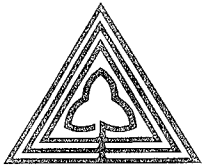


MEMORANDUM

OPSEU



SEFPO

Syndicat des Employé-e-s
de la Fonction Publique
de l'Ontario

TO: All Presidents with members in the Ministry of Community and Social Services
All Stewards in the Ministry of Community and Social Services

FROM: Terry Baxter, OPS Supervisor/Negotiator

DATE: December 5, 2006

SUBJECT: **Ministry of Community and Social Services –
ODSP Sub-Committee
ERC Minutes – June 27, 2006**

Attached, for your information, are the minutes of the above captioned meeting.

Please post or otherwise make them available to the members in your workplaces.

Also attached is a MERC referral form which should be used when referring unresolved local issues to the ministry level. The referral should be sent care of the Job Security Unit with all the supporting documentation, (e.g. minutes, correspondence, etc.), with any referrals.

PLEASE NOTE: THESE MINISTRY MINUTES WERE PREPARED BY THE EMPLOYER.

AUTHORIZED FOR DISTRIBUTION:

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Leah Casselman
President

/jm
att.

cc: MERC Chairs
Ministry ERC

Terry Baxter
OPS Supervisor/Negotiator

“CONFIDENTIAL TO LABOUR RELATIONS”

1.0 Minutes

1.1 Review of May 2006 Minutes

- The Union provided their revisions to the May 2006 minutes.

Action Item: Revise the May 2006 minutes for sign off by the Union at the next meeting.

2.0 Business Arising

2.1 Review of Action Items

- Action items from the May 2006 minutes were reviewed.
- Update regarding the mapping exercise being conducted by SAMO and the ODSP Branch concerning ODSP workload has been deferred to the next meeting.
- SAMO provided the group with a copy of the questionnaire that was sent to regions concerning the Mandatory Special Necessities (MSN) review.
- The group was also provided with an updated list of SDMT Ergonomic Assessment action items.

Action Item:

- 1. Add update regarding the mapping exercise concerning ODSP workload to the agenda of the next meeting.***

2.2 JPSP Update

- The July 2007 meeting will be dedicated to JPSP matters.

2.3 Interest Based Problem Solving Workshop - Update

- The members evaluated the outcome of the “kick-off” session of the Interest-Based Problem Solving (IBPS) Workshop which was held in Toronto Region on June 12-13, 2006.
- The group will provide their feedback and suggestions for the remaining training sessions to the Ministry of Labour (MOL) representatives.

Action Item: Provide feedback and suggestions to MOL representatives.

2.4 ODSP Service Delivery Framework – Update

- SAMO commenced the posting of updated implementation checklists on the SAMO website.
- A joint communication will be released shortly to advise regions to fully implement the New Service Delivery Framework by October 2006. The next evaluation is scheduled to be completed in Winter 2006-2007.

Action Item: Send joint communication to regions to advise the need to fully implement their new service delivery systems by October 2006.

3.0 New Business

3.1 Validation of Debt Form

- The group provided their feedback to the revised VOD form.
- SAMO will address the issue regarding cases with restitution orders. The Union raised concern that verifying whether a case has restitution order is time consuming. A suggestion was made to develop a master list of cases with restitution orders for reference by staff.
- The Union requested that the interpretation of the Reichstein decision be included in the procedure to complete the VOD form.
- SAMO will confirm at the next meeting whether staff need to fill up a separate VOD form for the spouse.

Action Items:

- 1. SAMO to address the issue regarding cases with restitution orders.***
- 2. SAMO to confirm whether staff need to fill up a separate VOD form for the spouse.***

3.2 Special Diet Allowance – Internal Review (IR) Requests

- SAMO will advise regions to monitor the increase in IR requests generated from appeals to regulatory changes on the Special Diet Allowance. An update will be provided to the group in six months.

Action Item: Add to the agenda of the December 2006 meeting update regarding the increase in IR requests generated from appeals to regulatory changes on the Special Diet Allowance.

“CONFIDENTIAL TO LABOUR RELATIONS”

3.3. Streamlining Intake

- The Union expressed some concerns with regard to changes to the ODSP intake process for Ontario Works referred cases.
- The Union raised the issue of maintaining accountability and integrity in the system. The Union also noted the benefits of face-to-face meeting with clients.
- SAMO advised that the changes to the ODSP intake process were communicated to both programs and that there is a commitment to monitor and revise the process if needed.

3.4 ODSP Resources

- The Union expressed concerns regarding the inadequate staffing resources in the ODSP to meet the increase in ODSP caseload. Furthermore, the Union expressed concerns that resource requirements for MSN activity has never been addressed, and the new initiative for referring non-disabled spouses compounds the shortage in staffing resources.
- Management advised that the ODSP will be getting additional staff. Base funding for up to 18 FTEs to be allocated amongst regions based on the increase in their caseload.
- Management will provide more detailed information at the September 2006 meeting.

Action Item: Add discussion regarding ODSP resources to the agenda of the September 2006 meeting.

4.0 Other Business

4.1 Invitation to the Minister, Deputy Minister and Assistant Deputy Minister

- The invitation to the Minister, Deputy Minister and Assistant Deputy Minister to attend a future Subcommittee meeting will be sent shortly.
- At the “kick-off” session of the IBPS Workshop in Toronto, the Deputy Minister has indicated an interest in meeting the members of the group.

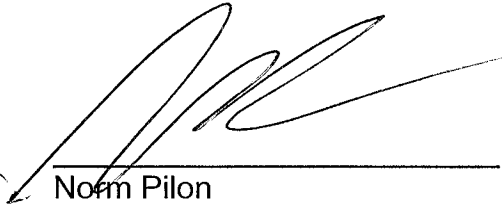
Action Item: Send an invitation to the Minister, Deputy Minister and Assistant Deputy Minister.

5.0 Meeting Adjourned

Approved on Sep 13, 2006 , 2006 by:



Martin Thumm
Management Co-Chair



Norm Pilon
OPSEU Co-Chair