

MEMORANDUM

TO: All Presidents with members in the Ministry of Government Services
All Stewards in the Ministry of Government Services

FROM: Ruth Hamilton, A/OPS Supervisor

DATE: November 23, 2010

SUBJECT: **Ministry of Government Services**
ERC Sub-Committee Minutes – January 27, 2010

Attached, for your information, are the minutes of the above captioned meeting.

Please post or otherwise make them available to the members in your workplaces.

Also attached is a MERC referral form which should be used when referring unresolved local issues to the ministry level. The referral should be sent care of the Job Security Unit with all the supporting documentation, (e.g. minutes, correspondence, etc.), with any referrals.

PLEASE NOTE: THESE MINISTRY MINUTES WERE PREPARED BY THE EMPLOYER.

AUTHORIZED FOR DISTRIBUTION:

IN SOLIDARITY,



Warren (Smokey) Thomas
President



Ruth Hamilton
A/OPS Supervisor

/pb

att.

cc: MERC Chairs
Ministry ERC

MERC Subcommittee Meeting

Meeting Date: January 27, 2010	
Management Members	Jennifer Laidlaw, Jackie Palmer, Erin Denike, Michelle Kalsbeek, Jane Lee, Ruth Henderson, Debbie Farr, Michele White (Resource)
OPSEU Member	Cheryl Rhodes, Cameron Walker, James Cushing, Jeannie Sheonarain
Absent:	Jessica Brethour, Sandra Snider
Guests:	Michelle Wynne

Table Date	Subject	Action	Lead	Follow up Date
Updates				
January 2010	Expression Of Interest Hotline	<ul style="list-style-type: none"> • Management provided update and information on the use of an Expression of Interest in Contact Centre Services. Management clarified that the work is not moving from Kingston, it is just additional work and that the Expression of Interest is only for 5.5 months. Management stated that there will be a proper posting and filling as an OAG 12. • Union raises concerns with the lack of disclosure on the use of the Expression of Interest's. • Strategic Business Unit to provide confirmation of the position classification to union as well as any further information on how this 	Strategic Business Unit	

		Expression Of Interest was utilized - Strategic Business Unit to follow up		
November 3, 2009	Safety Footwear Policy in Office of the Registrar General	<ul style="list-style-type: none"> • Waiting on recommendations from Ministry of Labour and any discussion will be deferred until both parties receive recommendations. Both parties commit to follow up on this issue on their end. 	N/A	N/A
November 3, 2009	Classification Issues	<ul style="list-style-type: none"> ▪ Union requested this item be deferred until next meeting. 	Union	
November 3, 2009	Hiring of on-call Staff	<ul style="list-style-type: none"> • Union requested this item be deferred for three months to further monitor situation. 	Union	
November 3, 2009	Local Employee Relations Committee Health and Safety Committees for Service Ontario	<ul style="list-style-type: none"> ▪ Union to send update from Louise regarding Local Employee Relations Committee's to all committee members ▪ Union raises concerns with current centralized Local Employee Relations Committee training from (Centre for Employee Relations) not being readily available and substantive. ▪ In an effort to ensure the committees are efficient and self-sustaining, union is recommending Local Employee Relations Committee training. ▪ Management will look at past Local Employee Relations Committee training and how it differs from current centralized Centre for Employee Relations Local Employee Relations Committee training. 	Union	
November 18, 2009	Vacation Guidelines	<ul style="list-style-type: none"> ▪ Michelle Wynne explained vacation policy for contact centre and confirmed this policy has not recently changed. 	Jane/Michelle Wynne	
January 13, 2010	Attendance Support Program/Ministry	<ul style="list-style-type: none"> ▪ Union agreed to provide more specific examples at the next meeting so 	Union	

	Threshold	<p>management can address on a go-forward basis</p> <ul style="list-style-type: none"> Management commits to developing a communication to go to managers regarding the Attendance Support Program policy and management discretion with to the period of time for incidents of absence. 		
--	-----------	---	--	--

Union Sign off: *Rhodes*

Strategic Business Unit Sign off: *Joseph D. [Signature]*

Date: _____

Date: Mar 31/10