

## MEMORANDUM

**TO:** All Presidents and members in Ministry Community and Social Services  
All Stewards in Ministry of Community and Social Services

**FROM:** Brian Gould, OPS Supervisor

**DATE:** April 26, 2010

**SUBJECT:** **Ministry of Community and Social Services**  
**MERC Minutes – April 22, 2010**

---

Attached, for your information, please find the minutes of the above captioned meeting(s).

Please post or otherwise make them available to the members in your workplaces.

You will also find attached a MERC referral form which should be used when referring unresolved local issues to the ministry level. We request that you provide the Job Security Group with all supporting documentation, (i.e. minutes, correspondence, etc.), with any referrals.

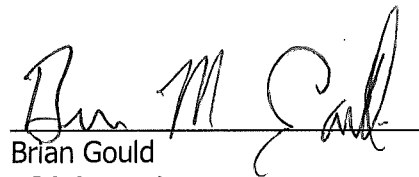
**PLEASE NOTE: THESE MINISTRY MINUTES WERE PREPARED BY THE EMPLOYER.**

AUTHORIZED FOR DISTRIBUTION:

IN SOLIDARITY,



Warren (Smokey) Thomas  
President



Brian Gould  
OPS Supervisor

/JK  
att.

cc: MERC Chairs  
Ministry ERC

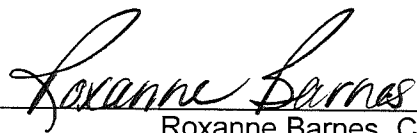


AGENDA ITEMS		DISCUSSION	ACTION REQUIRED	TIMEFRAME FOR ACTION
		coming from the front-line staff but will provide a further response to confirm.		
3.	<u>RbP Updates</u>	No updates.		
4.	<u>Developmental Services Facilities</u>	The Ministry provided update on the process for determining the amount of remaining funds from the termination allowance fund of the MOA dated August 2 <sup>nd</sup> , 2007.	Ministry to initiate payment to OPSEU.	Next meeting
5.	<u>ODSP Modernization</u>	The Parties discussed the staffing profile and the climate in the ODSP offices.	No action required	
<b><u>BUSINESS ARISING FROM MINUTES:</u></b>				
1.	<u>Diversity Initiative Update – Accessibility Toolkit</u>	Defer to next meeting.		
2.	<u>Reports – WIN Capabilities</u>	The Ministry identified their contact for review of the Fixed-Term reports as Kathryn DuBois.  OPSEU to identify their contact.  OPSEU raised concerns with all Fixed-Term employees on the report with more than 18 months service. They raised a greater concern for the length of contract for Fixed-Term employees in the DAU.  The Ministry responded that a status update will be provided by the end of next week.	OPSEU to identify contact        Ministry to provide status update	Prior to next meeting        Prior to next meeting
<b><u>NEW ITEMS:</u></b>				
1.	<u>Auditor General's Report</u>	OPSEU asked what the Ministry will be doing specifically to address increase in case loads raised in the Auditor General's report. Furthermore, OPSEU asked what the		

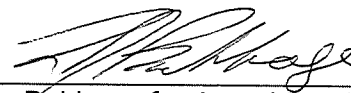
	AGENDA ITEMS	DISCUSSION	ACTION REQUIRED	TIMEFRAME FOR ACTION
		<p>Ministry is doing to address issue of sick time raised in the Auditor General's report.</p> <p>The Ministry responded that the Operations Division is responsible for responding to the Auditor General's report.</p> <p>The Ministry will ask a representative from the appropriate Division to attend the next meeting to address the concerns raised by OPSEU.</p>	Ministry to invite speaker	Next meeting
2.	<b><u>Follow-Up North East Clerical Review</u></b>	<p>The Ministry advised OPSEU that the Clerical review was completed in 2008 and that a MERC update was provided in May 2009.</p> <p>OPSEU asked for a copy of the review as well as the names of the co-chairs who sit on the committee.</p> <p>The Ministry will provide.</p>	Ministry to provide copy of the review as well as co-chair names	Prior to next meeting
3.	<b><u>Social Assistance Review</u></b>	The Ministry advised OPSEU that no report has been provided to date from the Social Assistance Review.	No action required at this time	
4.	<b><u>Budget</u></b>	<p>OPSEU has requested how much of the 6.9% funding increase to the Ministry relates to staffing, salaries and wages.</p> <p>The Ministry advised that information in response to the question raised will be provided to the bargaining agents through the RbP disclosure process.</p>	No action required at this time	
5.	<b><u>MERC Referral – Central West Region: Workload Issues, Special Needs Unit</u></b>	<p>OPSEU provided the Ministry with the referral document.</p> <p>The Ministry will review and provide a response.</p>		Next meeting
6.	<b><u>MERC Referral – South West Region: Workload Issues (Vacant Positions)</u></b>	<p>OPSEU provided the Ministry with the referral document.</p> <p>The Ministry will review and provide a response.</p>		Next meeting

AGENDA ITEMS	DISCUSSION	ACTION REQUIRED	TIMEFRAME FOR ACTION
7. <u>Referral Process</u>	The Ministry will review their internal referral process to ensure that they are received from the LERCs and responded to in a timely manner.		
8. <u>Ministry File Review Committee (MFRC)</u>	The Parties agreed to invite the Co-Chairs to provide a review at the next meeting.	OPSEU to invite their Co-Chair to next meeting	Next meeting

Ministry of Community and Social Services MERC Minutes of April 22nd, 2010 approved on \_\_April 22nd, 2010\_\_ by:



Roxanne Barnes, Co-Chair, OPSEU



Les Babbage for Josephine Fuller, Co-Chair, Ministry