

MEMORANDUM

TO: All Presidents with members in the Ministry of Community Safety & Correctional Services
All Stewards in the Ministry of Community Safety & Correctional Services

FROM: Brian Gould, OPS Supervisor/Negotiator

DATE: April 1, 2009

SUBJECT: **Ministry of Community Safety & Correctional Services ERC Minutes – June 5, 2008**

Attached, for your information, are the minutes of the above captioned meeting.

Please post or otherwise make them available to the members in your workplaces.

Please use the MERC referral form which should be used when referring unresolved local issues to the ministry level. The referral should be sent care of the Job Security Unit with all the supporting documentation, (e.g. minutes, correspondence, etc.).

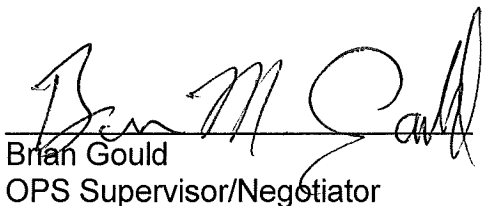
PLEASE NOTE: THESE MINISTRY MINUTES WERE PREPARED BY THE EMPLOYER.

AUTHORIZED FOR DISTRIBUTION:

IN SOLIDARITY



Warren (Smokey) Thomas
President



Brian Gould
OPS Supervisor/Negotiator

/az
att.

cc: MERC Chairs
Ministry ERC

**Ministry of Community Safety and Correctional Services
Ministry Employee Relations Committee**

Minutes

Thursday, June 5, 2008
579 Fraser Street
Large Boardroom
North Bay, Ontario
9:00 a.m.

| <u>Attendees:</u> | For the Union | For the Ministry |
|--------------------------|--------------------------|-------------------------|
| | Dan Sidsworth (Co-Chair) | Steve Small (Co-Chair) |
| | Gord Longhi | Bill Cooney |
| | Eduardo Almeida | Kate Karn |
| | Paul Johnstone | Mary-Jo Knappett |
| | Sandra Harper | Debbie Spence |

Regrets: Christina Danylchenko, David Walker, Barry Thomas

Guests: Ernie Harris, Anti-Racism Coordinator, Office of the Anti-Racism Coordinator
Curt Arthur, Superintendent, North Bay Jail
Dan Stevens, Deputy Superintendent, North Bay Jail
Jim Mitchell, Local OPSEU President
Ken MacDonald, Local OPSEU Vice-President
Richard Pierre, Operational Manager, North Bay Jail

Note Taker: Lynn Shallow

Review/Sign off of Previous Minutes

1. May 15, 2008

Presentations

Ernie Harris, Anti-Racism Coordinator, Office of the Anti-Racism Coordinator made a presentation on the proposed collection of race data and sought the committee's support for the proposed project. Mr. Harris subsequently answered questions posed by the committee members. The Union requested that Mr. Harris present the same material to the SAROC committee prior to this committee's consideration to support the proposed project.

Previous Minutes

1. May 15, 2008 minutes reviewed and signed off.

Previous Business

1. Toronto South Detention Centre and South West Detention Centre

Action: Meeting to be held to discuss project (PJHOSC co-chairs to be included). Management advised that a tour would be set-up in the fourth quarter during the design process.

2. Correctional Officer Recruitment Policy

Action: The competition summary needs to be shared with both sides of the committee. HR to develop Q's and As for distribution to the institutions. Discussion surrounding the French Language designated positions at ATRC also took place.

3. Ontario Correctional Services College

Action: Barry Thomas and Dan Sidsworth to set up meeting with Director of OCSC to discuss ACS/AIS joint training (to take place by August 2008).

4. Training and Development Committee

Action: Need to facilitate training to ensure back on track.

5. Unclassified Correctional Officer Sub-Committee

Action: Dan Sidsworth to meet with Brian Ross on June 17, 2008.

6. Labour Relations Regional Forums

Action: North East and North West Region's meeting scheduled to take place in Thunder Bay on June 9 & 10. Scheduling of other meetings across the province in process.

7. Independent Medical Examination Policy

Action: Terms of Reference (TOR) in process of being developed.

8. St. Lawrence Valley Correctional & Treatment Centre FTU

Action: The employer confirmed that FTU staffing allocation is 4. Remove from agenda.

9. Selection Process for Duty and Development Assignments in Adult Community Corrections

Action: Bill Cooney and Gord Longhi are in the process of finalizing the document.

10. Suspensions with Pay

Action: MOA currently with Commissioner for review. Decision forthcoming.

11. Disclosures: Integrated and Dedicated Youth Justice System

Action: Update on status of negotiation provided.

12. Invitation to Regional Directors to Attend MERC

Action: Union is concerned that RDs have not yet attended any MERC meeting.

13. 07 09 25 d) Institutional Security Threat Unit (Gangs Intelligence)

Action: Decision has been made that 6 bargaining unit members will be included for a one-year term.

14. 07 09 25 f) Retrofit at Toronto East and West and need to negotiate CWW's

Action: Barry Thomas and Dan Sidsworth to set up meeting at TWDC to discuss.

