

**MEMORANDUM**

**TO:** All Presidents with members in the Ministry of Transportation  
All Stewards in the Ministry of Transportation

**FROM:** Ruth Hamilton, OPS Supervisor

**DATE:** September 12, 2011

**SUBJECT:** **Ministry of Transportation**  
**ERC Minutes – September 8, 2011**

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Attached, for your information, are the minutes of the above captioned meeting.

Please post or otherwise make them available to the members in your workplaces.

Also attached is a MERC referral form which should be used when referring unresolved local issues to the ministry level. The referral should be sent care of the Job Security Unit with all the supporting documentation, (e.g. minutes, correspondence, etc.), with any referrals.

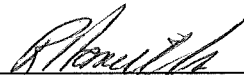
**PLEASE NOTE: THESE MINISTRY MINUTES WERE PREPARED BY THE EMPLOYER.**

AUTHORIZED FOR DISTRIBUTION:

IN SOLIDARITY,



Warren (Smokey) Thomas  
President



Ruth Hamilton  
OPS Supervisor

/sk

att.

cc: MERC Chairs  
Ministry ERC



**MTO Ministry Employee Relations Committee (MERC) Minutes**  
**September 8, 2011**  
**301 St. Paul St.**  
**ADM Boardroom, 6<sup>th</sup> Floor.**  
**St. Catharines**  
**9am-Noon**

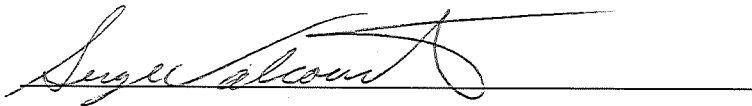
<b>In attendance (*chair of meeting)</b>			
<b>For the Union</b>	<b>For the Employer</b>	<b>Guests</b>	<b>Regrets</b>
S. Valcourt C. Blaney J. Marion E. Strachan B. McCullagh	R. Fleming G. Chaput A. Hogan* B. Scanlon		M. Goodale
<b>Agenda Item (year-month-agenda#)</b>	<b>Standing Items (as previously minuted)</b>		<b>Action (as previously minuted)</b>
97-01-02 Outsourcing/Disclosures	Disclosure summary provided. Ministry responded to a number of questions and concerns raised by OPSEU related to the disclosures.		Remain on agenda.
04-03-01 Road User Safety (RUS) Modernization	RFP for International Registration Plan and Oversize and Overweight Permits will be awarded. Impact on staff will not be determined until after the contract has been awarded.		Remain on agenda.
07-10-02 Employee Engagement Survey	Results shared with OPSEU. Ministry provided an overview of the results of the survey and the ministry's plan to focus on branch plans.		Remain on agenda.
07-12-01 Provincial Highway Management Update	No update.		Remain on agenda.

<p><b>06-03-07</b> <b>Downsview Site</b></p>	<p>There will be 1195 spots available as of November 1. There are currently 1508 registered for the parking spot lottery. Of the 1508 there are 51 carpools and 41 have requested accessible spots. Individuals on leave of absence are being contacted to inform them of the parking situation. Consultants are not eligible. OPSEU raised concerns regarding the minimum number required to qualify for a carpool. As well the issue of having to hand over car keys to the parking operator was raised. Lottery date is not known at this time. OPSEU requests to have a representative present at the lottery.</p>	<p>Remain on agenda.</p>
<p><b>10-04-05</b> <b>Results-Based Planning</b></p>	<p>No update.</p>	<p>Remain on agenda.</p>
<p><b>10-07-03</b> <b>Area Maintenance Contract Service Delivery</b></p>	<p>Update was provided and the ministry advised that successful vendors for the most recent contracts are Owen Sound (IMOS), Kenora (Transfield Services) and Huntsville (Carillion Canada Inc).</p>	<p>Remain on agenda.</p>
<p><b>2011-03-03</b> <b>RUS Telework</b></p>	<p>Implementation of pilot will be in late October or early November. A list of employees who are participating in telework arrangements will be provided to OPSEU once the individuals have been identified. Ministry will provide selection criteria to OPSEU.</p>	<p>Remain on agenda.</p>
<p><b>11-06-09</b> <b>MTO/MOL –Mastering Management for Enforcement Staff</b></p>	<p>12 employees from MTO and 12 employees from MOL have been selected for the program and training will begin in late September. OPSEU would like the names of OPSEU members who have been selected. Ministry will provide OPSEU with the names.</p>	<p>Remain on agenda.</p>

<b>11-06-09 Major Project Office Announcement</b>	Being set up in Downsview and currently finalizing organizational structure which will be provided to OPSEU at the next meeting. 407 expansion is the current project. One temporary OPSEU position is currently being filled through competition. A number of other OPSEU positions will be posted in the near future.	Remain on agenda.
<b>Agenda Item (year-month-agenda#)</b>	<b>New Item</b>	<b>Action</b>
<b>11-09-08 Regulator's Code of Practice</b>	Ministry brought the Regulator's Code of Practice to the attention of the MERC. The Code will be communicated to staff shortly and will subsequently be rolled out. E-training will be provided. There is no impact on staff.	Remain on agenda.
<b>11-09-08 Evacuation Plans/Recent Earthquake</b>	OPSEU raised concerns with regard to the procedures regarding earthquakes and evacuation of ministry buildings. Ministry will respond at the next meeting.	Remain on agenda.
<b>11-09-08 Reduction Targets</b>	OPSEU would like to know the number of vacancies that are being used to achieve the five percent reduction targets. Ministry will respond at the next meeting.	Remain on agenda.
<b>11-09-08 Program Reviews</b>	OPSEU would like to know what programs are under review, if there are any OPSEU members on the review committees and if there are, how they were selected for membership on the committee. Ministry will respond at the next meeting.	Remain on agenda.
<b>11-09-08 Further Reductions/layoffs</b>	OPSEU would like to know if any preliminary decisions have been made with respect to the additional 1500 OPS-wide staff reductions announced as part of the spring budget. Ministry has not made any preliminary decisions.	Remain on agenda as a standing item.

<b>11-09-08</b> <b>Article 1.8</b>	OPSEU question: Why are new positions being classified in other bargaining units? Ministry has no response.	Remove from agenda.
<b>11-09-08</b> Systems Officer 7s	OPSEU question: Is the ministry planning to establish and hire Systems Officer 7s? Ministry will respond at the next meeting.	Remain on agenda.
<b>11-09-08</b> <b>RUS Electronic Data Reports</b>	Update provided by ministry. OPSEU inquired about staff impacts. Further information regarding staff impacts will be determined by the take-up of police and collision reporting centres.	Remove from agenda.

Note: These minutes can be located on the CSD intranet and the OPSEU website. The next MERC meeting is December 1, 2011.



For the Union



For the Employer

2011 Sept 08

Date

September 8/2011

Date