

**MEMORANDUM**

**TO:** All Presidents with members in the Ministry of Municipal Affairs & Housing  
All Stewards in the Ministry of Municipal Affairs & Housing

**FROM:** Brian Gould, OPS Supervisor/Negotiator

**DATE:** February 20, 2008

**SUBJECT:** **Ministry of Municipal Affairs & Housing  
ERC Minutes – September 5, 2007**

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Attached, for your information, are the minutes of the above captioned meeting.

Please post or otherwise make them available to the members in your workplaces.

Also attached is a MERC referral form which should be used when referring unresolved local issues to the ministry level. The referral should be sent care of the Job Security Unit with all the supporting documentation, (e.g. minutes, correspondence, etc.), with any referrals.

**PLEASE NOTE: THESE MINISTRY MINUTES WERE PREPARED BY THE EMPLOYER.**

AUTHORIZED FOR DISTRIBUTION:

IN SOLIDARITY,



Warren (Smokey) Thomas  
President



Brian Gould  
OPS Supervisor/Negotiator

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att.

cc: MERC Chairs  
Ministry ERC

**MINISTRY OF MUNICIPAL AFFAIRS  
MERC MEETING # 03-07  
MINUTES, September 5, 2007 MEETING  
BOARDROOM 3A - 777 BAY STREET, TORONTO**

**In Attendance:  
FOR THE UNION:**

Kevin DesRosiers (Co-Chair)  
Lorilee Riddell-Carpenter (Member)  
Stephen George (OPSEU Job Security Officer)

**FOR THE MINISTRY:**

Tony Scida (acting Co-Chair)  
Carol Kiley (Member)  
Larry Clay (Member)  
Edith Brethour (Resource)  
Tae Miyazaki (LR Intern)

Regrets: Diane Phillipson

MINUTES: Tae Miyazaki

ITEM NO	ISSUE	REFERRED TO
	<p><b><i>Call to Order</i></b></p> <p>The meeting was called to order by Management at 2:10 pm, with Tony Scida acting as Co-chair for Diane Phillipson.</p>	
	<p><b><u>MINUTES</u></b></p> <p>The minutes of the May 16, 2007 meeting were adopted.</p>	
<b>Standing Items</b>		
87.0	<p><b><u>Unclassified Position</u></b></p> <p>Management informed the Union that the report was forwarded on August 17<sup>th</sup>. Management stated that the number of unclassified employees had decreased from 56 to 48.</p>	
95.0	<p><b><u>Article 1.4</u></b></p> <p>Management advised that 3 job descriptions were forwarded to the Union electronically since</p>	

ITEM NO.	ISSUE	REFERRED TO	ACTION
	the last MERC. The Union confirmed they did receive the job descriptions.		item.
<b>Business Arising from Last Meeting</b>			
85.0	<u>MERC Terms of Reference</u> Management provided the union with a revised version of the TOR. The union requested that consideration be given to include caucus time for LERC's. Management will inform the union of their decision prior to the next MERC.		item to remain on the agenda.
101.0	<u>MERC Joint Communication</u> Management informed the Union that the MERC bios have been posted on the intranet. The Union advised that Lorilee Riddell-Carpenter replaces Roxanne Theriault as the MERC Vice-Chair for OPSEU. Management will modify the site to reflect this change. The Union would like to see the role of the MERC posted on the intranet site. Management will draft a statement and forward to the Union for comment.		item to be removed from the agenda.
104.0	<u>Joint MERC Training</u> The Union enquired when MGS will conduct the next joint training session. Management will confirm the dates with the Union. It is still the union's view that the training developed and delivered by MCSS is better than MGS.		item to remain on the agenda.
<b>New Business</b>			
107.0	<u>Public Service of Ontario Act (PSOA)</u> Management reviewed the recent changes to the PSOA. Along with the slide deck that was shared with the Union, management advised that there is an informative site on My OPS pertaining to the PSOA changes. The Union would like the PSOA to remain as a standing item.		item to remain on the agenda as a standing item.
108.0	<u>WDHP Training</u> Management informed the Union that, at the request of the Housing Division (HD), non-mandatory WDHP training was delivered by Shirley Fowler to the bargaining unit employees. The Union expressed surprise that the training was not mandatory. Their view is that it should be. Management advised that they were considering implementing mandatory WDHP training ministry-wide. The Union will be kept apprised if this moves forward.		Remove this item from the agenda.

ITEM NO.	ISSUE	REFERRED TO	ACTION
109.00	<u>Seniority List</u> The Union informed Management that there are errors in the July seniority list. Management advised that OSS created the report using WIN data which is typically out of date by a couple of months. Management will attempt to create a seniority list using the expertise in OEB for this report only. The Union will identify the errors and Management will speak with OSS.		Item to remain on the agenda.
<b>Tabled Items</b>			
110.00	<u>HR Transformation</u> The Union asked for an update on this item. Management informed the Union that there are no major updates. The Union asked how transformation this will affect MEHC. Management stated that the responsibilities and relationships will continue. The Union enquired about the completion date and management replied it is not certain but expected by March 2008. The Union would like to keep this as a standing item.		Item remains on the agenda as a standing item.
	<u>Next Meeting - November 14, 2007</u> 777 Bay St., 3 <sup>rd</sup> floor, Boardroom 3A, 2:00 p.m.		

For Management:

*Tony Scida*

Tony Scida, Acting Co-chair  
for Diane Phillipson

Oct 23rd 2007

Date

For the Union:

*Kevin DesRosiers*

Kevin DesRosiers, Co-Chair

Oct 15/07

Date