

MEMORANDUM

TO: All Presidents with members in the Ministry of Northern Development,
Mines & Forestry

All Stewards in the Ministry of Northern Development & Mines

FROM: Ruth Hamilton, OPS Supervisor

DATE: October 28, 2011

SUBJECT: **Ministry of Northern Development, Mines & Forestry
ERC Minutes – October 6, 2011**

Attached, for your information, are the minutes of the above captioned meeting.

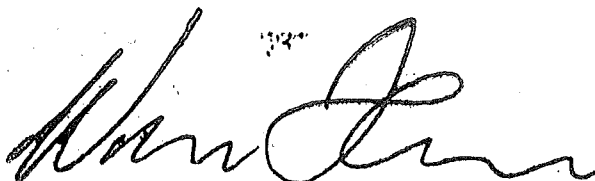
Please post or otherwise make them available to the members in your workplaces.

Also attached is a MERC referral form which should be used when referring unresolved local issues to the ministry level. The referral should be sent care of the Job Security Unit with all the supporting documentation, (e.g. minutes, correspondence, etc.), with any referrals.

PLEASE NOTE: THESE MINISTRY MINUTES WERE PREPARED BY THE EMPLOYER.

AUTHORIZED FOR DISTRIBUTION:

IN SOLIDARITY,



Warren (Smockey) Thomas
President



Ruth Hamilton
OPS Supervisor

/sk

att.

cc: MERC Chairs
Ministry ERC

MINISTRY OF NORTHERN DEVELOPMENT, MINES & FORESTRY

MERC MEETING MINUTES

Date: Thursday, October 6, 2011

Location: 159 Cedar St., 7th Floor, Sudbury

FOR OPSEU:	FOR THE EMPLOYER:
Merrila Clement John Berry Stephen George	Cleo Degagne Kyla Pinaud Ross Kelly t/c Vivienne Scott
Regrets:	
Recorder: Donna Filler	

AGENDA ITEM	ISSUE	ACTION REQUIRED
1. Adoption of Agenda	Union requested to add: Fixed Term List	
2. Business Arising From Previous Minutes	<p>Telework/Work at Home Arrangements:</p> <p>The Union stated they have received the final version of the document. Management has not received anything yet. The Union requested that it be posted once it is received. Management agreed that once documents are received they will be sent directly to managers and also will be posted on our intranet site.</p>	

3. Reduction Targets	The Union was looking for clarification on information received regarding the reduction target for this Ministry. Management replied that nothing has changed and there has been no surpassing in our Ministry in order to reach our 5% target.	
4. Employee Engagement Survey 2011	Management gave a presentation on the results.	
5. Programs Under Review	The Union asked if there are any programs under review beyond the disclosure received in a memo on Sept. 9/11. Management replied there are none.	
6. Temporary Agency Staff	Our Ministry generally does not use temporary agencies.	
7. Business Solutions Services Transformation	The Union stated that some of the job specs for IT positions that service our ministry are being changed. Management replied that we are not involved at all as they don't report to our Ministry.	
8. Other Business	Fixed Term List – The WIN reports have not yet been uploaded. The report should be ready by early next week. Reports will continue to be sent each quarter as agreed to.	
9. Next Meeting	To be determined.	

For the Union

Date

Merilla Clement
Merilla Clement *Oct 6 2011*

For the Employer

Date

Cleo Degagne
Cleo Degagne *Oct 6/11*