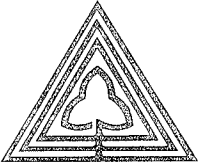


MEMORANDUM

OPSEU



SEFPO

Syndicat des Employé-e-s
de la Fonction Publique
de l'Ontario

TO: All Presidents with members in the Ministry of Health and Long-Term Care
All Stewards in the Ministry of Health and Long-Term Care

FROM: Terry Baxter, OPS Supervisor/Negotiator

DATE: December 7, 2006

SUBJECT: **Ministry of Health and Long-Term Care
ERC Minutes – October 4, 2006**

Attached, for your information, are the minutes of the above captioned meeting.

Please post or otherwise make them available to the members in your workplaces.

Also attached is a MERC referral form which should be used when referring unresolved local issues to the ministry level. The referral should be sent care of the Job Security Unit with all the supporting documentation, (e.g. minutes, correspondence, etc.), with any referrals.

PLEASE NOTE: THESE MINISTRY MINUTES WERE PREPARED BY THE EMPLOYER.

AUTHORIZED FOR DISTRIBUTION:

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Leah Casselman
President

/jm
att.

cc: MERC Chairs
Ministry ERC

Terry Baxter
OPS Supervisor/Negotiator

MINISTRY OF HEALTH and LONG-TERM CARE
EMPLOYEE/EMPLOYER RELATIONS COMMITTEE (MERC)
MEETING MINUTES

Date: October 4, 2006
Location: OPSEU Toronto Regional Office
For OPSEU: Carlyle Lochan, Patrick Fry-Smith, Emily Bartlett, Glenna Caldwell
For the Employer: Janis Bartley, Holly Cooper, Gloria Shaw (for Brenda McCauley), Nick Paul and Neil Campbell

NOTE: MERC meeting minutes are also available electronically at <http://intra.moh.gov.on.ca/>
Click on "Human Resources" Intranet, on "For staff", and then on "Employer/Employee Relations"

Business Arising and Standing Items

MERC General

1. Previous Minutes

The August 2006 minutes were signed.

Status: Joint update.

2. Operation of Local Employee Relations Committees (LERCs)

The new LERC at the Hepburn Building, Queen's Park met on October 3.

Options relating to joint training of LERC co-chairs were discussed.

Status: Joint update.

3. Grievance Administration Project (GAP)

Projects will be set up at Penetanguishene, ~~within~~ the Registration and Claims Branch and ~~within~~ the Emergency Health Services Branch. Details are being worked out.

Status: Joint update.

4. Pandemic planning

The Director, Emergency Management Branch, met with OPSEU representatives on September 18th to discuss pandemic planning.

The parties discussed the distinction between MOHLTC's role in provincial planning and MGS's role in planning for the public service. It was suggested that the Director of the MGS Emergency Management and Security Branch be invited to a future meeting.

Status: Management to update.

5. Breaks at 81 Resources Road

An operator has been found for the Resources Road canteen.

Status: Remove from the agenda.

6. EHS on-going issues

a) Concern about the chairs provided for the Ambulance Communication Operators

An Ergonomist has been selected and will be visiting the Hamilton Central Ambulance communication Centre.

b) Cleaning of uniforms

Dress pants continue to be dry cleaned but not the washable cargo pants. There will be further discussions between the branch and OPSEU

c) London policy relating to on-call availability

The policy is being reviewed. The Branch will communicate the results of the review to the co-chair.

Status: Management to update.

7. Workload Issues

No new issues were presented.

Status: Union to update

8. Position Descriptions

Management provided a listing of new position descriptions.

Status: Management to update.

New or Returning Issues

9. Internet and e-mail access for CACC employees

CACC employees are unable to look at jobmart for OPS employment opportunities. There is a concern that employees may be missing other communications sent to all OPS employees. The union is also concerned that CACC employees are unable to make use of tools such as Canada 411.

Management agreed to review these concerns and respond.

Status: Management to update.

10. Leave for local OPSEU President, Penetanguishene

OPSEU pays for the president to be off full time performing union business. The union is requesting that the president's entitlement under Article 23.9 to 4 hours paid leave every 2 weeks be transferred to her designee.

Status: Management to update.

11. Emergency evacuation Macdonald Block

It was suggested that the Director of the MGS Emergency Management and Security Branch be invited to a future meeting to discuss this and related topics

Status: Management to update.

12. Creation of a Joint Health and Safety Committee at Hepburn

The union asked that a Joint Health and Safety Committee be established for the Hepburn building

Status: Management to update.

13. Disclosure to local presidents

The union asked for a commitment to earlier disclosures to local union presidents

Status: Management to update.

14. Public Health Laboratories Staffing

The union is concerned that there are positions not being filled at the laboratories. Management explained that there are a number of competitions underway.

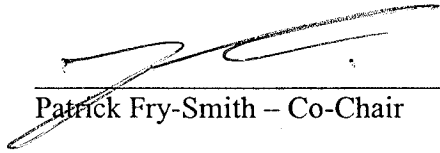
Status: Remove from the agenda.

15. Public Health Laboratories use of unclassified employees.

The union is concerned that management may be frustrating the entitlement of unclassified employees to be converted under Article 31A.15. It was agreed that the union and the branch will discuss these concerns.

Status: Joint update.

Approved:


Patrick Fry-Smith – Co-Chair


Janis Bartley – Co-Chair