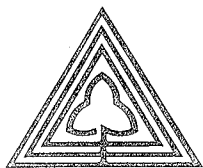


MEMORANDUM

OPSEU



SEFPO

Syndicat des Employé-e-s
de la Fonction Publique
de l'Ontario

TO: All Presidents with members in the Ministry of Municipal Affairs & Housing
All Stewards in the Ministry of Municipal Affairs & Housing

FROM: Terry Baxter, OPS Supervisor/Negotiator

DATE: May 11, 2006

SUBJECT: **Ministry of Municipal Affairs & Housing
ERC Minutes – March 2, 2006**

Attached, for your information, are the minutes of the above captioned meeting.

Please post or otherwise make them available to the members in your workplaces.

Also attached is a MERC referral form which should be used when referring unresolved local issues to the ministry level. The referral should be sent care of the Job Security Unit with all the supporting documentation, (e.g. minutes, correspondence, etc.), with any referrals.

PLEASE NOTE: THESE MINISTRY MINUTES WERE PREPARED BY THE EMPLOYER.

AUTHORIZED FOR DISTRIBUTION:

IN SOLIDARITY,

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Leah Casselman
President

/jm
att.

cc: MERC Chairs
Ministry ERC

Terry Baxter
OPS Supervisor/Negotiator

**MINISTRY OF MUNICIPAL AFFAIRS
MERC MEETING # 01-06
MINUTES March 2, 2006 MEETING
BOARDROOM 3A - 777 BAY STREET, TORONTO**

In Attendance:

FOR THE UNION:

Ron Marciniak (Co-Chair)
Kevin DesRosiers (Vice-Chair)
Roxanne Theriault (Member)
Stephen George (OPSEU Staff Rep)

Regrets:

MINUTES: Edith Brethour

FOR THE MINISTRY:

Barbara Ross (Member)
Carol Kiley (Member)
Edith Brethour (Resource)

Regrets:
Diane Phillipson (Co-Chair)

ITEM NO.	ISSUE	REFERRED TO	ACTION
	<p><i>Call to Order</i></p> <p>The meeting was called to order by Management. Barbara Ross acting as Employer Co-Chair.</p>		
	<p><u>MINUTES</u></p> <p>The minutes of the December 1st, 2005 meeting were adopted.</p>		
Standing Items:			
53.0	<p><u>E-Filing Initiative</u></p> <p>Management provided an update on E-Filing Initiatives in the following area:</p> <p><u>ORHT E-Filing Pilot</u></p> <p>Management provided a high-level overview of the pilot currently underway in the field to test the back-end of the protocols. It is expected that the pilot will last a couple more weeks. The stakeholders have been provided with an opportunity to review the protocols and comments are still expected. The implementation date is targeted for June/July 2006. The take-up rate is undetermined however, it is expected that the users will be individuals and not the larger landlord population. The Union enquired if any staff impacts would result from this initiative and the Management responded with "none at all".</p>		Item remains on agenda as an update item.

ITEM NO.	ISSUE	REFERRED TO	ACTION
87.0	<p><u>MMAH Organizational Review Update</u> Management advised that the survey results are being analysed and will be shared with MMAH's Management Executive Committee (MEC) next week. MERC and Corporate OPSEU will be provided with a copy a few weeks after MEC. The OPSEU Rep requested a copy of the employee survey and management agreed to provide.</p>		Item remains on agenda as an update item.
88.0	<p><u>Unclassified Positions</u> Management provided to the Union a list identifying the unclassified OPSEU staff currently working in the Ministry and a breakdown on the use of unclassified staff. They also explained that Management is using unclassified OPSEU staff appropriately; the majority are backfilling for employees who are on leave, i.e. maternity, sick. The Union raised issues around the administration of the process, the monitoring of the staff and the accuracy of the list.</p>		Union to advise if further information is required.
Business Arising from Last Meeting			
80.0	<p><u>Health & Safety Committees Composite</u> There was no update from the Union.</p>		Union to investigate the appointment of Health and Safety representatives. Item to remain on agenda.
81.0	<p><u>Eye Examinations – VDT</u> Management responded “off-line” and provided the Union with a detailed explanation.</p>		Remove from the agenda.
82.0	<p><u>Joint Labour/Management Training</u> The Union wants to ensure that the joint training will continue and has offered to share training material developed by COMSOC. The Union requested that Management schedule another meeting.</p>		Management to schedule the next meeting.
84.0	<p><u>MSD Guidelines for Overtime/Travel Time</u> The Union suggested that Article 14.4 (sleeping accommodation) should be included in the Overtime language. Management agreed to modify the guidelines to reflect Art. 14.4. The Union agreed with the Lieu Time language.</p>		Management to incorporate the Article in the guidelines and forward to the Union.
85.0	<p><u>MERC Terms of Reference</u> The Union's proposal to include caucus time in the TOR was considered by Management. It is Management's view that adding caucus time restricts flexibility for the Union, there is no reference in the TOR model outlined in the collective agreement and, with the use of technology there is less of a need for one-on-one caucus time. Management would rather leave caucus time silent and address issues as they arise. The TOR was left with the Union for final comment.</p>		Under review by the Union.

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Original signed by

for Caith Brethour

Barbara Ross, Co-Chair

Date: May 8, 2006

Original signed by

Ron Marciniak

Ron Marciniak, Co-Chair

Date: May 08/06