

MEMORANDUM

OPSEU



SEFPO

Syndicat des Employé-e-s
de la Fonction Publique
de l'Ontario

TO: All Presidents with members in the Ministry of Enterprise,
Opportunity and Innovation

All Stewards in the Ministry of Enterprise, Opportunity and
Innovation

FROM: Cameron Walker, Supervisor Contract Enforcement

DATE: February 4, 2004

SUBJECT: **Ministry of Enterprise, Opportunity and Innovation
ERC Minutes – January 30, 2003**

Attached, for your information, are the minutes of the above captioned meeting.

Please post or otherwise make them available to the members in your workplaces.

Also attached is a MERC referral form which should be used when referring unresolved local issues to the ministry level. The referral should be sent care of the our Job Security Unit with all the supporting documentation, (e.g. minutes, correspondence, etc.), with any referrals.

PLEASE NOTE: THESE MINISTRY MINUTES WERE PREPARED BY THE EMPLOYER.

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IN SOLIDARITY,

Leah Casselman
President

/ms
att.

cc: MERC Chairs
Ministry ERC

Cameron Walker
Supervisor, Contract Enforcement

**MINISTRY OF ENTERPRISE, OPPORTUNITY AND INNOVATION
MERC MEETING MINUTES**

Tuesday, January 30, 2003
3rd Floor Boardroom, Employee Services Branch
900 Bay St, Toronto

Present:


Ministry	OPSEU
Dan Gordon, Co-chair	Ron Langer, Co-chair
Barb Sturrock	Diane Pelletier, Vice-chair
	Sandra Harper

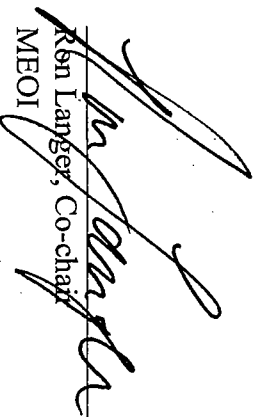
ITEM	DISCUSSION	ACTION
A. Introductions	The new OPSEU Co-chair and Vice-chair were introduced to the management representatives.	
B. Business Arising		
1. Impact of New Collective Agreement	Employer advised that all Ministry managers attended training sessions on the new collective agreement in Jun/02 and that implementation has gone fairly smoothly in the Ministry. The 1% increase to maximum effective Jan. 1/02 was processed and managers are approving the 2% for 2003 in WIN. Unclassified positions have been reviewed to determine the impact of the reduction of the conversion period from 24 months to 18 months and conversion has occurred if applicable.	
2. Program Evaluation	Employer confirmed Ministry's participation in the OPS Program Evaluation exercise. The two MEOI programs selected for evaluation in 2003 are	

ITEM	DISCUSSION	ACTION
3. Policy Grievances Update	Investment and Strategic Skills. An RFP to engage an external consultant to do the evaluation for Investment has been completed and is in the process of receiving final approvals before being posted on MERX. A Request for Resources to engage an external consultant for the Strategic Skills Program Evaluation has been completed and is now being circulated for final approvals before it is sent to consultants on the MBS Vendor of Record list.	
4. Union Decertification Information	Employer is aware of two policy grievances with potential impact on MEOI: Use of Agency and Fee for Service Employees and Implementation of Salary Revisions Calculation.	
CERC Update	Employer provided OPSEU with a copy of the email that was distributed to MEOI Staff on Jan. 20/03 to meet the employer's obligation under the Labour Relations Amendment Act, 2000.	
1. Emergency Plan/Business Continuity	Employer provided an update with regard to the project being undertaken in the OPS, particularly Queen's Park, for ministries to conduct Threat-Risk Assessments and the review of access to government buildings. MBS is heading this initiative and Dan Gordon, with the Facilities Services team, will be leading the implementation in MEOI.	
2. WDHP/Use of IT	Employer confirmed that emails were sent to all MEOI staff on Sept. 17/02 and Dec. 11/02 outlining employee	

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	obligations. The parties agreed that further education is required on a more regular basis.	
3. Cross ministry Delegation of Authority	Union was advised that the amendment to the PSA enabling Deputy Ministers to delegate their authority to managers in other ministries has minimal impact on MEOI at this time.	
4. Electronic Pay Stubs	Union was advised of the initiative to move to online pay stubs. The Union shared a document on the subject and advised this initiative was to be implemented at the end of Feb/03 and a duo system would be offered initially.	
5. Relocation Expenses Directive	The Union was advised of the Revised Directive is being implemented Jan. 27/03. The qualifying distance for mandatory reimbursement of relocation expenses is changed from 40 km to 125 km effective Feb. 10/03.	
D. Local Issues		
1. Return to Work Protocol	Employer advised that the RTW Protocol has smoothly been implemented in MEOI.	
2. ODC Wind down	Employer advised the Union that the ODC Business Plan requires the surplussing of one Technical Consultant prior to Mar.31/03. There are currently two TC-1s and the junior person, NO, will receive Advance Notice of Layoff on February 20, 2003. The employee is aware and will be taking Factor 80 retirement.	
3. Attendance Support	The Union was advised that the Ministry's threshold for 2003 is again 6.4 days. The Ministry's actual	N/A

ITEM	DISCUSSION	ACTION
Program Threshold	STSP average was 5.6 days for 2001.	
E. Standing Items		
1. Active surplus	Employer advised that CB is currently on the surplus list and tentatively scheduled to be directly assigned to MOE effective Feb. 10/03. AP also remains on the surplus list (effective June 19/96) but is on LTIP.	
2. VEO	Employer confirmed that no employees are registered.	
3. Long term Temporary Assignments	Employer advised that data needed to be reviewed and updated before this list could be provided to the Union.	Report to be provided to OPSEU ASAP.
4. Vacancy Report	Same as above	Same as above
F. Next Meeting	Tentatively scheduled for Tuesday, May 13, 2003	


 Dan Gordon, Co-chair
 MEOI


 Ken Langer, Co-chair
 MEOI

OPSEU



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FOR MERC ACTION

Strategic Action from Local Employee Relations Committee
(to be used when an issue is not resolved at LERC table)

Ministry:

Workplace Location:

Local #:

Please use a Separate Form for Each Unresolved issue.

- ✓ Please include the specific details about the issue.
- ✓ Provide any documentation that may assist the discussion at your Ministry Employee Relations Committee (MERC).

Is the issue related to (please ✓):

- | | | | |
|--------------------------|--|--------------------------|---------------------------------|
| <input type="checkbox"/> | Job Security and Article 20 | <input type="checkbox"/> | Reasonable Efforts - Divestment |
| <input type="checkbox"/> | Employer's Corporate Initiative and work re-organization | | |
| <input type="checkbox"/> | Enforcing the Contract | <input type="checkbox"/> | Contract Interpretation |
| <input type="checkbox"/> | Health and Safety | | |
| <input type="checkbox"/> | Other: (please identify) | | |

Statement of the Issue:

The Resolution sought by your Local Employee Relations Committee (LERC):

Date Issue was declared unresolved by your LERC:

Is the Relevant material attached? Yes No

LERC Minutes dated:

Correspondence. Please list:

Local ERC Member Contact

Name:

Home #:

Address:

Work #:

**FORWARD to: OPSEU Job Security Unit, 100 Lesmill, Toronto, Ontario M3B 2P8
Fax: (416)448-7462**

