

MEMORANDUM

TO: All Presidents with members in the Ministry of Economic Development & Trade
All Stewards in the Ministry of Economic Development & Trade

FROM: Ruth Hamilton, OPS Supervisor

DATE: January 13, 2012

SUBJECT: **Ministry of Economic Development & Trade
ERC Minutes – September 14, 2011**

Attached, for your information, are the minutes of the above captioned meeting.

Please post or otherwise make them available to the members in your workplaces.

Also attached is a MERC referral form which should be used when referring unresolved local issues to the ministry level. The referral should be sent care of the Job Security Unit with all the supporting documentation, (e.g. minutes, correspondence, etc.), with any referrals.

PLEASE NOTE: THESE MINISTRY MINUTES WERE PREPARED BY THE EMPLOYER.

AUTHORIZED FOR DISTRIBUTION:

IN SOLIDARITY,



Warren (Smokey) Thomas
President



Ruth Hamilton
OPS Supervisor

/sk

att.

cc: MERC Chairs
Ministry ERC

**MEDT/MRI/MCS
MERC MEETING MINUTES
Wednesday, September 14, 2011
3rd Floor Boardroom, Service Management & Facilities Branch
900 Bay Street, Toronto**

Present:

Ministry

Dan Keating, Co-chair
Carrie Burd
Xander Naryan

OPSEU

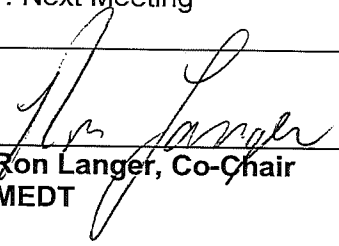
Ron Langer, Co-chair
Haran Thurairasah
Sandra Harper – Job Security Officer
Sandra Small
Joe Kavanagh

| ITEM | EMPLOYER'S RESPONSE | ACTION |
|--|--|---|
| A. Business Arising | | |
| 1. Minutes | The June 2, 2011 minutes were signed off by both parties on September 14, 2011. | Management to post the minutes on the Staffnet website |
| B. Business Arising From Minutes | | |
| 1. Joint Health & Safety Committees – 250 Yonge St., 1201 Wilson | <ul style="list-style-type: none"> • 1201 Wilson – OPSEU inquired about committee operations and member training. • 250 Yonge – Management and OPSEU recapped the joint letter sent on May 2nd to OPSEU employees requesting new members. OPSEU did not receive any responses to this request and will send a reminder. Management suggested the possibility of combining this location with a similar office. OPSEU suggested conducting a lunch and learn on the topic of health and safety in the workplace. | <ul style="list-style-type: none"> • OPSEU: send email to Brian McDonald to determine if he has completed JHSC member training • Management to forward OPSEU the JHSC request from May 2, 2011. |
| 2. MCS – Designated Administrative Authorities (DAA's) | <ul style="list-style-type: none"> • Management informed OPSEU that there is nothing new to report. • OPSEU noted concerns over the lack of public information provided on the TSSA website and suggested that the TSSA adopt a reporting style similar to the other DAAs. | |