15. 07 11 28/29 i) Joint study post traumatic stress disorder

Action: Dan Sidsworth to set up meeting with Director of MOSB to discuss. Remove from agenda and amalgamate with item #1

16. 07 11 28/29 k) Monteith LERC Minutes of March 30, 2007, Page 3 re RN's and Clarification with respect to application of Appendix 24

Action: Barry to discuss with Superintendent. Remove from agenda.

17. 07 11 28/29 l) Bailiffs

Action: Remove from agenda.

18. 08 02 12 a) Cook Chill RFS

Action: Guest to be invited for next meeting to address RFP questions from the union

19. 08 02 12 c) TWDC MOA Use of Video or Digital Technology for Disciplinary Interviews

Action: Currently waiting response from ADM on MOA tabled at the June AIS meeting.

20. 08 02 12 d) Military Leave with respect to Article 18 and Appendix 24

Action: Remove from agenda.

21. 08 02 12 e) Resumption of Walkerton Jail LERC

Action: Steve Small to discuss with Superintendent to resume LERC meetings.

22. 08 05 15 a) STSP Stats for 2007 ACC and AIS.

Action: Kate Karn provided stats for both ACC and AIS. Remove from agenda.

23. 08 05 15 c) Time Off and Bill Back in the North

Action: Sandra confirmed that Regional OPSEU staff representatives have the authority to ask for time off and bill back.

24. 08 05 15 e) Provincial Overtime Protocol Agreement

Action: Steve to obtain signed copy of the POP agreement and appendix.

25. 08 05 15 g) COMSOC Policy Grievance on CO position

Action: Grievance remains outstanding.

26. 108 05 15 h) Information required as a result of recent MERC agreement discussions

Action: Remove from agenda.

Standing Items

1. SAROC

Action: Committee reconvened on May 14, 2008 and are scheduled to next meet on June 23 and August 21, 2008. Currently waiting for response from the employer as to the Terms of Reference (TOR).

2. Labour Relations

Action: Interest-based Problem solving was held in London last week. Regional Labour Relations forums are going well.

3. HR Transformation Update

Action: Kate Karn provided an update.

4. Ministry Identification and Badges

Action: Update was provided.

5. Community Interest Based Problem Solving training (IBPS)

Action: Community side expanding. IBPS to be included as a standing item at ERC and training to be provided.

6. MCSCS / MCYS / MCSS - MOA

Action: ADM to engage in discussion with MGS regarding this MOA.

7. Unclassified Straight Time Correctional Officer Hours and Number of Unclassifieds to be Provided Quarterly

Action: Steve Small to request an update and provide at next meeting (ACC and AIS)

8. Hardcopy of Human Resources Contact List

Action: Kate Karn to provide at next meeting.

New Business

1. 08 06 05 a) Secondments/Temporary Assignments to P&P for classified and unclassified CO's

Action: Steve Small to speak to AIS and ACC with respect to Area Managers and Superintendent to support common temporary assignments for unclassified and classified staff. Issue to also be discussed on June 17 with Brian Ross.

2. 08 06 05 b) – Job Trades and Lateral Transfers

Action: Kate Karn to bring issues to David Walker for resolution.

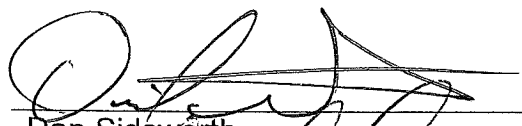
3. Upcoming Retirement of Bill Cooney, Regional Director, Eastern Region.

Action: The committee thanked Bill for his dedicated work and contribution to the Committee over the years. Bill in turn reflected on his involvement with the committee. Best wishes to Bill for a happy and healthy retirement.

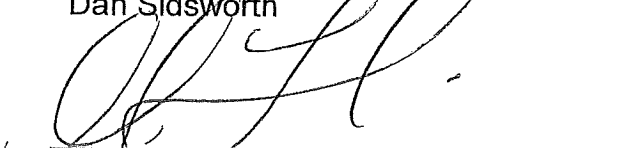
Next Meeting

August 13, 2008 – ERC Training Kingston
August 14, 2008 – Kingston Regional Office

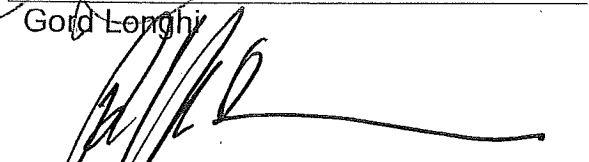
For the Union:



Dan Sidsworth

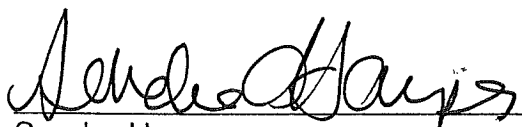


Gord Longhi



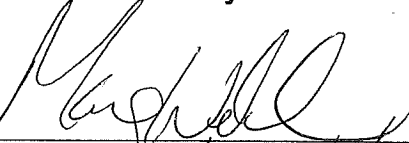
Paul Johnstone

Eddie Almeida

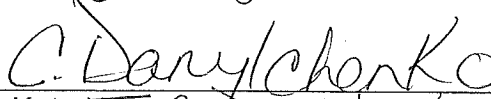


Sandra Harper

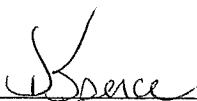
For the Ministry:



~~Steve Small~~ Marg Welch



Kate Karn C. Danylchenko



Debbie Spence



Barry Thomas