

MEMORANDUM

TO: All Presidents with members in the Ministry of Government and
Consumer Services

All Stewards in the Ministry of Government and Consumer Services

FROM: Brian Gould, OPS Supervisor/Negotiator

DATE: February 29, 2008

SUBJECT: **Ministry of Government and Consumer Services
ERC Minutes – December 13, 2007**

Attached, for your information, are the minutes of the above captioned meeting.

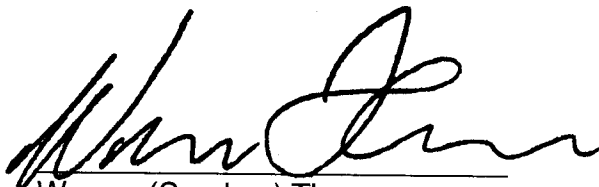
Please post or otherwise make them available to the members in your workplaces.

Please use the MERC referral form which should be used when referring unresolved local issues to the ministry level. The referral should be sent care of the Job Security Unit with all the supporting documentation, (e.g. minutes, correspondence, etc.).

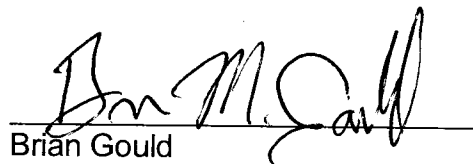
PLEASE NOTE: THESE MINISTRY MINUTES WERE PREPARED BY THE EMPLOYER.

AUTHORIZED FOR DISTRIBUTION:

IN SOLIDARITY



Warren (Smokey) Thomas
President



Brian Gould
OPS Supervisor/Negotiator

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att.

cc: MERC Chairs
Ministry ERC

Ministry of Government and Consumer Services
MINISTRY EMPLOYEE RELATIONS COMMITTEE
 DECEMBER 13, 2007

PRESENT:

Management

Corbin Kerr
 Jane Lee
 David Slater
 Kelly McAslan
 Kierstyn Ellis

Union (OPSEU) (CHAIR)

Cheryl Rhodes
 James Cushing
 Sandra Snider
 Spencer Mitchell

SUPPORT:

GUESTS:

Ann MacDonald
 Brenda Begin
 Andrea McGowan
 Thomas Burns

Observers:

Lauren Canzius
 Alex Bertollo

ITEM	DISCUSSION	ACTION
<p>Guest Speaker: Ann MacDonald</p>	<p>Ann gave presentation on process Employee Programs and Services follow when matching surplus employees to vacancies.</p>	<p>Employer will share with OPSEU when the annual review of the Emergency Plan is being done (currently done mid-November). Employer will investigate opportunities to share plans further at the local level.</p>
<p>Guest Speaker: Brenda Begin</p>	<p>Brenda gave an overview of the purpose and development of Emergency Management and Continuation of Operations Plans.</p>	
<p><u>Standing Items</u></p>	<p>KCPC and I&IT Update</p> <p>Of the 30 KCPC employees, 8 have moved to permanent positions or exited OPS, 22 are on temporary assignment. Management and Union want to recognize and thank Juanita Yarascavitch from the Human Resources Branch for the excellent job with tracking and communication.</p>	
	<p>Alignment of services has been underway. Reviewing positions throughout this process to see if positions are reporting to appropriate division.</p>	

<p>Health and Wellness Update- Andrea McGowan</p>	<p>Andrea gave an update on drinking water testing results and the flu clinics. New drinking water testing results list now indicates all buildings that were tested. 5 Toronto flu clinics were held in November at McDonald Block.</p>	
<p>Service Ontario Update</p>	<p>ServiceOntario is continuing to work with MTO to properly place positions within MTO Business Services Branch and Operational Services Branch. Will provide information as decisions are made.</p> <p>ServiceOntario and MOHLTC are working together to identify health-related services that support the government's vision of one-window access to services. Will provide information as decisions are made.</p> <p>Career-pathing- Intent of program is to assist staff with career planning and development. Will provide staff with information on different career paths within ServiceOntario. Three career paths: Field Operations. Production Services and Business Support. Field Operations will be the first roll out. A focus group will be conducted in January.</p> <p>Classification- Human Resources did a review of the Customer Service Agent, Client Service Advisor, Client Service Advisor (on call) and Registration Services Representative. The employer deemed all positions to be properly classified.</p> <p>Spending pause in ServiceOntario. Branches are revisiting some initiatives.</p> <p>Compressed workweek in driver vehicle licensing branch in Kingston will be implemented. Other locations will be reviewed to see if operationally feasible.</p>	<p>Employer committed to provide the scoring of these positions.</p> <p>Employer will provide job descriptions for Driver and Vehicle Licensing.</p>
<p>Electronic Land Registration Update</p>	<p>Was provided to OPSEU. It was agreed that we would remove this from standing items and update as necessary.</p>	
<p>JHSC List</p>	<p>Was provided to OPSEU.</p>	
<p>Disclosure Notifications</p>	<p>Was provided to OPSEU.</p>	

LERC Update

List was provided to OPSEU. Guelph LERC attended training on November 27, 2007. Overall feedback was positive. Once new OPSEU co-chair is named, LERC will move ahead with an initial planning meeting. ORG in Thunder Bay and St. Catharines will require training. Positives and negatives about the centrally run training were discussed.

Employer to send upcoming training dates to Management and Union co-chairs. Employer to continue to track which groups have been trained.

OPSEU is updating OPSEU LERC members and will try to have full updated list by next MERC meeting.

Update on Ontario Shared Services

On October 1, 2007, two separate local compressed workweek agreements were put in place on a pilot basis for the next 6 months in North Bay. Expenditure Management Branch has a 75% opt in participation rate while Payroll Operations Branch staff have a 96% participation rate. Staff and managers will be canvassed to ensure objectives and expectations of pilot are being met. This will be rolled into a report that will be delivered to OSS Executive Management. A copy of this report will be shared with OPSEU.

HR practices plan is going to be implemented to ensure consistency.

Focus groups discuss results of employee engagement survey. Results were discussed with management who are working to address concerns.

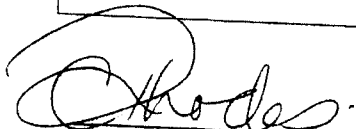
Payroll - upgrade of HR systems to ensure meet business requirements and ensure consistency.

Restructuring of IFIS division and Financial Transactional Services Division into Enterprise Financial Services Division.

Update on HR Transformation

Mapping is being finalized for enterprise centres of excellence and recruitment centre. Job descriptions are being written and evaluated. Business process mapping is also occurring.

<p>MGS Business Arising</p> <p>OPS Diversity Strategic Plan</p> <p>Meeting Schedule for 2008</p>	<p>Corporate framework is being developed.</p> <p>February 21 May 22 September 11 November 27</p>	<p>Employer has committed to providing diversity corporate framework.</p>
<p>New Business</p> <p>a. n/a</p>		
<p>Next Meeting</p>	<p>February 21</p>	


 Union Co-Chair


 Management Co-Chair