

MEMORANDUM

TO: All Presidents with members in the Ministry of Municipal Affairs & Housing
All Stewards in the Ministry of Municipal Affairs & Housing

FROM: Ruth Hamilton, A/ OPS Supervisor

DATE: November 1, 2010

SUBJECT: **Ministry of Municipal Affairs & Housing
ERC Minutes – September 9, 2010**

Attached, for your information, are the minutes of the above captioned meeting.

Please post or otherwise make them available to the members in your workplaces.

Also attached is a MERC referral form which should be used when referring unresolved local issues to the ministry level. The referral should be sent care of the Job Security Unit with all the supporting documentation, (e.g. minutes, correspondence, etc.), with any referrals.

PLEASE NOTE: THESE MINISTRY MINUTES WERE PREPARED BY THE EMPLOYER.

AUTHORIZED FOR DISTRIBUTION:

IN SOLIDARITY,



Warren (Smokey) Thomas
President



Ruth Hamilton
A/ OPS Supervisor

/pb

att.

cc: MERC Chairs
Ministry ERC

**MINISTRY OF MUNICIPAL AFFAIRS & HOUSING
MERC MINUTES**

September 9, 2010 - Meeting # 02-10

777 Bay Street, Meeting Room 14B

In Attendance:

FOR THE UNION:

Kevin DesRosiers, Co-Chair
Roxanne Theriault, Vice-Chair
Gina Preece, Member
Stephen George, OPSEU Job Security Officer

FOR THE MINISTRY:

Diane Phillipson, Co-Chair
Susan Gillespie, Member
Edith Brethour, Resource

Regrets: Doug Hunt, Member

MINUTES: Edith Brethour

ITEM NO.	ISSUE	REFERRED TO	ACTION
	<p><i>Call to Order</i></p> <p>The meeting was called to order by the Union at 2:05 pm, with Kevin DesRosiers as Co-Chair.</p>		
	<p><u>MINUTES</u></p> <p>The minutes of the meeting on March 18, 2010 were adopted and posted on the Ministry's intranet website.</p>		
Standing Items			
87.0	<p><u>Fixed Term (Unclassified) Positions</u></p> <p>The Employer provided the July 30, 2010 report to the Union on September 3, 2010. The Union requested that the Employer include start dates on the report and the Employer agreed.</p>	Employer	Item remains on the agenda as a standing item.
95.0	<p><u>Article 1.4 – New Position(s)</u></p> <p>The Employer disclosed four (4) positions since the last MERC:</p>		Item remains on the agenda as a standing item.

ITEM NO.	ISSUE	REFERRED TO	ACTION
	Application Analyst (FO1) – LTB Customer Service Officer (OA10) – LTB Team Lead, Resources Planning (21AFA) - BMD The Union confirmed receipt of these job descriptions.		
108.0	<u>Seniority List</u> The Union confirmed receipt of the seniority list published June 30, 2010. No issues were raised.		Item remains on the agenda.
109.0	<u>Results Based Planning</u> Guest Speaker – Jim Cassimatis, Director, Controllershship & Financial Planning, MMAH Mr. Cassimatis was invited to speak to the committee on the 2011/12 RbP and the HST. RbP – he walked the committee through the process and provided an overview of MMAH's submission. HST – provided an overview of the changes affecting the OPS.		Item remains on the agenda as a standing item.
Business Arising from Last Meeting			
119.0	<u>Diversity Initiative</u> Guest Speaker – Ms. Nadine Mohammed, Business Consultant, MMAH Ms. Mohammed provided an overview of the ministry's diversity initiative. The union had several questions on people practices, mentorship program, youth outreach and the ministry's communications plan.		Remove this item from the agenda.
120.0	<u>Health & Safety</u> Guest Speaker – Mr. Mike Mackie, Health & Safety Consultant, MGS Mr. Mackie provided an overview of changes to the Ontario Health & Safety Act and the OPS Violence Prevention Policies and Programs. Guest Speaker – Ms. Dawna Lange, Manager CEMS, MMAH Ms. Lange provided an overview of the Violence Risk Assessments conducted in the ministry. The union commended the ministry of its detailed approach.		Remove this item from the agenda.
New Business			
121.0	<u>Real Time Minutes</u> The Union requested that the Employer consider implementing real time minutes in the interest of timeliness. The Employer will inform the Union of their position.	Employer	Item remains on the agenda.
Tabled Items			

ITEM NO.	ISSUE	REFERRED TO	ACTION
122.0	<p>Time of Meetings The Union requested that the meetings begin at 1:00 p.m. instead of the regular 2:00 P.M. The Employer agreed with this change.</p>		Remove item from the agenda.
123.0	<p>LTB Update The Union enquired about the recent announcement regarding LTB transferring to the Social Justice Cluster in the Ministry of the Attorney General. The Employer advised there is nothing to report at this time but will keep the Union informed as information becomes available.</p>		Remove this item from the agenda.
	<p>Next Meeting: November 25, 2010 OPSEU Office 31 Wellesley Street East Toronto, Ontario</p>		

For Management:

Diane Phillipson

Diane Phillipson, Co-Chair

Oct 6, 2010

Date

For the Union:

Kevin DesRosiers

Kevin DesRosiers, Co-Chair

Oct. 25, 2010

Date