

MEMORANDUM

TO: All Presidents with members in the Ministry of Health and Long-Term Care
All Stewards in the Ministry of Health and Long-Term Care

FROM: Brian Gould, OPS Supervisor/Negotiator

DATE: 11 April 2008

SUBJECT: **Ministry of Health and Long-Term Care
ERC Minutes – February 13, 2008**

Attached, for your information, are the minutes of the above captioned meeting.

Please post or otherwise make them available to the members in your workplaces.

Also attached is a MERC referral form which should be used when referring unresolved local issues to the ministry level. The referral should be sent care of the Job Security Unit with all the supporting documentation, (e.g. minutes, correspondence, etc.), with any referrals.

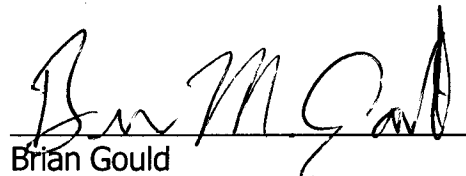
PLEASE NOTE: THESE MINISTRY MINUTES WERE PREPARED BY THE EMPLOYER.

AUTHORIZED FOR DISTRIBUTION:

IN SOLIDARITY,



Warren (Smokey) Thomas
President



Brian Gould
OPS Supervisor/Negotiator

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att.

cc: MERC Chairs
Ministry ERC

Ministry of Health and Long-Term Care
MERC Meeting Minutes
February 13, 2008

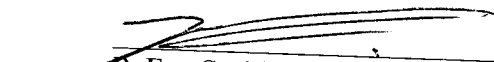
Management	Union
J. Bartley	P. Fry-Smith
H. Cooper	C. Lochan
G. Shaw	M. McDonald
N. Paul	D. Wiley
L. Mayerhofer	M. Simmons
K. Humphreys	
Guest: A. O'Neill	

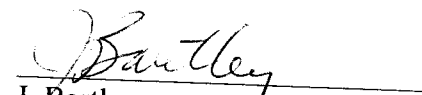
The meeting was called to order with OPSEU Co-Chairing. Management congratulated Patrick Fry-Smith on his new role on CERC.

Agenda Items	Discussion	Action Required	Follow Up
1. Previous Minutes December 5, 2007	Minutes were reviewed.	Sign and post on ministry website.	
2. Position Descriptions	OPSEU confirmed they had received 10 new position descriptions through the disclosure process.		
3. Operation of the Local Employee Relations Committees	Parties discussed the Hepburn LERC.	Hepburn LERC meeting to be scheduled.	Employer to follow up with LERC Management Co-chair.

Agenda Items	Discussion	Action Required	Follow Up
4. Grievance Administration Project	Management provided a draft of the terms of reference for the GAP pilot. The union recommended some revisions to the terms. Parties to proceed with approval process.	Parties to forward document for approval.	
5. Workload Issues a) London CACC b) New Issues	a) London CACC: Management had indicated that an additional person has been scheduled to the assist desk for London and overflow calls. b) New Issues: Backlog at RCB discussed and Employer provided update on RFP. Public Health Labs data entry volumes reviewed.	Item to remain on agenda for updates.	Union to follow up if issue had been resolved with the additional person at the CACC desk.
6. Establishment of Joint Health and Safety Committees a) OPSEU representation on JHSC	Management distributed a master list of Joint Health and Safety Committees and requested updates to be forwarded. Some committees are still in need of worker representatives. Parties discussed buildings with multi-ministries and suggested having committees share information/communication.	Management to contact representatives at multi-ministry locations to suggest joint efforts.	Union to continue soliciting for worker representatives.
7. CACC chairs	Management reported the Parties met with the Ergonomist. A sample chair is being tested and price quotes are being gathered. Management indicated that the roller mouse tested well.	Parties are hoping to have the item resolved by April MERC.	Management will review feedback from the sample chair.
8. Hiring Process at CACCs	The Union inquired about delays in Thunder Bay and Hamilton. Management responded and indicated that key dates will be incorporated into future timelines.	The union will monitor and provide feedback on process as needed.	

Agenda Items	Discussion	Action Required	Follow Up
9. ServiceOntario	Management indicated that a subcommittee transition meeting is planned for later this week where disclosure will be provided to the union.	Item to remain on the agenda.	
10. Quarterly Unclassified Employee List	The quarterly list of unclassified employees was provided to the union. Management also provided an unclassified seasonal employee list. Management reported that the numbers had gone down since September.	Item to remain on the agenda.	
11. August 2008 Meeting Date	The parties agreed to a meeting date of August 15, 2008	Item to be removed from the agenda.	
12. OPSEU Locals List	Parties confirmed receiving the listing of OPSEU Locals for RCB locations.	Item to be removed from the agenda.	
13. Drinking Water Results, Nov 2007	Management provided the November 2007 drinking water results and reviewed them.	Item to be removed from the agenda.	
14. Critical Incident Stress	Following the December presentation from TEMA, Management requested a copy of the research report; however it is not yet available. The Union requested this item remain on the agenda for updates.	Item to remain on the agenda for updates.	


P. Fry-Smith
OPSEU


J. Bartley
MOHLTC