

**For the President's
Signature/Approval** *✍*

Name of document: MOF Minutes

Date of document: May 17, 07

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Vetted by (Administrator/Supervisor): JMG

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(Executive Assistant to the President)

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MEMORANDUM

TO: All Presidents with members in the Ministry of Finance
All Stewards in the Ministry of Finance

FROM: Brian Gould, OPS Supervisor/Negotiator

DATE: 17 May 2007

SUBJECT: **Ministry of Finance**
ERC Minutes – May 16, 2007


Attached, for your information, are the minutes of the above captioned meeting.

Please post or otherwise make them available to the members in your workplaces.

Also attached is a MERC referral form which should be used when referring unresolved local issues to the ministry level. The referral should be sent care of the Job Security Unit with all the supporting documentation, (e.g. minutes, correspondence, etc.), with any referrals.

AUTHORIZED FOR DISTRIBUTION:

IN SOLIDARITY,


Warren (Smokey) Thomas
President


Brian Gould
OPS Supervisor/Negotiator

/rw
att.

cc: MERC Chairs
Ministry ERC

MINISTRY OF FINANCE & ONTARIO PUBLIC SERVICE EMPLOYEES' UNION

MINISTRY EMPLOYEE RELATIONS COMMITTEE MEETING

33 KING STREET WEST, OSHAWA

May 16, 2007

For the Ministry

Mark Grimsditch (Co-chair)
Diane Painter
Peter Deschamps

For the Union

Kathleen Demareski (Co-Chair)
Leo Herskovits
Maurice Gabay
Glenna Caldwell, OPSEU Job Security Officer

Regrets: Angella Walmsley (Recorder)

Guests: Maud LaForge
Mark Thomas (Observer)

Agenda Item	Date Tabled	Issue	Follow-Up/Action
1. Minutes of the Previous Meeting		Minutes of the meeting held on February 21, 2007 were signed off on February 21, 2007.	Posted on the Ministry HRB intranet and OPSEU web site.
2. Notifications		10 Disclosures have taken place since the last meeting. TRD - RCB – Reporting Relationship (March, 2007) TRD – MOST Awareness Campaign (March, 2007) FSCO – Facilities & Admin Serv. – Restructuring & Realignment (April, 2007) FSCO – Corp Serv. Div. – Restructuring & Realignment (April, 2007) CQSD – CPFB – Realignment & Reporting Relationship (April, 2007) TRD – RCB/CASB/TCROB – Common job spec for operational admin & clerical staff (April 2007) TRD – TCROB Central – Reporting Relationship (April 2007) TRD – CASB – Reorganization (May 2007) TRD – RCB – Relocation & Reporting Relationship (May, 2007) TRD/CQSD – Telephony Project (May, 2007)	
3. Standing Items	Sept/02	A) Reports i) Unclassified Conversions There were 3 unclassified conversions since the last meeting.	
		ii) Surplus List For the period covering April 1, 2007 – present, there are 9 employees on the list. Copy was provided to Union.	

		<p>iii) Appendix 15 – Unclassified Listing</p> <p>A copy of the report was provided to the Union.</p>	
	Dec/05	<p>iv) New & Revised Job Descriptions – Article 1.4</p> <p>Management provided 38 position descriptions to the Union covering the period February 22, 2007 – May 15, 2007.</p> <ul style="list-style-type: none"> - 3 OPSEU - 14 AMAPCEO - 21 MCP/Excluded 	
4. Business Arising from the Minutes	May/02	<p>B) Ministry Updates</p> <p>i) Review of Tax Revenue Division (TRD) Organizational Structure</p> <p>Management provided an update regarding CASB organizational structure including the organizational chart and is committed to ensuring that OPSEU is kept up-to-date on changes. Management will continue to engage OPSEU corporately and the MERC where required.</p>	
	August/06	<p>ii) Ministry of Finance Grievance File Review (MFRC) Sub-Committee</p> <p>The committee has met on several occasions since the last MERC meeting in order to review files and consolidate outstanding grievance lists. Ministry of Finance/Revenue stewards are encouraged to forward grievances to the committee instead of the Grievance Settlement Board during this pilot.</p>	Updates will be provided on as needed basis.
	February/07	<p>iii) Budget 2007 – 2008</p> <p>The Union will refer this issue to the Deputy Minister as per Article 16.3.</p>	Remove from Agenda.
	February/07	<p>iv) Message from MERC</p> <p>A joint communication for MOF/MOR employees was issued on March 9, 2007.</p>	Remove from Agenda.
	February/07	<p>v) Interest Based Problem-Solving Training</p> <p>Representatives of MERC met to discuss and finalize a plan to hold a LERC Co-Chair training day. The parties are pleased to announce that Conflict Resolution Training will be facilitated by Leslie MacLeod to LERC Co-Chairs and MERC members on May 30, 2007.</p>	Report back after the session.

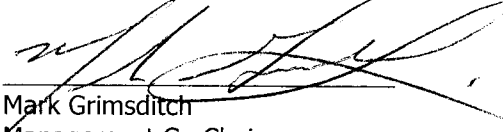
5. New Business	May/07	<p>i) Changes to the Insurance Act</p> <p>An update was provided on March 26, 2007 which announces that employees are to rent vehicles and make sure that they list the renter as Her Majesty The Queen followed by the name of their Ministry.</p> <p>As of April 1, 2007, the employer's auto liability coverage is \$5 million and non-owned auto liability is also \$5 million. The employer is liable first, followed by the employee. The employee's policy is exposed if the judgement is over \$5 million. Will the employer cover the excess of \$5 million without exposing the employees insurance?</p>	Management will report back.
	May/07	<p>ii) Ontario Child Care Supplement Program</p> <p>An announcement was made as part of the budget on March 22, 2007 that the new Ontario Child Benefit would be administered by the Federal Government. It is the Union's position that this work should continue to be done by Ontario Public Servants.</p> <p>There are a number of questions which have been posed by staff to management regarding their rights and entitlements. The Union is proposing that the parties enter into discussions in order to mitigate the impacts to its members.</p> <p>The parties have agreed to establish a working group to address and explore options to mitigate potential impacts on staff. The working group will consist of three representatives from each of management and OPSEU.</p>	MERC Co-Chairs to meet to discuss and determine schedule of meetings.
	May/07	<p>iii) LERC Minutes</p> <p>In order for LERC minutes to continue to be posted in a timely manner on the HR Branch intranet site, Local representatives should forward a copy of the signed minutes to Angella Walmsley at Angella.Walmsley@ontario.ca with a copy to Diane Painter at Diane.Painter@ontario.ca</p>	Remove from Agenda.
	May/07	<p>iv) Local Negotiation for Bill Back Option to OPSEU Corporate for Unpaid Leave</p> <p>Management is prepared to facilitate bill back on a case-by-case basis when a request, in writing, is received from corporate OPSEU prior to the anticipated absence. Normal operational concerns would be considered when determining whether the request for the time will be approved.</p> <p>The request in writing from OPSEU should include specific dates and articles, and must clearly indicate that OPSEU will reimburse the employer.</p>	MERC Co-Chairs will discuss issues should they arise.

**6. 2007 Meeting
Schedule**

Meetings are scheduled for August 15, November 21, 2007.

Dated this 16th day of May, 2007


Kathleen Demareski
Union Co-Chair



Mark Grimsditch
Management Co-Chair

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