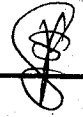


**For the President's
Signature/Approval**

Name of
document: MCSS-ODSD MERC

minutes

Date of
document: 25-Jan-07



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(Administrator/Supervisor): JMG

Vetted by:
(Executive Assistant to the President) ed

Please return to madhott@ext. #8731

**Please return two copies of the attached
document or signed letters with this vetting
slip to the President's office**

MEMORANDUM

TO: All Presidents with members in the Ministry of Community and Social Services
All Stewards in the Ministry of Community and Social Services

FROM: Brian Gould, OPS Supervisor/Negotiator

DATE: May 8, 2007

SUBJECT: Ministry of Community and Social Services ODSP Subcommittee ERC Minutes – January 25, 2007

Attached, for your information, are the minutes of the above captioned meeting.

Please post or otherwise make them available to the members in your workplaces.

Please use the MERC referral form which should be used when referring unresolved local issues to the ministry level. The referral should be sent care of the Job Security Unit with all the supporting documentation, (e.g. minutes, correspondence, etc.).

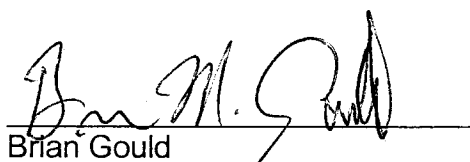
PLEASE NOTE: THESE MINISTRY MINUTES WERE PREPARED BY THE EMPLOYER.

AUTHORIZED FOR DISTRIBUTION:

IN SOLIDARITY



Warren (Smokey) Thomas
President



Brian Gould
OPS Supervisor/Negotiator

/jmh
att.

cc: MERC Chairs
Ministry ERC

“CONFIDENTIAL TO LABOUR RELATIONS”

1.0 Welcome

- The Subcommittee welcomed the Local Employee Relations Committee (LERC) from the Toronto Region.
- The Union congratulated Martin Thumm for his recent confirmation as the Director of the Social Assistance and Municipal Operations Branch (SAMO).
- The Union also acknowledged that the first year of working together with the current management group has been positive.

2.0 Minutes

2.1 Review of the December 2006 Minutes

- The Union provided their revisions to the December 2006 minutes.

Action Item: Revise the December 2006 minutes for sign off by the Union at the next meeting.

3.0 Business Arising

3.1 Review of Action Items

- Action Items from the December 2006 minutes were reviewed.
- The group discussed the ODSP Branch’s response regarding the possibility of providing staff with a list of what is covered under the Ontario Drug Benefit (ODB) to support the implementation of the Special Diet Allowance. Further discussion with the ODSP Branch is needed to address the issue.
- The revised MERC ODSP Subcommittee 2007 Schedule (dated December 18, 2006) was confirmed by the group. Locations of future meetings will be discussed at the next meeting.
- An invitation has been sent to the Director of the ODSP Branch to attend some future meetings of the Subcommittee.

Action Items:

- 1. Follow up with the ODSP Branch regarding the issue of providing an ODB list to staff.***
- 2. Add locations of future meetings discussion to the agenda for the next meeting.***

“CONFIDENTIAL TO LABOUR RELATIONS”

3.2 Joint Problem Solving Process (JPSP)

3.2.1 Review of Schedule “A” – Training Curricula/Communication Protocol

- A web-based presentation of LearnerWeb was provided to SAMO by the Performance Management Branch (PMB). The program is now up and running in all regions and this captures current information only.
- SAMO commenced the review/update of the Comprehensive Training Plans (i.e. Training Curricula) in coordination with PMB. Once finalized, both the training plans and Professional Advancement and Career Education (PACE) training program will be integrated with the LearnerWeb.
- The draft revised Communication Protocol was shared with the group for review and comments at the next meeting.

Action Item: Add Communication Protocol to the agenda for the next meeting.

3.2.2 ODSP Service Delivery Framework Evaluation – Update

- Focus Group meetings have commenced and will be completed by February 1, 2007. Feedback received has been positive.
- Joint Communications will be released to mark the conclusion of the Phase 2 Evaluation exercise.

Action Item: Send Joint Communications to mark the conclusion of the Phase 2 Evaluation exercise.

3.2.3 Interest-Based Problem Solving (IBPS) Workshop – Update

- Trainings sessions have been completed for three regions in January 2007. Two more sessions are scheduled for February 2007.
- Pre and post teleconferences are working very well.
- The IBPS Support Team is coordinating with the Ministry of Labour regarding the possibility of conducting make-up sessions in March 2007 to accommodate those who were not able to attend regional sessions.
- Copies of the Informational Pamphlet have been distributed to all ODSP staff and are being used to promote IBPS.

3.3 Social Assistance Program Delivery Business Architecture (SABA) Project

- Deferred to the next meeting.

Action Item: Add SABA Project to the agenda for the next meeting.

“CONFIDENTIAL TO LABOUR RELATIONS”

4.0 New Business

4.1 Professional Advancement and Career Education (PACE)

- An overview of the Professional Advancement and Career Education (PACE) was presented to the group by the SAMO Project Team.
- The training program delivers on the ministry’s commitment under the Memorandum of Agreement (MOA) to establish an educational strategy for ODSP staff to understand and deal with recipients’ needs and behaviours.
- A comprehensive pilot session to cover all five modules of the training program will be hosted by North Bay with participants from both the Northern and North East regions. Pilot sessions in the other seven regions will also be conducted to test a module of the training program.
- Launch is scheduled for early April 2007. All ODSP staff will receive the full complement of the program by March 2009.

4.2 Overpayment Recovery Follow-Up System (ORFUS)

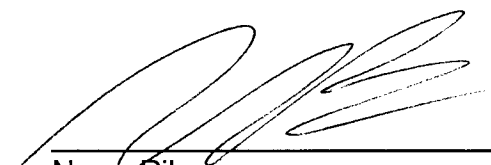
- SAMO provided an update regarding the ORFUS realignment strategy in ODSP.
- The communication package and implementation tools, including the new Validation of Debt (VOD) Form, will be distributed to regional offices by next week.

5.0 Meeting Adjourned

Approved on Feb 20, 2007 by:



Martin Thumm
Management Co-Chair



Norm Pilon
OPSEU Co-Chair