

MEMORANDUM

OPSEU



SEFPO

Syndicat des Employé-e-s  
de la Fonction Publique  
de l'Ontario

**TO:** All Presidents with members in the Ministry of Economic  
Development & Trade  
All Stewards in the Ministry of Economic Development & Trade

**FROM:** Terry Baxter, OPS Supervisor/Negotiator

**DATE:** December 7, 2005

**SUBJECT:** **Ministry of Economic Development & Trade  
ERC Minutes – June 8, 2004**

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Attached, for your information, are the minutes of the above captioned meeting.

Please post or otherwise make them available to the members in your workplaces.

Also attached is a MERC referral form which should be used when referring unresolved local issues to the ministry level. The referral should be sent care of the Job Security Unit with all the supporting documentation, (e.g. minutes, correspondence, etc.), with any referrals.

**PLEASE NOTE: THESE MINISTRY MINUTES WERE PREPARED BY THE EMPLOYER.**

AUTHORIZED FOR DISTRIBUTION:

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Leah Casselman  
President

/jm  
att.

cc: MERC Chairs  
Ministry ERC

Terry Baxter  
OPS Supervisor/Negotiator

**MINISTRY OF ECONOMIC DEVELOPMENT AND TRADE**  
**MERC MEETING MINUTES**  
 Tuesday, June 8, 2004  
 3<sup>rd</sup> Floor Boardroom, Human Resources Branch  
 900 Bay Street, Toronto

Present:

**Ministry**  
 Dan Gordon, Co-chair  
 Barb Sturrock

**OPSEU**  
 Ron Langer, Co-chair  
 Fred Sheehy, Vice-Chair  
 Diane Pelletier  
 Sandra Harper

ITEM	DISCUSSION	ACTION
<b>A. Business Arising</b>	Minutes of the previous meeting were reviewed and approved.	
<b>B. Standing Items</b>		
1. Active Surplus	Employer advised that DD is currently on the surplus list and is bridging to F80 in July/04. AP also remains on the surplus list (effective June 19/96) but is on LTIP.	
2. VEO	Employer confirmed that no employees are registered.	
3. Long Term Temporary Assignments	Employer confirmed that a report was not maintained by the Ministry of temporary assignments	

ITEM	DISCUSSION	ACTION
4. Vacancy Report	Same as above. OPSEU advised that it expects to be able to receive these reports corporately from MBS by July, 2004.	
5. Ontario Works	Employer advised that there is currently one Ontario Works assignment in the HR & Facilities Services Branch.  The Union enquired about the employment status of two "interns" working in the Trade Division	The Employer to enquire concerning status and will get back to OPSEU.
<b>C. New Business</b>		
1. OPS Ideas Campaign	Employer provided OPSEU with a summary of the Campaign. Approximately 60 ideas were submitted by MEDT staff, the majority of which dealt with corporate issues such as energy conservation.	
2. Provincial Spring Budget	The Budget will not result in any job loss for MEDT, but in fact, the creation of 25 new positions of which approximately half will be represented by OPSEU.	
3. Hiring Freeze	The OPS Hiring Freeze implemented in August/03 is still in effect. MEDT is continuing to follow established process to obtain Deputy Minister approval as required for all staffing.	
4. Health and Safety	OPSEU advised that HT and JN have expressed interest in sitting as OPSEU employee representatives on the Joint H & S Committee.	Employer to speak to Management Rep on Joint H & S Committee to arrange training.

ITEM	DISCUSSION	ACTION
5. Temporary IDO-3 vacancy in London Office	OPSEU expressed concern that RD was covering a vacancy in the London Office while still being required to perform the responsibilities of his home position.	Employer to speak to RD and confirm whether he wished to stay in his home position or be temporarily assigned to the London position.
6. Kitchener Co-op Student	OPSEU requested clarification on a job posting for a Co-op Student that reflected OAG work. The Employer responded that the work is project-based and not the responsibilities of the Administrative Assistant position which is currently vacant.	Employer to provide update.
7. Broadband Project	OPSEU enquired as to the intentions of the Employer with regard to a number of unclassified staff with three-year contracts. The Employer responded that no decision had been made.	Employer to provide update.
8. Broadband Project	OPSEU enquired as to the intentions of the Employer with regard to a number of unclassified staff with three-year contracts. The Employer responded that no decision had been made.	Employer to provide update.
9. Ministry Realignment	<p>The Employer disclosed the intention of the Deputy Minister to realign the Ministry in response to the Results Based Plan. There will be some changes in reporting relationships and 25 new positions will be created and filled through restricted job competitions.</p> <p>The Employer committed to providing a written submission outlining the realignment to OPSEU. The Union reminded the Employer of the 10-day disclosure requirement.</p>	Employer to forward written submission to OPSEU.
<b>E. Next Meeting</b>	Tentatively scheduled for Wednesday, October 6, 2004 at 10:00 a.m.	

*Daniel B. Gordon - 2005/11/28.*  
Dan Gordon, Co-chair  
MEDT

*Ron Langer*  
Ron Langer, Co-chair  
OPSEU  
NOVEMBER 28, 2005

**OPSEU**



**SEFPO**

## ***FOR MERC ACTION***

Strategic Action from Local Employee Relations Committee  
(to be used when an issue is not resolved at LERC table)

Ministry:

Workplace Location:

Local #:

### **Please use a Separate Form for Each Unresolved issue.**

- ✓ Please include the specific details about the issue.
- ✓ Provide any documentation that may assist the discussion at your Ministry Employee Relations Committee (MERC).

Is the issue related to (please ✓):

- |                          |  |                          |                                 |
|--------------------------|--|--------------------------|---------------------------------|
| <input type="checkbox"/> | Job Security and Article 20                              | <input type="checkbox"/> | Reasonable Efforts - Divestment |
| <input type="checkbox"/> | Employer's Corporate Initiative and work re-organization | <input type="checkbox"/> |                                 |
| <input type="checkbox"/> | Enforcing the Contract                                   | <input type="checkbox"/> | Contract Interpretation         |
| <input type="checkbox"/> | Health and Safety  |                          |                                 |
| <input type="checkbox"/> | Other: (please identify)                                 |                          |                                 |

Statement of the Issue:

The Resolution sought by your Local Employee Relations Committee (LERC):

Date Issue was declared unresolved by your LERC:

Is the Relevant material attached?      Yes  No

LERC Minutes dated:

Correspondence. Please list:

### **Local ERC Member Contact**

Name:

Home #:

Address:

Work #:

**FORWARD to: OPSEU Job Security Unit, 100 Lesmill, Toronto, Ontario M3B 2P8  
Fax: (416)448-7462**

