

MEMORANDUM

TO: All Presidents with members in the Ministry of Tourism
All Stewards in the Ministry of Tourism

FROM: Ruth Hamilton, A/OPS Supervisor/Negotiator

DATE: October 1, 2010

**SUBJECT: Ministry of Tourism
ERC Minutes – September 29, 2010**

Attached, for your information, are the minutes of the above captioned meeting.

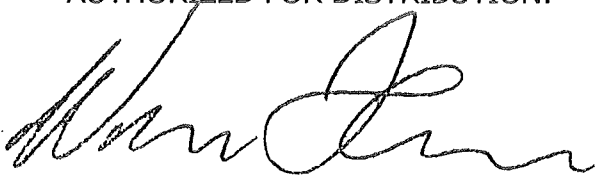
Please post or otherwise make them available to the members in your workplaces.

Also attached is a MERC referral form which should be used when referring unresolved local issues to the ministry level. The referral should be sent care of the Job Security Unit with all the supporting documentation, (e.g. minutes, correspondence, etc.), with any referrals.

PLEASE NOTE: THESE MINISTRY MINUTES WERE PREPARED BY THE EMPLOYER.

AUTHORIZED FOR DISTRIBUTION:

IN SOLIDARITY,



Warren (Smokey) Thomas
President

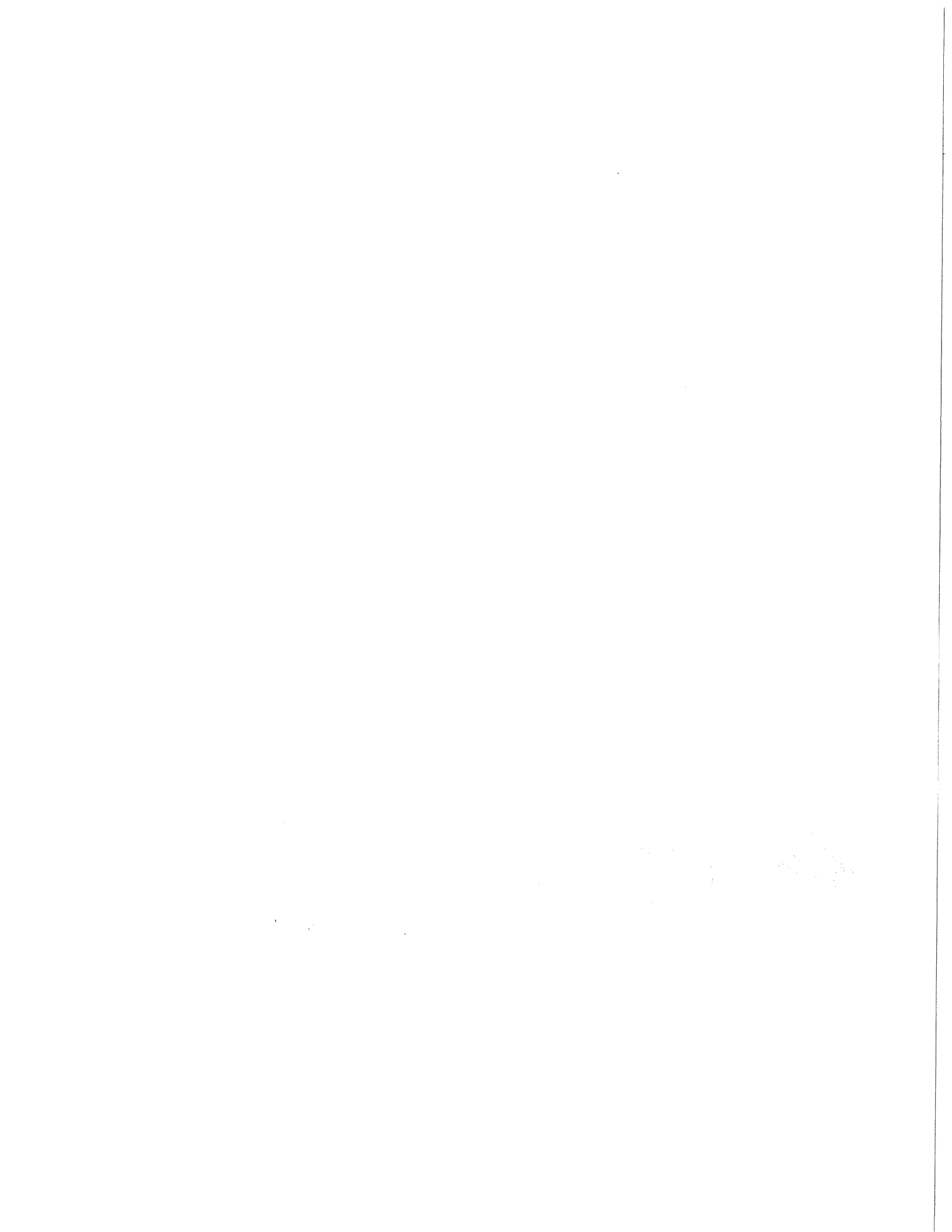


Ruth Hamilton
OPS Supervisor/Negotiator

/pb

att.

