

MEMORANDUM

TO: All Presidents with members in the Ministry of Economic Development & Trade
All Stewards in the Ministry of Economic Development & Trade

FROM: Brian Gould, OPS Supervisor/Negotiator

DATE: 27 November 2007

SUBJECT: **Ministry of Economic Development & Trade/MSBE/MRI/MIA/MDR
ERC Minutes – Tuesday, September 11, 2007**

Attached, for your information, are the minutes of the above captioned meeting.

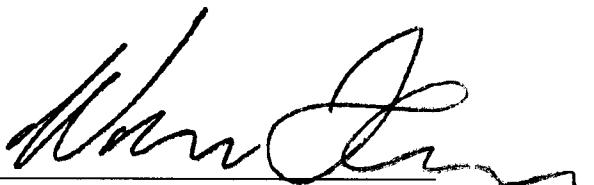
Please post or otherwise make them available to the members in your workplaces.

Also attached is a MERC referral form which should be used when referring unresolved local issues to the ministry level. The referral should be sent care of the Job Security Unit with all the supporting documentation, (e.g. minutes, correspondence, etc.), with any referrals.

PLEASE NOTE: THESE MINISTRY MINUTES WERE PREPARED BY THE EMPLOYER.

AUTHORIZED FOR DISTRIBUTION:

IN SOLIDARITY,



Warren (Smokey) Thomas
President



Brian Gould
OPS Supervisor/Negotiator

/fs
att.

cc: MERC Chairs
Ministry ERC

**MEDT/ MSBE / MRI / MIA / MDR
MERC MEETING MINUTES
Tuesday, September 11th, 2007
3rd Floor Boardroom, Human Resources Branch
900 Bay Street, Toronto**

Present:

Ministry

Dan Keating for
Anne Allan
Katie Cavanagh (intern)
Daniel Ford (intern)


OPSEU

Ron Langer, Co-chair
Fred Sheehy
Diane Pelletier
Sandra Harper


ITEM	DISCUSSION	ACTION
A. Business Arising		
1. Minutes	Co-chairs signed minutes for June 18th meeting. Minutes will be posted on StaffNet.	Employer to post minutes.
B. Business Arising From Minutes		
1. Fragrances in the Workplace / Wellness Policy	OPSEU expressed a concern about an unpleasant odour in an area of the building. Management indicated that employees are to call 1-800-PROFAC to express concerns.	
2. Health & Safety	Parties acknowledged ongoing communication, however, committee has not yet met. It was agreed that a meeting can occur without an AMAPCEO representative. OPSEU expressed concern with building ventilation.	Management to confirm status of training for AMAPCEO representative. OPSEU to look for ProFac report on air quality published in Jan / Mar.
3a. Labour relations training	Management provided update: Train the Trainer sessions moving forward and training schedule for MERC	Management to confirm that MERC committees are to be trained as a

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3b. MERC surveys	<p>committee members to be released shortly.</p> <p>OPSEU and Employer indicated completion of their MERC surveys.</p>	team.
4. Ministry Business Plans	Employer reported both MEDT MSBE plans are available on StaffNet	Employer to send update on MRI, MIA and DRS plans.
5. Appendix 33 – Unclassified Employees	Management presented OPSEU with updated information for each ministry. OPSEU pleased with reduction in the number of unclassified staff. Though concern was expressed that the reduction in unclassified staff does not reflect an increase in classified staff.	
6. Employer's ongoing reduction of OPSEU members	Further to OPSEU's request for a breakdown of employee's by bargaining unit, the Employer supplied an updated pie chart as of August 1, 2007. Comparisons were made to the 2002 pie chart that was presented at the June 18, 2007, meeting.	OPSEU to review.
7. Campaign to Change CECBA	OPSEU stated that the CECBA campaign will continue.	
8. Compressed Workweek Agreements	Employer stated position that managers have the right to determine arrangements based on operational needs.	

ITEM	DISCUSSION	ACTION
C. Standing Items		
1. Active Surplus	N/A	
2. VEO	N/A	
3. Long Term Temporary Assignments/ Unclassified Contracts	N/A	
4. Ontario Works	N/A	
D. New Business		
1. Hiring Practices	OPSEU expressed the importance of transparency and following best practices in the competition process. The employer agreed.	
E. Next Meeting Date		
6. Next Meeting	The schedule for the next MERC is proposed for Monday, November 26, 2007 at 10:30 PM	


 Ron Langer, Co-Chair
 MEDT

NOVEMBER 26/07
 Dated:


 Dan Keating, Co-Chair
 MEDT

Nov 26/07
 Dated: