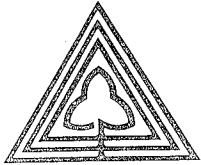


MEMORANDUM

Ontario Public Service
Employees Union

OPSEU



SEFPO

Syndicat des Employé-e-s
de la Fonction Publique
de l'Ontario

TO: All Presidents with members in the Ministry of Community and Social Services
All Stewards in the Ministry of Community and Social Services

FROM: Terry Baxter, OPS Supervisor/Negotiator

DATE: April 27th, 2006

SUBJECT: **Ministry of Community and Social Services –
ODSP Sub-Committee
ERC Minutes – January 17th, 2006**

Attached, for your information, are the minutes of the above captioned meeting.

Please post or otherwise make them available to the members in your workplaces.

Also attached is a MERC referral form which should be used when referring unresolved local issues to the ministry level. The referral should be sent care of the Job Security Unit with all the supporting documentation, (e.g. minutes, correspondence, etc.), with any referrals.

PLEASE NOTE: THESE MINISTRY MINUTES WERE PREPARED BY THE EMPLOYER.

AUTHORIZED FOR DISTRIBUTION:

IN SOLIDARITY,

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Leah Casselman
President

/jm
att.

cc: MERC Chairs
Ministry ERC

Terry Baxter
OPS Supervisor/Negotiator

“CONFIDENTIAL TO LABOUR RELATIONS”

1.0 Welcome

- The group welcomed Netta DiNiro as a new Management member of the Subcommittee.

2.0 Minutes

2.1 Review of November and December 2005 Minutes

- The Union provided their revisions to the November and December 2005 minutes.

Action Item: SAMO to revise the November and December 2005 minutes for sign off by the Union at the next meeting.

3.0 Business Arising

3.1 Review of Action Items

- Action Items from the December 2005 minutes were reviewed.
- A status update regarding JPSP action items was sent to all ODSP staff on December 13, 2005.
- SAMO has reminded the ODSP Management Network regarding the need to use the ODSP video in waiting areas in local offices.

3.2 Terms of Reference - Update

- The Revised Terms of Reference have been signed by the MERC Co-Chairs and will be tabled at the next MERC meeting in February 2006.

4.0 New Business

4.1 Grievance Prevention and Resolution Training

- The Subcommittee welcomed representatives from the Labour Management Services (LMS), Ministry of Labour.
- The Subcommittee provided the LMS representatives with background information regarding the purpose of the Grievance Prevention and Resolution Training.
- An overview of their expertise and services was provided by the LMS representatives.

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- The Subcommittee agreed to have more detailed discussions with LMS. A Working Group comprised of two representatives each from Management (Joanne Grandame and Netta DiNiro) and the Union (Norm Pilon and Pam Smith) will continue with this work.

4.2 ODSP Program Standards Update

- SAMO is meeting with ODSP Branch to discuss the proposed new ODSP Program Standards. An update from the meeting with ODSP Branch will be provided to the group.
- The Union reiterated the need for the new program standards in relation to the development and evaluation of new service delivery frameworks.

Action Item: SAMO to provide an update from the meeting with ODSP Branch regarding ODSP Program Standards.

4.3 Special Diets

- Deferred to the February 2006 meeting.

4.4 CVP and VOD Update

- Deferred to the February 2006 meeting.
- The Union will roll up issues regarding the completion of Validation of Debts (VODs) for discussion at the next meeting.

Action Item: The Union to roll up issues regarding the completion of Validation of Debts (VODs) for discussion at the next meeting.

4.5 ODSP End to End Training

- PMB presented an overview of the proposed ODSP End-to-End training.
- JPSP confirmed the need for these training opportunities for staff.
- Sample Module and Learning Units were provided to the group for feedback. The Subcommittee raised some concerns regarding the evaluation section of the Learning Units. PMB will consider comments/suggestions from the group and will provide an update to the Subcommittee.
- The End-to-End training will be piloted in Hamilton/Niagara and South East regions in February/March 2006. An update will be provided to the group once pilot project is completed.

Action Item: SAMO to follow up with PMB re comments/suggestions from the group and result of pilot project.

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4.6 SDMT Ergonomic Assessment Update

- SAMO provided a status update regarding the recommended changes to Service Delivery Model Technology (SDMT) as described in the SDMT Ergonomic Assessment. (Status Update attached).

4.7 ODSP Framework

- Deferred to the February 2006 meeting.

4.8 Employment Assistance Program’s Lunch and Learn

- Deferred to the February 2006 meeting.

5.0 Meeting Adjourned

Approved on March 27, 2006 by:


Martin Thumm
Management Co-Chair


Norm Pilon
OPSEU Co-Chair