cc: MERC Chairs
Ministry ERC



MINISTRY OF TOURISM AND CULTURE (Tourism Portfolio)

MERC MEETING MINUTES

Date: Wednesday, September 29, 2010


Location: OTMPC
10 Dundas Street East, 9th Floor, Toronto

<p>FOR OPSEU: Rita Robinson, Co-Chair Bibiane Dumont</p> <p>Judith Marion (Job Security Officer, OPSEU)</p>	<p>FOR THE EMPLOYER: Suzanne Rubinstein, Co-Chair, Meeting Chair Joanne Bénard</p> <p>Jared Friesen, ER Advisor, MGS</p>
<p>Guests: Kenny Quan (Corporate Resources)</p>	

Recorder: Darcel Thompson

AGENDA ITEMS	DISCUSSION	ACTION REQUIRED
1. REVIEW OF PREVIOUS MINUTES	August 18, 2010, meeting minutes have been signed and posted.	
2. BUSINESS ARISING: (Updates)		
a) Terms of Reference	Item deferred until after OPSEU Divisionals taking place on November 5th and 6th, 2010.	Item deferred.
b) Seasonal Seniority List	2009 Seasonal Seniority lists provided to Union on August 18, 2010.	The list of Seasonal seniority hours for 2010 will be shared in early 2011.

AGENDA ITEMS	DISCUSSION	ACTION REQUIRED
c) Windsor/Tilbury OTICS	Tilbury Centre being staffed by Windsor-Huron staff whose positions were transferred per disclosure. Windsor-Huron remains operational with reduced hours at the moment. Windsor-Huron scheduled to close at the end of October 2010.	Management will provide update at next meeting.
d) Bainsville OTIC	Union inquired regarding staffing at Centre. Employer confirmed that Team Leader position has transferred to Bainsville and recruitment is proceeding for a full-time Travel Counsellor position. Union inquired about staff security provisions at the new Centre. Management highlighted the security provisions at the Bainsville location.	Item to be removed from agenda.
e) Payroll Modernization	New Payroll Modernization is place as September 6, 2010. No conversions issues for MTC.	Management to provide update at next meeting.
f) Article 20.8- List of Employees on Temp Assignment	Union confirmed that this matter is being discussed Centrally.	Item to be removed from agenda.
3. STANDING ITEMS		
a) Results Based Planning & Expenditure Management	Update provided. RbP 2010/11 books have been made available to staff across the ministry.	Management to provide an update at the next meeting.
b) Fixed-term (unclassified) Lists	Lists for this quarter are being produced.	Fixed-term staff lists for this quarter will be provided under separate cover by end of October 2010.
c) 2009 OPS Employee Survey Results	The Buddy Program has recently been launched. No further update.	Management to provide an update at the next meeting.
d) Organizational Effectiveness Review (OTMPC)	There is no update at this time.	Management to provide an update when available.

AGENDA ITEMS	DISCUSSION		ACTION REQUIRED		
e) Operational Review (Ontario Place)	New General Manager has been recently hired. There is further update at this time.		Management to provide an update when available.		
4. NEW BUSINESS					
a) Disclosure Update – (OTIC – Hill Island)	Management provided update relating to the Hill Island Ontario Travel Information Centre.		Item to be removed from the agenda.		
b) MTC Staff Day	MTC Staff Day took place Tuesday September 28, 2010. Staff engagement events are also organized on a local/program level throughout the year.		Item to be removed from the agenda.		
c) Amendments to the Occupational Health and Safety Act (Bill 168)	Union requested an update on Bill 168. Mandatory e-learning training is available and is to be completed by all staff by end of September 2010. Strategies are being developed for the WorkPlace Risk Assessments. Information on Bill 168 is available on MyOPS, HROntario Site, Employee Health, Safety and Wellness Portal.		Item will be a standing item on agenda.		
NEXT MEETING	To be confirmed following the OPSEU Divisional Meeting in November 2010.				
For the Employer	Date September 29, 2010	For the Union 	Date September 29, 2010		
