

**MEMORANDUM**

**TO:** All Presidents with members in the Ministry of Economic Development & Trade  
All Stewards in the Ministry of Economic Development & Trade

**FROM:** Ruth Hamilton, A/OPS Supervisor

**DATE:** September 20, 2010

**SUBJECT: Ministry of Economic Development & Trade  
ERC Minutes – May 31, 2010**

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Attached, for your information, are the minutes of the above captioned meeting.

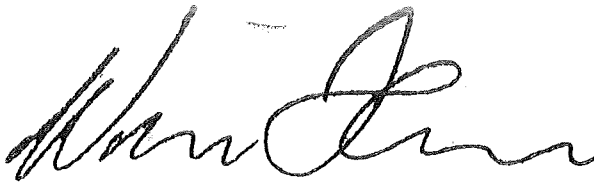
Please post or otherwise make them available to the members in your workplaces.

Also attached is a MERC referral form which should be used when referring unresolved local issues to the ministry level. The referral should be sent care of the Job Security Unit with all the supporting documentation, (e.g. minutes, correspondence, etc.), with any referrals.

**PLEASE NOTE: THESE MINISTRY MINUTES WERE PREPARED BY THE EMPLOYER.**

AUTHORIZED FOR DISTRIBUTION:

IN SOLIDARITY,



Warren (Smokey) Thomas  
President



Ruth Hamilton  
A/OPS Supervisor

/pb

att.

cc: MERC Chairs  
Ministry ERC

**MEDT/MR/MCS  
MERC MEETING MINUTES  
Monday, May 31, 2010  
3<sup>rd</sup> Floor Boardroom, Service Management & Facilities Branch  
900 Bay Street, Toronto**

**Present:**  
**Ministry**  
 Dan Keating, Co-chair  
 Jaimee Goodman

**OPSEU**  
 Ron Langer, Co-chair  
 Diane Pelletier  
 Sandra Harper – Job Security Officer

**Guests:**  
 Terri Aversa – OPSEU  
 Mike Mackie – MGS, Centre for Employee, Health, Safety and Wellness  
 Haran Thurairasah – Co-Chair, OPSEU Health and Safety Committee, 900 Bay Street, MEDT, Vice-President Local 502

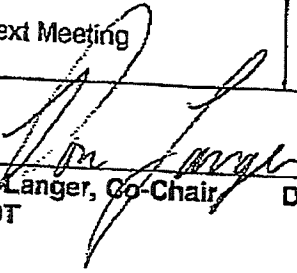
ITEM	DISCUSSION	ACTION
<b>A. Business Arising</b>		
1. Minutes	The February 10, 2010 minutes were signed off by both parties on March 23, 2010.	Management posted the minutes on the Staffnet website.
<b>B. Business Arising From Minutes</b>		
1. Joint Health & Safety Committee 250 Yonge, 1201 Wilson and 180 Elgin, Ottawa	The CEHSW (Centre for Employee Health, Safety and Wellness) is working with the joint health and safety committees (JHSCs) to assist them in establishing themselves and ensuring that all committee members are trained. OPSEU indicated that they will continue to seek participation from 1201 Wilson Ave. and 250 Yonge St.	OPSEU will provide management with a health & safety representative for 1201 Wilson Ave., and a JHSC member for 250 Yonge St.

