

**MEMORANDUM**

**TO:** All Presidents with members in the Ministry of Community Safety & Correctional Services (Solicitor General)  
All Stewards in the Ministry of Community Safety & Correctional Services (Solicitor General)

**FROM:** Brian Gould, OPS Supervisor/Negotiator

**DATE:** April 25, 2008

**SUBJECT:** **Ministry of Community Safety & Correctional Services (Solicitor General)**  
**ERC Minutes – September 13, 2007**

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Attached, for your information, are the minutes of the above captioned meeting.

Please post or otherwise make them available to the members in your workplaces.

Please use the MERC referral form which should be used when referring unresolved local issues to the ministry level. The referral should be sent care of the Job Security Unit with all the supporting documentation, (e.g. minutes, correspondence, etc.).

**PLEASE NOTE: THESE MINISTRY MINUTES WERE PREPARED BY THE EMPLOYER.**

AUTHORIZED FOR DISTRIBUTION:

IN SOLIDARITY



Warren (Smokey) Thomas  
President



Brian Gould  
OPS Supervisor/Negotiator

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att.

cc: MERC Chairs  
Ministry ERC

**MINUTES**  
**Ministry of Community Safety & Correctional Services**  
**Community Safety MERC**  
**September 13, 2007**

**FOR THE MINISTRY:**

Dan Hefkey  
 Greg Gledhill (Recorder)

**FOR OPSEU:**

Eva Robinson  
 Eva Gulbinowicz  
 Sandra Harper  
 Mike Stewart (Guest)

AGENDA ITEM	ACTION
<b>MINUTES</b> The minutes from the June 21/07 meeting were agreed to with some minor changes.	
<b>BUSINESS ARISING</b>	
<u>Surplus &amp; VEO lists</u> The Employer indicated that 5 employees were declared surplus – 2 retired and 3 were directly assigned.	
<u>Major Initiatives</u> The Employer reported on the Employee Engagement initiative. OPS HR Transformation was deferred.	Employer to provide update at next meeting.
<u>Health &amp; Safety</u> The Employer reported they are in the process of gathering the information for the Community Safety side of the Ministry.	Employer to provide update at next meeting.
<u>Ontario Works</u> The Employer reported that there are no employees in this program.	
<u>Conversion List/Unclassified Employees:</u> The Union requested updated list.	Employer to provide update list
<u>Out of Country Hires</u> The Employer indicated that were none.	
<u>Interns</u> Union indicated that they received at CERC the number of Interns the Ministry received. Union requested the location and position of the Interns for the Ministry.	
<u>OFM CWW</u> The Employer indicated that the OFM would make a decision within 1 month	

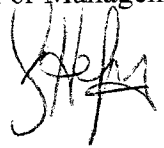
**MINUTES**  
**Ministry of Community Safety & Correctional Services**  
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**September 13, 2007**

<b>AGENDA ITEM</b>	<b>ACTION</b>
<u>OFM District/Regional Office</u> The Employer indicated that the employees will continue to work from their District offices	
<u>LERC Training</u> The Employer indicated that it agreed to a LERC at the PSIG	
<u>Job Rotation Project</u> The Union requested terms of reference for the project	
<b>BUSINESS BETWEEN MEETINGS</b>	
Feb 8/07 - Reporting relationship change at JTS	
Mar 7/07 -- EMO reorganization	
Mar 15/07 - Reporting relationship change at CFS	
Mar 27/07 - Reporting relationship change at CPS	
Apr 3/07 - Reporting relationship change at PDS	
Apr 4/07 - Reporting relationship change at JTS – EMO	
Apr 20/07 – Team Restructuring for Field Investigators, OFM	
May 3/07 – Restructuring at PISG	
June 5/07 – OFM Admin review	
June 12/07 – Update on new PSPD	
June 16/07 - Reporting relationship change at JTS	
<b>NEW BUSINESS</b>	
<u>Forensic IT Investigations</u> The Union inquired as to where there is a policy or a process.	
<u>Employee Files</u> The Union requested information regarding employee files.	
<u>PSAO Update</u> The Union inquired about the changes to the PSAO.	
<u>Employment and Return to Work Guidelines</u> The Union inquired if there will be training	

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<b>AGENDA ITEM</b>	<b>ACTION</b>
for managers and employees. The Employer indicated that there was training available on line	
<u>WIN Guidelines</u> The Union inquired as to where for managers and employees had been set up. The Employer indicated that the guidelines are on HR website	
<u>LERC Training Update</u> The Parties indicated that LERC training has been completed, that it went well and the LERCs are meeting.	
<b>NEXT MEETING</b>  December 13, 2007 1:00 p.m. 5757 Coopers Mississauga	

For Management

  
 Don McKay  
 EMO

For the Union

