

**Ministry of Community Safety and Correctional Services
Occupational Health & Safety Corrections Division Meeting**

Minutes of December 14th, 2004

Attendees:

For the Ministry

Paul Mooney
Richard Gibson
Doug Croskery
Cheryl Sikkes
Tony Valaitis

For the Union

Daryl Pitfield
Edward Almeida
Brian Wilson

Guests:

Curt Arthur
Joanne Shaw
Sheleza Latif

With Regrets:

Barry Scanlon; Brian Chauvin; Barry Thomas

Follow-up/ Review of September 15th, 2004 Meeting Minutes

Probation & Parole Issues:

Part 2 Certification plus 1 day SSB Course:

Early in the new year, Bell Cairn will be advertising course dates that will occur before the end of fiscal year including a reminder notice of the 1 day SSB Course that will be part of the Certification Program.

On line WHMIS Training & Refresher:

Discussion was held regarding compliance rates. C. Sikkes to investigate and report back to B. Wilson and co-chairs. We will revisit this matter at our next meeting.

P & P Regional Multi Site Health and Safety Committees:

The Union's proposal has been removed from the Agenda as a result of an agreement with the ADM, Community Corrections that this topic will be reviewed as part of the Community Risk Assessment process.

Institutional Items:

Working In Isolation:

Curt Arthur presented a draft ADI policy for working in isolated areas for discussion. The Committee recommended strengthening the definition of working in isolation for integration to the draft. Additional comments and concerns are to be directed to C. Arthur by January 7, 2005 and a revised

version will be reviewed by the parties at the upcoming Escort Committee meeting in mid January.

Similar concerns on the Community side are being addressed in the ongoing Community Risk Assessment Review.

Deployment of Munitions in Pod Style Institutions:

Colette DesRoches has received approval to proceed with the recommendation of installation of munitions ports beginning with Maplehurst.

Negative Pressure Cells:

The Director, Management and Operational Support Branch to advise Regional Directors, Northern and Western Regions, to include necessary Negative Pressure Cells in their next Minor Capital Submissions.

WSIB Annual Statistics:

R. Gibson has provided the Committee with WSIB annual stats for 2002. Total workdays lost in 2002, according to the stats, were 10,001 days. The Committee found the information in the reports to be of a high level making it impossible to complete a precise injury trend analysis. R. Gibson will follow up further with WSIB in an attempt to solicit a break down of injury types. In the event that such a breakdown is not available, the Committee will examine ways to obtain the information independently of WSIB. Mr. Gibson has requested the 2003 statistics.

Handcuff Issues :

Handcuffs, Protective Vests, and clothing issues will be reviewed with C. Arthur and Union Committee members at an upcoming meeting in January.

EAP Statistical Report:

This item will be discussed at our next meeting.

Self Contained Breathing Apparatus:

An electronic copy of the NIOSH standard was provided to the Union Co-Chair.

Use of Metal Spoons in Institutions:

It is the understanding of the Committee that the metal spoons have been removed from the Brockville Jail.

Shared Items:

Workplace Violence Prevention Policy:

Presentation materials are in the final stages of production and are expected to be distributed along with the Policy by end of December 2004 or early 2005.

New Business:

Probation & Parole Items:

Community Risk Assessment Report:

The Consultants Report has been received by the ADM, ACC. Per the Memorandum of Settlement, the Co-Chairs of this Committee will be provided with a copy of this Report. The Union has met and will provide a response to the ADM, ACC within ten working days. The Community Risk Assessment will remain as a standing item on the agenda of this Committee.

Safety and Security Policy and Procedures Manual:

The Policy and Procedures and Workbook have been disseminated to the field. The Online Version will be available in the new year.

ESP Staff at P & P Offices (Ottawa and Toronto):

The Union raised the issue of who is responsible for the development of the health and safety procedure policy covering ESP staff. It is the understanding that such work is already being undertaken and the Union expressed the belief that it should be included in that task. R. Gibson will investigate and report back to both Co-Chairs and B. Wilson.

Brockville Youth Probation Office – MOL Update:

Brockville Youth Probation Office has been issued an MOL Order directing MCYS to develop safety and security policies and procedures similar to ACC. Current compliance date is December 22, 2004.

Status of Corrections H & S OPSEU representing MCYS workers:

On November 30, 2004, a meeting was held with D. Newman, ADM, Youth Justice Services, MCYS, senior officials and Union Representatives of the H & S Committee. Numerous MERC and H & S items were discussed. Management MCYS has provided a summary of the meeting and the Union is to provide a response.

Follow up on address checks prior to obtaining a warrant Ottawa/Brampton P & P:

Resolved at this time.

Follow up on Home Addresses used on Subpoena's/Crown Disclosure Information Ottawa P & P:

Resolved at this time.

Issue relating to the characteristics of tempered glass in some P & P Offices:

C. Sikkes to follow up on obtaining specs for the glass to assist in further discussion.

Institutional Items:

Bleach Program:

Further to the recent Canadian HIV/AIDS Legal Network report, Curt Arthur provided a review of the bleach programs in other jurisdictions, ie., British Columbia, Quebec, Federal Prison System. The Union expressed adamant opposition to any bleach program in any Ontario Institution.

Research Report on Prevalence of HIV & Hepatitis C in Ontario Jails and DCs: Joanne Shaw, Manager, Corporate Health Care, reviewed for the Committee the results of the research report. The study indicates that over the last decade there has been a slight increase of less than one percent in the HIV rates. With respect to Hep C, the reported rate of 19% was less than half of the anticipated rates based on earlier predictions. The report is based on a sampling of 2,100 new admissions. In the Youth Justice Services, there were no cases of HIV found and one case of Hep C.

New Infection Control Education Model:

A draft model and program material was presented by Sheleza Latif of Corporate Health Care, for discussion and input. The feedback was positive on the proposed program. It was noted that more work needs to be done on delivery and integration into local training schedules and focus of program needs to be examined to integrate into community corrections.

N95 Mask Filter Training:

The N95 mask is a surgical type mask that was approved for use during the previous SARS outbreak and to manage TB cases. The masks are aligned with general practices in hospitals settings. It is anticipated that mask fitters will be trained at each local site in fitting the mask.

Application of Suicide Protocols (Windsor Jail):

Issues have arisen at the Windsor Jail around the application of the new Suicide Prevention Policy and the parties are attempting to resolve this issue locally. If unresolved, the matter will be brought back to this Committee.

Next Meeting:

March 9th, 2005

25 Grosvenor, Toronto at 10:00 a.m.

For the Ministry:

For the Union:

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