

MEMORANDUM

TO: All Presidents with members in the Ministry of Economic Development & Trade
All Stewards in the Ministry of Economic Development & Trade

FROM: Ruth Hamilton, OPS Supervisor

DATE: September 14, 2011

SUBJECT: **Ministry of Economic Development & Trade**
ERC Minutes – June 2, 2011

Attached, for your information, are the minutes of the above captioned meeting.

Please post or otherwise make them available to the members in your workplaces.

Also attached is a MERC referral form which should be used when referring unresolved local issues to the ministry level. The referral should be sent care of the Job Security Unit with all the supporting documentation, (e.g. minutes, correspondence, etc.), with any referrals.

PLEASE NOTE: THESE MINISTRY MINUTES WERE PREPARED BY THE EMPLOYER.

AUTHORIZED FOR DISTRIBUTION:

IN SOLIDARITY,



Warren (Smokey) Thomas
President



Ruth Hamilton
OPS Supervisor

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att.

cc: MERC Chairs
Ministry ERC

**MEDT/MRI/MCS
MERC MEETING MINUTES
Thursday, June 2, 2011
3rd Floor Boardroom, 900 Bay Street, Toronto**

Present: **Ministry**
Dan Keating, Co-chair
Jaimee Goodman

OPSEU
Ron Langer, Co-chair
Haran Thurairasah
Sandra Harper – Job Security Officer
Sandra Small
Joe Kavanagh

ITEM	DISCUSSION	ACTION
A. Business Arising		
1. Minutes	The February 9, 2011 minutes were signed off by both parties on June 2, 2011.	Management to post the minutes on the Staffnet website
B. Business Arising From Minutes		
1. Joint Health & Safety Committees – 250 Yonge St., 1201 Wilson, 56 Wellesley	Management drafted a joint memo to seek a volunteer to serve as a representative on the 250 Yonge Street Joint Health & Safety Committee. A Health and Safety Representative was secured for 1201 Wilson Ave., and new members joined the 56 Wellesley Joint Health & Safety Committee. OPSEU stated that Health and Safety training should be provided by the Worker's Health and Safety Centre.	
2. MCS – Designated Administrative Authorities (DAA's) and Consumer Protection Services Campaign	Management provided information on the TSSA's regulatory action to OPSEU. OPSEU requested that ESA provide contact information on its website including telephone number, fax, and email to enable the public access.	Determine if ESA can provide contact information on web.

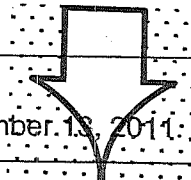
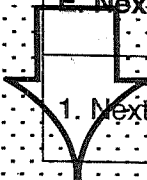
ITEM	DISCUSSION	ACTION
3. MEDT – Economic Development Division – Organizational Review	Management and OPSEU discussed the organizational realignment that took place in the Economic Development Division.	
4. LERC – MEDT Investment & Trade, Marketing Division 5 th and 6 th floors, 900 Bay St.	OPSEU and Management agreed to defer this item.	Remove item from the agenda.
5. WIN attendance registrar introduced September 7, 2010	OPSEU advised that the number of complaints that they've received regarding the new WIN attendance has decreased since the last MERC meeting.	
6. ECRM/EGLS	OPSEU asked for a listing of consultants working on the project. The number of FTE's working on the project and the cost of infrastructure to support these projects.	Employer to follow-up.
C. Standing Items		
1. Active Surplus	Management informed OPSEU that two OPSEU employees in MEDT and one OPSEU employee in MRI received notice of surplus.	
2. V.E.O.	Nothing to report	
3. Unclassified Contracts/ Long Term Temporary Assignments	Management provided the unclassified report to OPSEU.	
4. Bargaining Unit Percentage of Employment	A pie chart summarizing the percentages of employment was provided to OPSEU. As of May 20, 2011, the chart indicates OPSEU 45%, AMAPCEO 34%, MCP 8%, Excluded 1% and SMG 12%.	

ITEM	DISCUSSION	ACTION
D. New Business		
<p>1. Results Based Plans, 2011- 2012 - Employment Implications:</p> <ul style="list-style-type: none"> a) Economic Development and Trade b) Research and Innovation c) Consumer Services 	<p>Management disclosed the information contained in the 2011/2012 Rbp Plans to OPSEU.</p>	
<p>2. 2011-12 Ontario Budget:</p> <ul style="list-style-type: none"> a) Reference to less need for Direct business support b) 1,500 cut 2012-2014 c) Drummond Commission 	<p>OPSEU and Management discussed the Ontario 2011-2012 budget, the government's announcement to reduce the size of the OPS by 1,500 positions and the Drummond Commission Report.</p>	
<p>3. Fightback Campaign</p>	<p>OPSEU provided information on the Fightback Campaign, a campaign created by OPSEU to lobby against OPSEU reductions.</p>	
<p>4. Organizational Review – International Trade and Marketing Division</p>	<p>OPSEU and Management discussed an organizational review that took place in the International Trade & Marketing Division. The results of that review will provide information on International Trade and Marketing Division's current operations, help identify areas of strength and opportunity and recommend an operational effectiveness framework.</p>	
<p>5. Consumer Protection Branch Review</p>	<p>Management advised OPSEU that they are in the process of analyzing the results of the Consumer Protection Branch Review, and that the required disclosure will be provided once business decisions are made.</p>	

ITEM	DISCUSSION	ACTION
6. Article 7.2.2 – Reclassifications downward; how are you tracking them	Management advised OPSEU that reclassifications are tracked by the SHRBU through the disclosure process.	
7. Merit pay for Fixed Term – Article 31A.2.3, letter to RSDC Directors of August 21/09 re: calculation of hours for the purposes of compensation and merit progression	A discussion took place on how merit pay is calculated across the OPS for Fixed-Term employees.	OPSEU requested information on how hours for Fixed-Term employees are being calculated in MEDT, MRI and MCS.
8. Telework – arrangements if any, provide documents/directions	Management advised OPSEU that there are no formal telework arrangements in place in our client ministries.	
9. Training and Development: Training Cases	Management discussed the corporate training initiatives and provided information on the process for approving non- corporate related training. Management further advised that this is discretionary, no budget, tracking or reporting.	
E. Next Meeting Date		
1. Next Meeting	The next meeting is scheduled for September 13, 2011.	

**SIGN
HERE**

**SIGN
HERE**



Ron Langer
Ron Langer, Co-Chair
MEDT

SEPTEMBER 14/11
Dated:

Dan Keating
Dan Keating, Co-Chair
MEDT

Sept 14/11
Dated: