

MEMORANDUM

TO: All Presidents with members in the Ministry of Tourism
All Stewards in the Ministry of Tourism

FROM: Brian Gould, OPS Supervisor/Negotiator

DATE: 16 October 2007

**SUBJECT: Ministry of Tourism
ERC Minutes – September 20, 2007**

Attached, for your information, are the minutes of the above captioned meeting.

Please post or otherwise make them available to the members in your workplaces.

Also attached is a MERC referral form which should be used when referring unresolved local issues to the ministry level. The referral should be sent care of the Job Security Unit with all the supporting documentation, (e.g. minutes, correspondence, etc.), with any referrals.

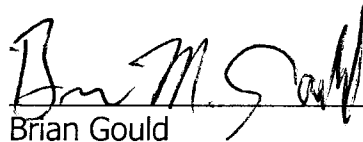
PLEASE NOTE: THESE MINISTRY MINUTES WERE PREPARED BY THE EMPLOYER.

AUTHORIZED FOR DISTRIBUTION:

IN SOLIDARITY,



Warren (Smokey) Thomas
President



Brian Gould
OPS Supervisor/Negotiator

/fs
att.

cc: MERC Chairs
Ministry ERC

**MINISTRY OF TOURISM
MERC MEETING MINUTES**

Date: Thursday September 20, 2007

Location: Chelsea Hotel, 33 Gerrard St. W., Room 343, Toronto

FOR OPSEU: Ervin King (Meeting Chair) Rita Robinson (Vice-Chair) Bibiane Dumont Judith Marion (OPSEU)	FOR THE EMPLOYER: Suzanne Rubinstein (Co-Chair) Joanne Bénard (Advisor)
Regrets:	Regrets: Shirley Phillips

Guests: Vahram Sedef
Recorder: Elizabeth Jeffrey

AGENDA ITEMS	DISCUSSION	ACTION REQUIRED
1. REVIEW OF PREVIOUS MINUTES	The August 23, 2007 meeting minutes have been signed and posted.	
2. BUSINESS ARISING: (Updates)		
a) Terms of Reference	A meeting will be held this afternoon, September 20, 2007 to finalize the terms of reference.	A separate meeting has been scheduled to finalize the terms of reference. When finalized, they will be circulated for appropriate signatures.
b) Cash Flow Policy - SLPC	This item was discussed at the Local Employee Relations Committee on August 21, 2007.	Item will be addressed once the LERC minutes have been finalized and distributed.
c) 2007 OPS Employee Survey Results	Management reported that the survey results have been posted on the Ministry website. Action plans will be the subject of discussion at a fall Senior Management meeting.	Management will provide further information regarding Ministry action plans as it becomes available.