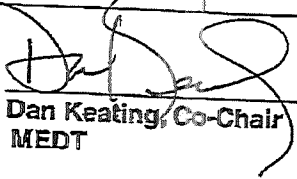
ITEM	DISCUSSION	ACTION
2. OPSEU Inclusion Update	The Parties agreed to remove this item from the agenda.	Remove item from the agenda
3. Bargaining Unit Percentage of Employment	Management supplied OPSEU with an updated pie chart as of April 30, 2010, representing MEDT, MRI and MCS. The chart indicates OPSEU 46%, AMAPCEO 31%, MCP 8%, Excluded 1%, and SMG 14%.	The Parties agreed to move this item to the standing items section of the minutes.
4. Ontario 2020 Planning the future together conference March 4/5	OPSEU provided an overview of the Ontario 2020 Conference which was held on March 4 <sup>th</sup> and 5 <sup>th</sup> . This event initiated by OPSEU brought a diverse group of government, labour, and business leaders together to discuss the future. The Parties agreed to remove this item from the agenda.	Remove item from the agenda.
5. MCS- Designated Administrative Authorities	Management provided OPSEU with information on the DAAs that was requested at the February 10, 2010 MERC meeting.	
6. Joint Labour Relations Training-Conflict Resolution Training	The Parties agreed to sign up for the October 8, 2010 Conflict Resolution Training Course.	
7. Results Based Planning- EDT, MCS, MRI	Management advised that the 2010/2011 Rbp results will be available shortly on the Ministry of Finance's website.	
8. Ontario Emerging Technology Fund – Role of Covington Capital Corporation	Management informed OPSEU that the staffing levels of Covington Capital Corporation are dependent on the files that they are working on.  OPSEU requested information on the weekly and/or hourly rate of Covington Capital Corporation's services.	Management will follow up on OPSEU's request.

ITEM	DISCUSSION	ACTION
9. Bill 187 proposed amendment to TSSA	Management provided OPSEU with some websites for information on the proposed amendments to the TSSA.	
10. Consumer Protection Services Campaign	OPSEU sought follow-up to questions arising from the Auditor General's Report into the Designated Administrative Authorities for its Consumer Protection Services Campaign.	Management will follow up on OPSEU's request.
11. Industrial Development Officer 3-Ottawa	<p>OPSEU inquired as to the status of the IDO3 vacancy in Ottawa. Management informed OPSEU that the position is currently not being filled.</p> <p>The Parties agreed to remove this item from the agenda.</p>	Remove this item from the agenda.
12. Privatization – Canadian Manufacturers and Exporters - cost and staffing of SMART program - Yves Landry Foundation (AIME)- cost and staffing of YLF training program - Ontario Chamber of Commerce (EMA) – cost and staffing of the Export Market Access program	OPSEU requested more details on the cost of the SMART, YLF Training and Export Market Access programs.	Management will follow up on OPSEU's request.
13. Security Checks, Investigation Unit – MCS	Nothing to report. The Parties agreed to remove this item from the agenda.	Remove item from the agenda.
<b>C. Standing Items</b>		
1. Active Surplus	Nothing to report.	

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2. V.E.O	Nothing to report.	
3. Unclassified Contracts/ Long Term Temporary Assignments	Management provided the report to MERC.	
D. New Business		
1. Health and Safety Presentations -OPSEU (Terry Aversa) MGS (Centre for Health and Employee Wellness)	OPSEU and Management jointly presented on Joint Health and Safety Committees.	
2. Economic Development Division - Internal Consultants, Organizational Review	Management informed OPSEU that staff focus groups are scheduled over the next 2 weeks.	
3. ERC Symposium- October 7 <sup>th</sup>	OPSEU informed management that the ERC Symposium is scheduled for October 7, 2010.	
4. New Travel, Meal and Hospitality Expense Directive	OPSEU expressed concerns with the lack of OPSEU consultation on the updates to the corporate Travel, Meal and Hospitality Expense Directive.	
5. Bill 168 Compliance Date June 15 <sup>th</sup>	Management informed OPSEU that MGS is developing communication/training products on Bill 168 that will be rolled out to staff and management.	
6. Request for Provision of names of new OPSEU employees in MEDT/MRI/CS to respective locals	OPSEU requested that Management provide them with a list of new OPSEU employees on a monthly basis.	Management will follow up on OPSEU's request.

ITEM	DISCUSSION	ACTION
E. Next Meeting Date		
1. Next Meeting	The next MERC meeting will be held on September 15, 2010 at 1:00 p.m.	

  
 Ron Langer, Co-Chair, MEDT      Dated: AUGUST 24 / 10

  
 Dan Keating, Co-Chair, MEDT      Dated: Aug 25 / 10