

**MEMORANDUM**

**TO:** All Presidents with members in the Ministry of Children and Youth Services  
All Stewards in the Ministry of Children and Youth Services

**FROM:** Brian Gould, OPS Supervisor

**DATE:** May 14, 2010

**SUBJECT:** **Ministry of Children and Youth Services ERC  
Minutes – September 30, 2008**

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Attached, for your information, are the minutes of the above captioned meeting.

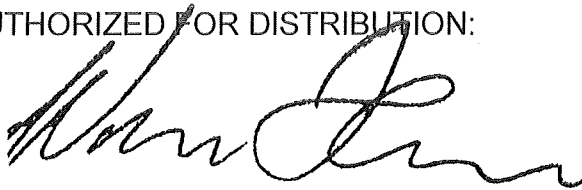
Please post or otherwise make them available to the members in your workplaces.

Please use the MERC referral form which should be used when referring unresolved local issues to the ministry level. The referral should be sent care of the Job Security Unit with all the supporting documentation, (e.g. minutes, correspondence, etc.).

**PLEASE NOTE: THESE MINISTRY MINUTES WERE PREPARED BY THE EMPLOYER.**

AUTHORIZED FOR DISTRIBUTION:

IN SOLIDARITY



Warren (Smokey) Thomas  
President



Brian Gould  
OPS Supervisor

/jk  
att.

cc: MERC Chairs  
Ministry ERC

MINISTRY OF CHILDREN AND YOUTH SERVICES  
 YOUTH JUSTICE SERVICES, CENTRAL REGION  
 MERC - TRAINING AND DEVELOPMENT MEETING

September 30, 2008  
 CPRI – 600 Sanatorium Road  
 London, ON N6H 3W7

For OPSEU:  
 Glenna Caldwell (Co-chair)  
 Waltraud Knott  
 Jack Hopkins  
 Tony Cunningham

For Management:  
 \* John Scarfo (Co-Chair)  
 Paul Beaton  
 Tamara Stone  
 Suzanne Hastings

Guest: Candance Scott  
Regrets: Stephen George  
Minute Transcriber: Teresa Santos

AGENDA ITEMS	DISCUSSION	ACTION REQUIRED	TIMEFRAME FOR ACTION
<u>Standing Items:</u>			
Business arising			
<u>Bring Forward:</u>			
Succession Planning	Management presented list of available options/information. Union suggested a survey in early 2009 to identify barriers.	Union to recommend this item at MERC be placed as a standing item at Training and Development Committee Agenda.	Two weeks Union Co-chair will notify Management Co-chair of MERC

AGENDA ITEMS	DISCUSSION	ACTION REQUIRED	TIMEFRAME FOR ACTION
Terms of Reference – Management Response	Management will send proposed Terms of Reference to the Union Co-Chair.	Management Co-Chair will send the revised Terms of Reference to Union Co-Chair.	Immediately.
Aboriginal Training	Union requested information on what training is available to facility and community staff.	Management to follow up.	By next meeting.
Survey	Union shared copy of draft survey for management review.	Union to bring proposal to MERC.	Two weeks Union Co-Chair will notify Management Co-Chair of MERC decision.
Gang Training	Union suggested a subcommittee to look at Gang training needs and to report back to Training and Development Committee.	Union to bring proposal to MERC.	October 2, 2008.
<u>New Business:</u>			
Interest based Problem Solving - Update	Management provided roll-up of IBSP training attendees.	Bring forward when the three remaining facilities are opened in 2009.	N/A
E-Learning packages for H&S	Union proposed that a certified H&S Representative be part of development and E-learning training.	Management to request an E-learning demonstration at the next H&S Meeting and Training and Development Committee.	November 17, 2008.
Learning Plans	Union requested a presentation on completion of learning plans.	Management to explore presentations opportunities at this table.	By next meeting.
LERC Training	Three new facilities will need LERC training.	Training and Development Committee will access whether other LERCs/RERCs will need training.	
2009 Meeting Dates	Tentative dates for 2009: Feb 20 <sup>th</sup> June 12 <sup>th</sup> , September 18 <sup>th</sup> & Dec 4 <sup>th</sup> .	Union to confirm dates.	

AGENDA ITEMS	DISCUSSION	ACTION REQUIRED	TIMEFRAME FOR ACTION
<b>Next Meeting:</b>	Tentative date: Friday, February 20, 2009		

*G. Caldwell*  
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 Glenna Caldwell  
 For the Union

*[Signature]*  
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 John Scaffo  
 For the Employer

*30 Sept. 2008*  
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 Date Minutes signed off by Co-Chairs