

MEMORANDUM

TO: All Presidents with members in the Ministry of Children and Youth Services
All Stewards in the Ministry of Children and Youth Services

FROM: Brian Gould, OPS Supervisor

DATE: November 9, 2009

SUBJECT: **Ministry of Children and Youth Services
Training & Development Committee
ERC Minutes - November 6, 2009**

Attached, for your information, are the minutes of the above captioned meeting.

Please post or otherwise make them available to the members in your workplaces.

Please use the MERC referral form which should be used when referring unresolved local issues to the ministry level. The referral should be sent care of the Job Security Unit with all the supporting documentation, (e.g. minutes, correspondence, etc.).

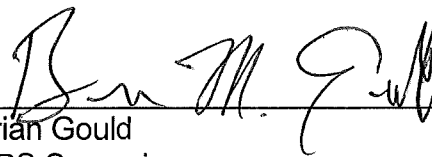
PLEASE NOTE: THESE MINISTRY MINUTES WERE PREPARED BY THE EMPLOYER.

AUTHORIZED FOR DISTRIBUTION:

IN SOLIDARITY



Warren (Smokey) Thomas
President



Brian Gould
OPS Supervisor

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att.

cc: MERC Chairs
Ministry ERC

**MINISTRY OF CHILDREN AND YOUTH SERVICES
YOUTH JUSTICE SERVICES, CENTRAL REGION
MERC - TRAINING AND DEVELOPMENT MEETING**

2009

5757 Coopers Street, Mississauga, ON (OPSEU Office)

For OPSEU:

Glenna Caldwell (Co-chair) *
Tony Cunningham
Waltraud Knott
Jack Hopkins

For Management:

(Co-chair)
Pat Morrison
Tamara Stone
Pauline Barr

Guest: Stephen George, Carol Watson, Doug Nesrallah, Nadia Mazaheri, Jonathan Haskins, Michelle Swaerdens, Jim Swain & Paul Bate

Regrets: John Scarfo

Minute Transcriber: Teresa Santos`

AGENDA ITEMS	DISCUSSION	ACTION REQUIRED	TIMEFRAME FOR ACTION
<u>Standing Items:</u>			
Business arising			
<u>Bring Forward:</u>			
OPS Engagement Survey	OPS Engagement Survey presented by Carol Watson and Doug Nesrallah.	N/A	N/A
Program Effectiveness Unit	Presentation by Nadia Mazaheri.	N/A	N/A
Set Dates for 2010	February 4/10, April 22/10 or May 5/10*, Sept 1/10 or Sept 2/10, and Dec 2/10 or Dec 8/10.	Management to confirm dates.	As soon as possible.
Training Update: E-Learning –	E-Learning Presentation by Jonathan Haskins.	Management will provide updates regarding implementation and product development.	N/A

AGENDA ITEMS	DISCUSSION	ACTION REQUIRED	TIMEFRAME FOR ACTION
Dispelling the Myths			
Training Update: Survey	Draft survey presented by John Haskins – the T&D Committee has recommended the survey for the field.	Survey to be forwarded to MERC for review at December 15/09 meeting.	N/A
Training Update: Orientation Training	Presentation by Jim Swain. OPSEU request for Youth Centre representation from all facilities regarding consultation on the standardization of Orientation.	Management to consider and respond.	By December 14/09.
Training Update: Gang training and curriculum for basic training	Presentation by Jim Swain and Michelle Swaerdens. OPSEU is requesting a presentation by the Bell Cairn Instructor involved with Adult Gang training in addition OPSEU is requesting curriculum for review from OCSC.	Request to be made re: presentation and curriculum. OPSEU requests that the employer share the Youth Gang Curriculum from Bell Cairn.	N/A
<u>New Business:</u>			
Training Update: Effective Report Writing for Probation	Effective Report Writing presented by Paul Bate.	This training will be implemented by March 31/10. Management to provide calendar to this table.	N/A
LERC Training	Week of January 11/2010.	N/A	N/A
Multi Faith Training	OPSEU requesting line staff to get a refresher on Multi Faith Training.	Management will take request under consideration and will respond.	Next meeting.
Suicide Awareness Training	OPSEU wants to ensure that Suicide Awareness Training is being completed for Youth Service Officers.	Management advised that Suicide Awareness instructors training is under way and confirmed requirement that it be delivered.	N/A
Referral from H&S re: Mental Health Training	OPSEU identified the referral.	Deferred to next meeting.	N/A

AGENDA ITEMS	DISCUSSION	ACTION REQUIRED	TIMEFRAME FOR ACTION
Next Meeting:	TBD		

G. Caldwell
 Glenna Caldwell
 For the Union

John Scarfo
 John Scarfo
 For the Employer

Nov. 6, 2009
 Date Minutes signed off by Co-Chairs