Parties discussed the Terms of Reference that had been referred back to JESS from CERC.</p>	<p><b>Employer</b></p>	<p>Employer to provide the Union with an updated draft ToR. Union to respond. Parties will obtain CERC endorsement and ToR to be signed at JESS.</p>
	<p><b>Lateral Transfers – FLS (Entitlement</b></p>		<p>Employer to email new resource documents to</p>

<b>Date Tabled</b>	<b>Business Arising</b>	<b>Referred to</b>	<b>Action</b>
<b>February 20, 2014</b>	<b>Resources)</b>  Union has initiated withdrawal of lateral transfer FLS policy grievance. Issue is now moot due to the new collective agreement language.	<b>Employer/Union</b>	Union to provide update.

<b>Date Tabled</b>	<b>New Business</b>	<b>Referred to</b>	<b>Action</b>
<b>September 18, 2014</b>	<b>Accessible Minutes</b>  Employer confirmed the accessible template is now being utilized. Copy of template to be sent to union.	<b>N/A</b>	Item to be removed from the agenda.
<b>February 18, 2016</b>	<b>Explanatory Notes</b>  Employer continues to draft explanatory notes.	<b>Employer</b>	Employer will share drafts with Union. Employer to begin drafting note on Mass Centralized Recruitment.
<b>February 18, 2016</b>	<b>Draft MOA – SNA/NOL</b>  Parties discussed wording of MOA.	<b>Employer</b>	Employer to consult with internal stakeholders and send revised draft to Union.
<b>February 18, 2016</b>	<b>Surplus Resources</b>  Union requested these in final format.	<b>Employer</b>	Employer to forward final updated surplus resources to Union.
<b>February 18, 2016</b>	<b>2016 Meeting Dates</b>		N/A

Date Tabled	New Business	Referred to	Action
	Next meeting is on March 17, 2016 at Queen's Park.	N/A	

**For the Union:** Original Signed by: Glenna Caldwell

Date: 2016.

**For the Employer:** Original signed by: Anne Dods

Date: February 22, 2016