

MEMORANDUM

TO: All Presidents with members in the Ministry of Economic Development & Trade
All Stewards in the Ministry of Economic Development & Trade

FROM: Ruth Hamilton, A/OPS Supervisor

DATE: February 10, 2011

SUBJECT: **Ministry of Economic Development & Trade
ERC Minutes – December 8, 2010**

Attached, for your information, are the minutes of the above captioned meeting.

Please post or otherwise make them available to the members in your workplaces.

Also attached is a MERC referral form which should be used when referring unresolved local issues to the ministry level. The referral should be sent care of the Job Security Unit with all the supporting documentation, (e.g. minutes, correspondence, etc.), with any referrals.

PLEASE NOTE: THESE MINISTRY MINUTES WERE PREPARED BY THE EMPLOYER.

AUTHORIZED FOR DISTRIBUTION:

IN SOLIDARITY,



Warren (Smokey) Thomas
President



Ruth Hamilton
A/OPS Supervisor

/pb

att.

cc: MERC Chairs
Ministry ERC

**MEDT/MRI/MCS
MERC MEETING MINUTES
Wednesday, December 8, 2010
3rd Floor Boardroom, Service Management & Facilities Branch
900 Bay Street, Toronto**

Present:

Ministry

Dan Keating, Co-chair
Jaimee Goodman
Nida Pracha

OPSEU

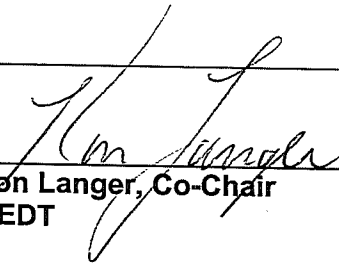
Ron Langer, Co-chair
Haran Thurairasah
Sandra Harper – Job Security Officer
Sandra Small
Joe Kavanagh

ITEM	EMPLOYER'S RESPONSE	ACTION
A. Business Arising		
1. Minutes	The September 15, 2010 minutes were signed off by both parties on December 8, 2010.	Management to post the minutes on the Staffnet website.
B. Business Arising From Minutes		
1. Joint Health & Safety Committee - 250 Yonge St., 1201 Wilson	OPSEU requested that a joint communication be developed by management and OPSEU in order to seek a volunteer to serve as the Health & Safety Representative for 1201 Wilson Ave. Management agreed to OPSEU's request.	OPSEU and Management to draft the joint communication for 1201 Wilson Ave.
2. MCS – Designated Administrative Authorities	OPSEU requested information on the TSSA's regulatory action.	Management to follow up on OPSEU's request.
3. MEDT Economic Development Division – Internal consultants, Organizational Review	Management advised OPSEU that a divisional strategic planning meeting was held on October 18, 2010. The purpose of the meeting was to define the division's vision, mission and values through a strategic planning exercise.	

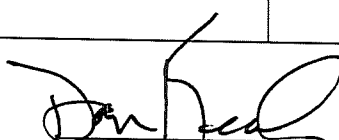
ITEM	EMPLOYER'S RESPONSE	ACTION
4. H.S.T. – as it pertains to Travel, Meals and Hospitality Directive	OPSEU expressed concerns regarding H.S.T. as it pertains to the Travel, Meal, and Hospitality Directive. Management informed OPSEU that to management's knowledge, corporately, the employer has not made any plans to change the directive at this time.	Remove from the agenda
5. e-CRM implementation	OPSEU expressed concerns with the e-CRM implementation. OPSEU requested the cost that has been spent on the e-CRM project to date.	
6. MCS relocation from 5775 Yonge St. to Jarvis St.	Management informed OPSEU that at this time there are no plans to relocate MCS from 5775 Yonge St., to Jarvis St.	Remove from the agenda
7. RBP	OPSEU requested that management provide the RBP results that were shared with CERC.	Management to follow up on OPSEU's request.
C. Standing Items		
1. Active Surplus	Nothing to report	
2. V.E.O	Nothing to report	
3. Unclassified Contracts/ Long Term Temporary Assignments	Management provided OPSEU with a report of unclassified contracts.	
4. Bargaining Unit Percentage of Employment	Management provided OPSEU with a pie chart summarizing the percentages of employment. As of October 31, 2010, the chart indicates OPSEU 45%, AMAPCEO 33%, MCP 8%, Excluded 1% and SMG 13%.	
D. New Business		

ITEM	EMPLOYER'S RESPONSE	ACTION
1. New positions (Article 1.8)	OPSEU expressed concerns pertaining to Article 1.8 of the OPSEU Collective Agreement. Management indicated that the Enterprise Classification Unit of MGS is charged with the Enterprise Classification System.	
2. Request for detailed Organizational Charts for Divisions within MEDT, MCS and MRI	OPSEU requested divisional organizational charts for MEDT, MCS and MRI. Management advised OPSEU that it was previously agreed to through CERC that Management is only required to provide organization charts in the event of a reorganization.	
3. a) Labour Relations at local levels – formation of LERCs	OPSEU and management agreed on the potential benefits of a LERC.	
3. b) Proposed ERC – MEDT Investment Trade and Marketing Division 5 th and 6 th Floors, 900 Bay St.	OPSEU proposed forming a LERC for the 5 th and 6 th floors of 900 Bay Street.	Next steps – OPSEU will work with the Investment Division and the International Trade and Marketing Division to formulate agenda items, which will then be brought forward to HR. Management will connect with the Regional Service Delivery Centre to form the management side of the committee.
4. WIN attendance registrar introduced September 7 th	OPSEU expressed concerns with the implementation of the new WIN system.	
5. SafeSmart and Mandatory Training Requirements under Bill 168, OHSA	OPSEU indicated that there have been technology issues with the Bill 168 e-modules. Management stated the importance of completing the mandatory Bill 168 training.	
6. Downsview Parking situation	OPSEU provided correspondence from the multi-ministry bargaining agents at Downsview indicating their concerns about the parking situation. Management advised that no concerns have been raised by MEDT employees situated there.	

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7. FXT tracking of hours with regards to competitions, layoffs, conversions, and merit	OPSEU expressed concerns around the tracking of FXT hours under the new WIN system.	
E. Next Meeting Dates		
1. Next Meeting	MERC meetings for 2011 are tentatively scheduled for: February 9 th 2011 June 2 nd 2011 September 13 th 2011 November 30 th 2011	


 February 9/11
 Ron Langer, Co-Chair
 MEDT

Dated:


 Feb 9/11
 Dan Keating, Co-Chair
 MEDT

Dated: