

**MEMORANDUM**

**TO:** All Presidents with members in the Ministry of Economic Development & Trade  
All Stewards in the Ministry of Economic Development & Trade

**FROM:** Ruth Hamilton, A/OPS Supervisor

**DATE:** December 10, 2010

**SUBJECT:** **Ministry of Economic Development & Trade  
ERC Minutes – September 15, 2010**

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Attached, for your information, are the minutes of the above captioned meeting.

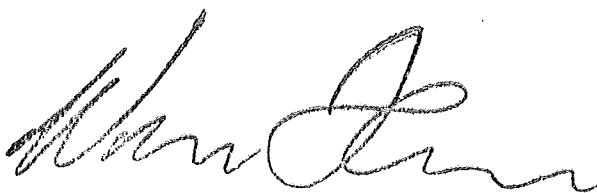
Please post or otherwise make them available to the members in your workplaces.

Also attached is a MERC referral form which should be used when referring unresolved local issues to the ministry level. The referral should be sent care of the Job Security Unit with all the supporting documentation, (e.g. minutes, correspondence, etc.), with any referrals.

**PLEASE NOTE: THESE MINISTRY MINUTES WERE PREPARED BY THE EMPLOYER.**

AUTHORIZED FOR DISTRIBUTION:

IN SOLIDARITY,



Warren (Smokey) Thomas  
President



Ruth Hamilton  
A/OPS Supervisor

/pb

att.

cc: MERC Chairs  
Ministry ERC

**MEDT/MRI/MCS**  
**MERC MEETING MINUTES**  
**Wednesday, September 15, 2010**  
**3<sup>rd</sup> Floor Boardroom, Service Management & Facilities Branch**  
**900 Bay Street, Toronto**

Present:

**Ministry**

Dan Keating, Co-chair  
 Jaimee Goodman

**OPSEU**

Ron Langer, Co-chair  
 Haran Thurairasah  
 Sandra Harper – Job Security Officer  
 Joe Kavanagh

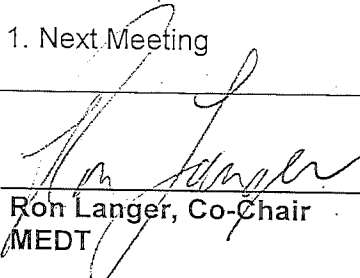
ITEM	DISCUSSION	ACTION
<b>A. Business Arising</b>		
1. Minutes	The May 31, 2010 minutes were signed off by both parties on August 25, 2010.	Management posted the minutes on the StaffNet website
<b>B. Business Arising From Minutes</b>		
1. Joint Health & Safety Committee 250 Yonge & 1201 Wilson	<p>OPSEU was informed that the JHSC for 250 Yonge Street has been established. OPSEU provided a reminder that the Worker's Health and Safety Centre should be utilized for health and safety certification.</p> <p>OPSEU will continue to seek the participation of one of their members to serve as the Health &amp; Safety Representative for 1201 Wilson Ave.</p>	
2. MCS – Designated Administrative Authorities	OPSEU committed to reviewing the website resources that management provided at the May 31, 2010 meeting. OPSEU's review of website resources located regulatory actions taken in	


ITEM	DISCUSSION	ACTION
	all DAA websites except the TSSA.	
3. Results Based Planning	Management informed OPSEU that the 2010/2011 RBP results are now posted.	Remove item from the agenda
4. Ontario Emerging Technology Fund	<p>OPSEU requested information regarding the weekly and/or hourly rate of Covington Capital Corporation.</p> <p>Management advised that they are unable to provide this information to OPSEU as it is sensitive information that is privy to the corporation.</p>	Remove item from the agenda
5. Bill 187 proposed amendment to TSSA	<p>Information on the amendments to the TSSA were provided to OPSEU at the May 31, 2010 MERC meeting.</p> <p>OPSEU commented that the amendments to the TSSA have improved controllership and transparency, but still need to go further.</p>	Remove item from the agenda
6. Consumer Protection Services Campaign – questions from the auditor generals report	<p>OPSEU was informed that information on the Delegated Administrative Authorities is publicly available.</p> <p>Management advised that the Ministry is updating their accountability agreements to set out the terms of specific legislative, operational, governance, consumer &amp; educational commitments. These updates are scheduled to be completed by March 31, 2011.</p>	
7. Privatization (CME, YLF, OCC) – details on cost of the SMART, YLF and EMA programs	Information on the cost of the SMART, YLF and EMA programs were provided to OPSEU.	Remove item from the agenda
8. Economic Development Division – Internal consultants, Organizational	Management advised OPSEU that EDD staff members participated in focus group sessions and provided feedback to	

ITEM	DISCUSSION	ACTION
Review	internal consultants on their division. A divisional meeting was held on July 20, 2010, to discuss the results of the focus groups and proposed action to address those results.	
9. New Travel, Meal and Hospitality directive	OPSEU advised they have filed a policy grievance in response to the new Travel, Meal and Hospitality directive.	
10. Bill 168	<p>Management informed OPSEU that a memo will be sent out to staff advising them on the training requirements under Bill 168.</p> <p>Additionally, Management advised OPSEU that a Bill 168 Task Force was established to develop a mitigation strategy to address the results of the workplace violence assessments.</p>	Remove item from the agenda
11. Request for provision of names of new OPSEU employees in MEDT/MRI/MCS to respective locals	Management provided OPSEU with a list of new OPSEU employees in MEDT, MRI and MCS. In addition, management informed OPSEU that they would provide this list on a quarterly basis in the future.	List to be provided quarterly
<b>C. Standing Items</b>		
1. Active Surplus	Management provided information on the active surplus to OPSEU.	
2. V.E.O	Nothing to report.	
3. Unclassified Contracts/ Long Term Temporary Assignments	Management provided this report to OPSEU.	

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4. Bargaining Unit Percentage of Employment	OPSEU was provided with a pie chart summarizing the percentages of employment. As of July 31, 2010, the chart indicates OPSEU 44%, AMAPCEO 32%, MCP 9%, Excluded 1% and SMG 14%.	
<b>D. New Business</b>		
1. H.S.T. – as it pertains to Travel, Meals, and Hospitality Directive	OPSEU expressed concern that HST is having an impact on the cost of meals and travel. Management responded that this is an issue for MGS.	
2. Hiring practices – family and friends	OPSEU inquired into management's hiring practices. Management indicated that hiring processes are fair and transparent and that staffing decisions are discussed regularly at each of the ministry's respective Human Resources Management Committee meetings.	
3. Fraud investigation of MEDT procurement staff	OPSEU requested an update on the fraud investigation. Management advised that they are unable to provide an update on this as the OPP is leading the investigation. Management indicated that OPSEU bargaining unit members in MEDT, MRI, and MCS are not involved at present.	Remove item from the agenda
4. e-CRM implementation	OPSEU expressed that there is frustration and anxiety amongst members due to delays in fulfilling the e-CRM mandate. Management advised that employees can discuss their respective concerns with their directors.	
5. MCS relocation from 5775 Yonge St. to Jarvis St.	Management informed OPSEU that the Toronto Accommodation Plan is currently under review and will advise OPSEU as they receive updates on this item.	
6. Kitchener co-op student	OPSEU inquired about the employment status of a co-op student in the Kitchener office.	Management will follow up on this item

ITEM	DISCUSSION	ACTION
E. Next Meeting Date		
1. Next Meeting	The next MERC meeting will be held on November 29, 2010 at 1:00 p.m.	

  
 Ron Langer, Co-Chair      Dated: DECEMBER 8/10  
 MEDT

  
 Dan Keating, Co-Chair      Dated: Dec 8/10  
 MEDT