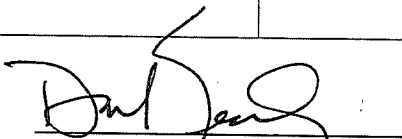
| ITEM | EMPLOYER'S RESPONSE | | ACTION | | | | | | | | | | | | |
|--|---|--|---|---------|-------|-----|---------|-----|-----|----|----------|----|-----|-----|--|
| 2. V.E.O | <ul style="list-style-type: none"> • Management informed OPSEU that there is one case in MEDT. • OPSEU noted a concern over the redeployment process. • OPSEU informed management that they have received inquiries from employees about V.E.O.s and management agreed that they can be forwarded to the SHRBU. | | <ul style="list-style-type: none"> • Management to contact MGS about specific concerns. | | | | | | | | | | | | |
| 3. Unclassified Contracts/ Long Term Temporary Assignments | <ul style="list-style-type: none"> • Management provided the unclassified reports to OPSEU. | | | | | | | | | | | | | | |
| 4. Bargaining Unit Percentage of Employment | <ul style="list-style-type: none"> • A pie chart summarizing the percentages of employment as of July 30, 2011 was provided to OPSEU. | <table border="1"> <thead> <tr> <th data-bbox="974 548 1213 597">Bargaining Unit</th> <th data-bbox="1213 548 1388 597">July 30</th> </tr> </thead> <tbody> <tr> <td data-bbox="974 597 1213 646">OPSEU</td> <td data-bbox="1213 597 1388 646">43%</td> </tr> <tr> <td data-bbox="974 646 1213 695">AMAPCEO</td> <td data-bbox="1213 646 1388 695">34%</td> </tr> <tr> <td data-bbox="974 695 1213 743">MCP</td> <td data-bbox="1213 695 1388 743">8%</td> </tr> <tr> <td data-bbox="974 743 1213 792">Excluded</td> <td data-bbox="1213 743 1388 792">1%</td> </tr> <tr> <td data-bbox="974 792 1213 850">SMG</td> <td data-bbox="1213 792 1388 850">14%</td> </tr> </tbody> </table> | Bargaining Unit | July 30 | OPSEU | 43% | AMAPCEO | 34% | MCP | 8% | Excluded | 1% | SMG | 14% | |
| Bargaining Unit | July 30 | | | | | | | | | | | | | | |
| OPSEU | 43% | | | | | | | | | | | | | | |
| AMAPCEO | 34% | | | | | | | | | | | | | | |
| MCP | 8% | | | | | | | | | | | | | | |
| Excluded | 1% | | | | | | | | | | | | | | |
| SMG | 14% | | | | | | | | | | | | | | |
| D. New Business | | | | | | | | | | | | | | | |
| 1. Expansion of Job Trade Pilot with OPSEU | <ul style="list-style-type: none"> • OPSEU informed Management of the expansion of the job trade pilot and requested that IDO3s be considered as part of the pilot. • Management suggested that matching be conducted at the ministry level because the work of IDO3s is dispersed. | | | | | | | | | | | | | | |
| 2. Program Reviews | <ul style="list-style-type: none"> • OPSEU asked Management about the status of the Consumer Protection Branch review being conducted by KPMG. Management informed OPSEU that it has not received end dates for the review. • OPSEU noted concerns over the disclosure not citing the use of KPMG. Management informed OPSEU that the disclosure cited that a third party will be used; KPMG was hired after the disclosure was provided. | | <ul style="list-style-type: none"> • Management to inquire about a final report for the review | | | | | | | | | | | | |

| ITEM | EMPLOYER'S RESPONSE | ACTION |
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| 3. 5% reduction plus 1,500 announced in 2011 budget | <ul style="list-style-type: none"> • Management informed OPSEU that there is nothing new to report. | |
| 4. Redeployment/vacancies (Article 20) | <ul style="list-style-type: none"> • Why is there a delay? • Management informed OPSEU that MGS is continuing to work through the report ran on August 23, 2011 and that they are trying their best to prevent further delays. • OPSEU noted a concern about MGS's ability to properly match profiles because they are not at the ministry level. • Management informed OPSEU that they can escalate specific concerns to senior management at MGS. | |
| 5. Article 1.8 | <ul style="list-style-type: none"> • OPSEU noted a concern about new positions not being classified as OPSEU. Management informed OPSEU that decision over classification are strictly made by the Enterprise Classification Unit. | |
| 6. Job Descriptions | <ul style="list-style-type: none"> • Management informed OPSEU that the RSDC is handling the administration of noting, sorting, and auditing job descriptions to create a repository. • OPSEU inquired if there is a systematic process to monitor Regional Service Delivery Centre's progress. Management informed OPSEU that the task is solely being handled by the RSDC and that the ministry does not have the capability to measure the progress. • Management noted that recruitment of a permanent position requires managers to create an updated job description which is reviewed and approved by the ECU. | |
| 7. Economic Development Division Staffing Announcements (September 12, 2011) | <ul style="list-style-type: none"> • OPSEU noted concerns over new co-op positions in division given the recent surpluses. • Management informed OPSEU that the division has consistently provided developmental opportunities for co-op students. • Management informed OPSEU that specific concerns about co-op positions can be discussed with the HRA. • Management noted that co-ops are hired directly through the universities and might not have to go through the Youth and New Professionals Secretariat. | <ul style="list-style-type: none"> • Management confirmed that the positions were hired through the Internationally Trained Engineers Internship Program, supported by the YNPS and RSDC. |

| ITEM | EMPLOYER'S RESPONSE | ACTION |
|-----------------------------|---|--------|
| E. Next Meeting Date | | |
| 1. Next Meeting | The next meeting is scheduled for December 8, 2011. | |


 Ron Langer, Co-Chair
 MEDT

DEC. 8/11
 Date:


 Dan Keating, Co-Chair
 MEDT

Dec 8/11
 Date: