

MEMORANDUM

TO: All Presidents with members in the Ministry of Children and Youth Services
All Stewards in the Ministry of Children and Youth Services

FROM: Brian Gould, OPS Supervisor/Negotiator

DATE: December 2, 2008

SUBJECT: **Ministry of Children and Youth Services ERC
Minutes – October 2, 2008**

Attached, for your information, are the minutes of the above captioned meeting.

Please post or otherwise make them available to the members in your workplaces.

Please use the MERC referral form which should be used when referring unresolved local issues to the ministry level. The referral should be sent care of the Job Security Unit with all the supporting documentation, (e.g. minutes, correspondence, etc.).

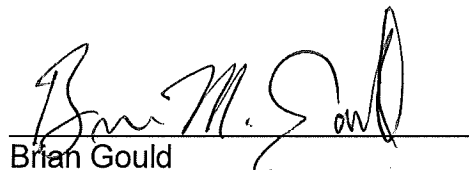
PLEASE NOTE: THESE MINISTRY MINUTES WERE PREPARED BY THE EMPLOYER.

AUTHORIZED FOR DISTRIBUTION:

IN SOLIDARITY



Warren (Smokey) Thomas
President



Brian Gould
OPS Supervisor/Negotiator

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att.

cc: MERC Chairs
Ministry ERC

**MINISTRY OF CHILDREN AND YOUTH SERVICES
MINISTRY EMPLOYEE RELATIONS COMMITTEE (MERC)**

October 2, 2008

CPRI

For Management:

Jo-Ann Miller-Reid, Co-chair*
Kim Gallow
Brenda LeMoine
Beth Bailey

For OPSEU

Jack Hopkins, Co-chair
Glenna Caldwell
Waltraud Knott
Stephen George

Guests: Angela James, Tamara Stone, and Candace Scott

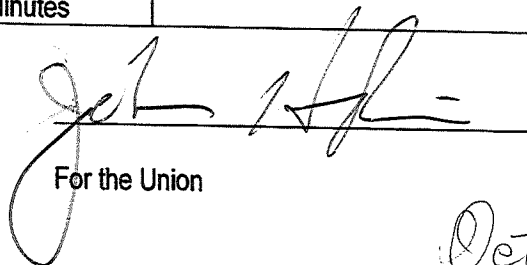
Regrets: *Stephen George*

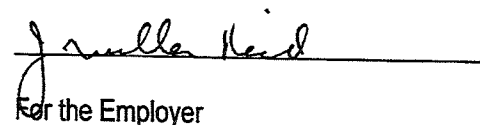
* Chair of the Meeting

AGENDA ITEMS	DISCUSSION	ACTION REQUIRED	TIMEFRAME FOR ACTION
<u>STANDING ITEMS:</u>			
MCYS Transformation	Child Welfare- no update Children's Mental Health- written summary of initiatives prepared Youth Justice- Proposed amendments for YJ have received first reading.	Management will forward to committee members	By October 15
HR Transformation	Regional Service Delivery to be rolled out in the winter of 2009.		
Anti-Discrimination and Systemic Change	Presentations are being made to all the RERC/LERCs in YJ.		Work is ongoing.
Training and Development Committee	Draft Survey was provided to MERC for consideration. Discussion on gang training. Presentation by Provincial Working Group on Youth and Gangs to MERC, Divisional Health and Safety and Training and Development Committees. IBPS training completed for the 4 facilities and the community. Roll-up provided to committee.	Management to respond. Refer gang management strategy discussion item to RERC/LERCs. Membership and terms of reference on Provincial Working Group for Gangs to be provided to YJ LERC Co-chairs. IBPS to be provided to the new facilities in 2009.	By November 1 By October 15.

AGENDA ITEMS	DISCUSSION	ACTION REQUIRED	TIMEFRAME FOR ACTION
Unclassified lists and truce conversions within MCYS	The list has been received by the Union.	N/A	
Health & Safety Divisional Review System for YJSD	Update provided by the Union with respect to issues at the Health and Safety Divisional Review System. Union received response by Management, will take under advisement.		
Health & Productivity	Program will be implemented at Sprucedale and Cecil Facer within the next month. Feedback has been positive from Brookside and Bluewater.	Invitations being extended to the LERCs at TRC and CPRI to do a presentation.	TBD
Strategic Framework	Management will be leading engagement session with staff across the province over the next several months.		
BRING FORWARD:			
Overtime Protocol	Meeting scheduled for October 15, 2008		
Workplace Violence Prevention	The union is requesting a Workplace Violence Prevention program be jointly developed for the Ministry.	Request will be forwarded to the Director, Strategic Business Unit (formerly Human Resources Director).	To send request by October 10 and status of response by next MERC meeting.
Brookside Youth Centre Retrofit	Management identified this is a capital priority for 2009.		
MERC-MCYS Best Practices	MERC would like to provide support to the RERC/LERCs.	MERC will forward a memo to the RERC/LERCs asking for a copy of the evaluation checklist for each meeting.	By November 1.
Rollovers	Agreement has been reached in principal. Details will be released to the locals asap.		October 17.
Succession Planning	Deferred to next MERC.		
Curriculum Report	Presentation made to committee on key findings and action strategies.	Item will be moved to the ADSC and Training and Development Committee.	Immediately
LERC/RERCs-referring items to MERC	Management and Union have confirmed the process with their respective counterparts.	Remove from agenda.	
Standards of Conduct	Memo was sent to all MCYS employees advising them to be guided by the OPS principals.	Move to ADSC for YJ	Immediately

AGENDA ITEMS	DISCUSSION	ACTION REQUIRED	TIMEFRAME FOR ACTION
Youth Service Officer Staff Audit Reviews	Deferred to next MERC.		
EAP cap verification	Union and Management will move this issue to CERC.	Management will forward draft submission to the Union for feedback.	By October 15.
Administrative Review in YJ facilities	The review has been put on hold.		
Ottawa Probation Office	MERC has agreed to a LERC at the Ottawa Office.	Union and Management will advise their respective sides.	
NEW BUSINESS:			
LERCs-Roy McMurtryYC	Interim LERC agreement reached for RMYC.		
Referral of issues from LERC-Brookside	Issues from Brookside discussed and will be referred back to the LERC for further discussion.	Both MERC Co-chairs will speak to their respective LERC Co-chairs.	By October 15
Referral of issue from LERC- CPRI	Classification issue involving two Ministries.	To be referred to CERC.	
Dates for 2009 Meetings	February 18 – Toronto, 800 Bay Street June 10 – location TBD September 16 – location TBD December 2 – location TBD		
Management Co-chair	The Committee would like to thank Jo-Ann Miller-Reid for her leadership over the past 4 years. Kim Gallow will assume the Management Co-chair in 2009.		
Next Meeting Date	February 18, 2009		
Sign off of Minutes			


 For the Union


 For the Employer


 Date Minutes signed off by Co-Chairs