

**MEMORANDUM**

**TO:** All Presidents with members in the Ministry of Economic Development & Trade  
All Stewards in the Ministry of Economic Development & Trade

**FROM:** Brian Gould, OPS Supervisor

**DATE:** December 10, 2009

**SUBJECT:** **Ministry of Economic Development & Trade**  
**ERC Minutes – September 14, 2009**

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Attached, for your information, are the minutes of the above captioned meeting.


Please post or otherwise make them available to the members in your workplaces.

Also attached is a MERC referral form which should be used when referring unresolved local issues to the ministry level. The referral should be sent care of the Job Security Unit with all the supporting documentation, (e.g. minutes, correspondence, etc.), with any referrals.

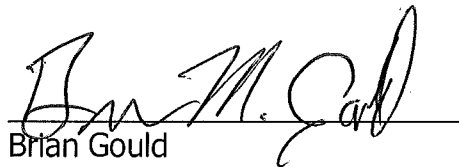
**PLEASE NOTE: THESE MINISTRY MINUTES WERE PREPARED BY THE EMPLOYER.**

AUTHORIZED FOR DISTRIBUTION:

IN SOLIDARITY,



Warren (Smokey) Thomas  
President



Brian Gould  
OPS Supervisor

/gi  
att.

cc: MERC Chairs  
Ministry ERC

**MEDT/MRI/MCS  
MERC MEETING MINUTES  
Monday, September 14, 2009  
3<sup>rd</sup> Floor Boardroom, Service Management & Facilities Branch  
900 Bay Street, Toronto**

Present:

**Ministry**

Dan Keating, Co-chair  
Jaimee Goodman  
Cathy Chang

**OPSEU**

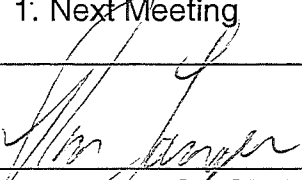
Ron Langer, Co-chair  
Diane Pelletier  
Sandra Harper – Job Security Officer  
Joe Kavanagh  
Nick Wedgwood

ITEM	DISCUSSION	ACTION
<b>A. Business Arising</b>		
1. Minutes	Co-chairs signed minutes for <b>June 9, 2009</b> meeting. Minutes will be posted on StaffNet.	Employer to post minutes.
<b>B. Business Arising From Minutes</b>		
1. Joint Health & Safety Committee Updates – 900 Bay St., 777 Bay, 56 Wellesley, 5775 Yonge, 1201 Wilson and 180 Elgin, Ottawa	Five committees are fully staffed. CEHSW is working with the committees to assist them in establishing themselves and ensuring required members are trained. OPSEU will speak to members regarding a representative at the 250 Yonge and 1201 Wilson locations.	OPSEU will provide an update at the next meeting.
2. Bargaining Unit Integrity Project	OPSEU indicated that the project is now being referred to as “Inclusions”. The work in Inclusions has escalated to enforce the new Collective Agreement.	
3. Employer’s ongoing reduction of OPSEU members	Management supplied OPSEU with an updated chart as of August 17, 2009, representing MED, MITI, MSBCS, MRI. The chart indicates OPSEU 44%, AMAPCEO 32%, SMG	

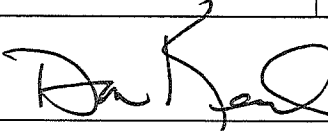
ITEM	DISCUSSION	ACTION
	<p>14%, MCP 9%, and Excluded 1%.</p> <p>OPSEU indicated that all MERC's will be required to provide a standard set of reports.</p>	
4. Article 1.4 Disclosures	OPSEU will advise management of any future disclosures in question.	Remove from agenda.
5. Overtime and Travel Time Guidelines – MMAH document	OPSEU reiterated the need for guidelines on overtime and travel time.	Management will follow up on OPSEU's request.
6. Consumer Protection Services Branch – Payday Loans Unit staffing appointments	OPSEU indicated that the Payday Loans unit has begun recruitment for two positions.	Remove from agenda.
7. OPSEU Economic Development Stimulus Committee/Campaign	OPSEU provided information on the OPSEU Economic Development Stimulus Committee and informed management that the summit would likely take place on March 4 <sup>th</sup> and 5 <sup>th</sup> , 2010. OPSEU is currently seeking speakers and sponsors for the summit.	
8. Rising Gas Prices – Kilometric Rates	OPSEU recommended a new formula to reward employees for carpooling, which OPSEU feels would be consistent with the government's green agenda and contribute to cost savings.	Management to review OPSEU's recommendation and report back.
<b>C. Standing Items</b>		
1. Active Surplus	Nothing to report	

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2. V.E.O	Nothing to report	
3. Appendix 33 Unclassified Contracts/ Long Term Temporary Assignments	Management presented a list of unclassified employees for the four ministries.	
4. Vacancy Lists	Management advised that as a result of HR Transformation, they no longer have the required resources to produce vacancy lists.	
<b>D. New Business</b>		
1. MCS – Designated Administrative Authorities (DAA's)	OPSEU requested information on the DAA's staffing levels and budget allocation.	Management will follow up on OPSEU's request.
2. Student Issues (statutory holiday pay)	<p>OPSEU requested information about the number of students who received offer letters stating that they were receiving vacation pay.</p> <p>Management advised that there were no issues in our client ministries around statutory holiday pay for students.</p>	OPSEU to provide student population numbers for our client ministries.
3. a) Resumption of Joint Labour Relations training b) Conflict Resolution course through CFLL	<p>a) OPSEU suggested that the MERC team take a refresher course on December 10<sup>th</sup>, 2009.</p> <p>b) Further information will be provided regarding dates for a Conflict Resolution Course</p>	Management will register for the December 10, 2009 course.
4. Results Based Planning – MEDT, MCS, MRI required as per CERC directive	OPSEU reminded Management of the disclosure requirements that pertain to RBP. Management assured OPSEU that they will adhere to these requirements.	
5. Budget in regards to the 5% reduction based on attrition	Management advised that ministries have not been provided with specific information around the 5% reduction.	

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6. H1N1 Status Update – MEDT, MCS, MRI	The Emergency Management Lead for our client ministries provided a presentation on Pandemic Planning and H1N1. Information on pandemic planning and H1N1 are posted on Staffnet.	
7. Ontario Emerging Technology Fund	OPSEU requested information on the role and cost of the Covington Capital project.	Management will follow up on this item.
<b>E. Next Meeting Date</b>		
1: Next Meeting	The next MERC meeting will be held on December 2 <sup>nd</sup> , 2009 at 230 p.m.	

  
 Ron Langer, Co-Chair  
 MEDT

Dated: DECEMBER 2/09

  
 Dan Keating, Co-Chair  
 MEDT

Dated: Dec 2/09