

MEMORANDUM

TO: All Presidents with members in the Ministry of Government Services, Service Ontario
All Stewards in the Ministry of Government Services, Service Ontario

FROM: Ruth Hamilton, A/OPS Supervisor

DATE: December 2, 2011

**SUBJECT: Ministry of Government Services, Service Ontario
ERC Minutes – March 31, 2011**

Attached, for your information, are the minutes of the above captioned meeting.

Please post or otherwise make them available to the members in your workplaces.

Also attached is a MERC referral form which should be used when referring unresolved local issues to the ministry level. The referral should be sent care of the Job Security Unit with all the supporting documentation, (e.g. minutes, correspondence, etc.), with any referrals.


PLEASE NOTE: THESE MINISTRY MINUTES WERE PREPARED BY THE EMPLOYER.

AUTHORIZED FOR DISTRIBUTION:

IN SOLIDARITY,



Warren (Smokey) Thomas
President



Ruth Hamilton
A/OPS Supervisor

/dd

att.

cc: MERC Chairs
Ministry ERC



MERC Service Ontario Subcommittee Meeting

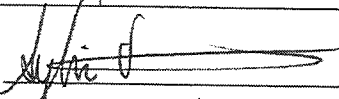
Meeting Date: March 31, 2011 1:30 – 3:00 pm	
Management Members	Debbie Farr, Jane Lee, Ruth Henderson, Jacques L'abbe, Erin Sarantis, Jessica Brethour
OPSEU Member	James Cushing, Cameron Walker, Debbie Ponte, James Kendall, Sylvie Valcourt, Lynda Ferguson
Absent:	
Guests:	

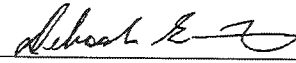
Table Date	Subject	Discussion	Action	Follow up Date
New Items				
March 31, 2011	Summer Students	<ul style="list-style-type: none"> • OPSEU brings forward suggestion to have consistent job specs for students & determine what their access limits should be • Management agrees, students should not mirror all functions/tasks of FTE – duties can include opening mail, shadowing staff, etc. • Both parties agree students should not be using an employee's log on • OPSEU provides heads up that this could lead to potential policy grievance in future if access limitations and consistencies are not established – students should not replace a post 	Jane will follow up regarding summer student responsibilities	

March 31, 2011	Administrative	<ul style="list-style-type: none"> • Management will look to provide OPSEU with the big picture – an integrated plan that captures major initiatives • Set up a meeting with DM Stark and MERC team • Currently there is no funding available for the meeting – OPSEU proposes 4 funded by OPSEU and another four funded by the Employer 	James and Jessica will discuss offline – James to share proposal	
Follow Up Items				
February 24, 2011	MAG Work / Small Claims being performed at Service Ontario	<ul style="list-style-type: none"> • to be removed from agenda 		
February 24, 2011	Consumer Friendly Hours	<ul style="list-style-type: none"> • Management will not move forward with disclosures until there is a better understanding of the overall impact of the budget announcement • Potentially impacts end of May date for FFH implementation • OPSEU agrees, timelines will push back implementation date – concerns may come forward from the membership at convention next week 		
January 27, 2011	Staff working alone	<ul style="list-style-type: none"> • Deferred to FFH Discussion 		

		<p>terms of potential schedules</p> <ul style="list-style-type: none"> Once FFH is finalized, management will bring forward the capacity plan for discussion 		
January 27, 2011	LRO	<ul style="list-style-type: none"> OPSEU requesting information on conversion status on non-converted records across the province – once this info is converted into land titles there is a potential to close LROs from OPSEU perception based on legislation/directives 	Management will take this back	
January 27, 2011	Service Canada	<ul style="list-style-type: none"> MOU shared prior to this meeting – OPSEU had no further questions 	Remove from the agenda	
June, 2010	Ad hoc staff merit - reports on number of hours by person and location	<ul style="list-style-type: none"> ad-hoc merits processed back to April 1, 2010 OPSEU is proceeding with the policy grievance 	Remove from the agenda	
Standing Items				
January 27, 2011	LERCs & RERCs	<ul style="list-style-type: none"> OPSEU and Management have expressed difficulty in getting the required information OPSEU will be following up with their members at the convention next week 	OPSEU will provide an update at the next meeting regarding communication planned for convention	

March 31, 2011	Hamilton	<ul style="list-style-type: none"> • Management explains there was one fulltime vacancy – it was replaced with one net new RPT at 20 hours a week, and gave the existing 3 RPTs additional hours at the RPT staff's request • OPSEU – concern is that there is a letter of acknowledgement, without notice to OPSEU 		
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Union Sign off: 
Date: June 3/11

Management Sign off: 
Date: August 25, 2011