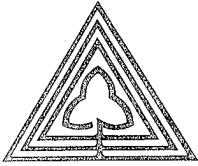


**MEMORANDUM**

**OPSEU**



**SEFPO**

Syndicat des Employé-e-s  
de la Fonction Publique  
de l'Ontario

**TO:** All Presidents with members in the Ministry of Health and Long-Term Care  
All Stewards in the Ministry of Health and Long-Term Care

**FROM:** Terry Baxter, OPS Supervisor/Negotiator

**DATE:** August 3, 2006

**SUBJECT:** **Ministry of Health and Long-Term Care  
ERC Minutes – April 7, 2006**

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Attached, for your information, are the minutes of the above captioned meeting.

Please post or otherwise make them available to the members in your workplaces.

Also attached is a MERC referral form which should be used when referring unresolved local issues to the ministry level. The referral should be sent care of the Job Security Unit with all the supporting documentation, (e.g. minutes, correspondence, etc.), with any referrals.

**PLEASE NOTE: THESE MINISTRY MINUTES WERE PREPARED BY THE EMPLOYER.**

AUTHORIZED FOR DISTRIBUTION:

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or  
1-800-663-1070

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Leah Casselman  
President

/jm  
att.

cc: MERC Chairs  
Ministry ERC

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Terry Baxter  
OPS Supervisor/Negotiator

**MINISTRY OF HEALTH and LONG-TERM CARE**  
**EMPLOYEE/EMPLOYER RELATIONS COMMITTEE (MERC)**  
**MEETING MINUTES**

Date: Wednesday April 7, 2006  
Location: Human Resources Board Room, 2<sup>nd</sup> Floor 5700 Yonge street  
For OPSEU: Carlyle Lochan, Patrick Fry-Smith, Emily Bartlett and Bill Playter  
For the Employer: Janis Bartley, Brenda McCauley, Nick Paul and Neil Campbell

NOTE: MERC meeting minutes are also available electronically at <http://intra.moh.gov.on.ca/>  
Click on "Human Resources" Intranet, on "For staff", and then on "Employer/Employee Relations"

**Business Arising and Standing Items**

**MERC General**

**1. Previous Minutes**

The parties signed the February 2006 minutes.

**Status: Joint update.**

**2. Operation of Local Employee Relations Committees (LERCs)**

Management provided an updated list of ministry LERCs. Additional information was provided by the union.

The benefit of post MERC teleconferences with LERC co-chairs was discussed.

**Status: Management to update.**

**3. Local Employee Relations Committee Training**

The co-chairs will discuss arrangements for joint training.

**Status: Joint update.**

**4. Joint Training for MERC members**

The co-chairs will discuss arrangements for joint training.

**Status: Joint update.**

## **5. Grievance Administration Project (GAP)**

The co-chairs will discuss arrangements for a ministry project.

**Status: Joint update.**

## **6. Lateral Transfer Process**

Specific cases have been resolved.

**Status: Remove from the agenda.**

## **7. Human Services Cluster I&IT Review**

The Human Services Cluster was split effective April 1, 2006. Infrastructure positions are being transferred to the Ministry of Government Services.

**Status: Management to update.**

## **8. Affect of the Creation of the Ministry of Health Promotion (MHP)**

There was no new information to report.

**Status: Remove from the agenda.**

## **9. Trillium Drug Benefit Plan**

The HR director is to meet with representatives of the OPSEU represented Trillium employee on April 11.

**Status: Joint update.**

## **10. Personal Security Checks**

There were no further updates.

**Status: Remove from the agenda.**

## **11. Workload Issues**

- a) Thunder Bay Regional Public Health Laboratory

The union continues to have concerns with workload.

**Status: Union to update**

b) Replacement of CACC employees in Windsor, Sudbury and Hamilton

**Status: There will be a further discussion within EHS.**

## **12. Position Descriptions**

Management provided a listing of new position descriptions.

**Status: Management to update.**

## **LABORATORIES**

### **13. Respiratory Protection Policy: Request for Personal information**

The information request form is being revised.

**Status: Management to update.**

### **14. Status of the Public Health Laboratories**

No decision has been made about the relationship of the Public Health Laboratories to a public health agency and no decision has been made about the status of any agency.

Location of the central laboratory is still under consideration.

OPSEU MERC representatives will meet with Dr. Basrur on May 25.

**Status: Management to update..**

## **HOSPITALS:**

### **15. Provincial Psychiatric Hospitals (PPH) – Update**

The Whitby transfer took place on March 26, 2006.

There is nothing to report on the status of Mental Health Centre Penetanguishene.

**Status: Remove from the agenda.**

### **16. Penetanguishene: Restructuring of the front office.**

Issues relating to the restructuring of the front office have been resolved through the problem solving efforts of both local OPSEU and management.

**Status: Remove from the agenda**

**17. Penetanguishene: Confidentiality oath**

The standard OPS confidentiality oath is to be reinstated with any other requirements addressed separately and with specific application.

**Status: Remove from the agenda.**

**18. Ergonomic questions from the CACC**

It was agreed that an independent assessment would be conducted.

**Status: Management to update.**

**19. WIN Hours of Operation**

Management provided an updated listing of the hours of operation. The HR Director will raise the union's concerns with the Ontario Shared Services Director, Human Resources Services Delivery.

**Status: Management to update.**

**New Issues**

**20. Pandemic planning**

It was agreed that the Director, Emergency Management Branch would be invited to the committee's June meeting.

**Status: Management to update.**

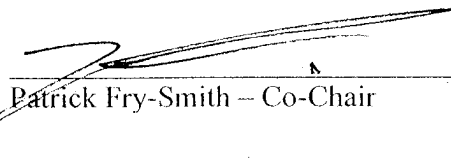
**21. Breaks at 81 Resources Road**

It was agreed that further efforts would be made locally to resolve the concerns.

**22. London CACC part-time employment**

This issue will be followed up with EHS management.

**Approved:**

  
Patrick Fry-Smith – Co-Chair

  
Janis Bartley – Co-Chair