

MEMORANDUM

TO: All Presidents with members in the Ministry of Children and Youth Services
All Stewards in the Ministry of Children and Youth Services

FROM: Brian Gould, OPS Supervisor

DATE: May 14, 2010

SUBJECT: **Ministry of Children and Youth Services ERC
Minutes – January 24, 2008**

Attached, for your information, are the minutes of the above captioned meeting.

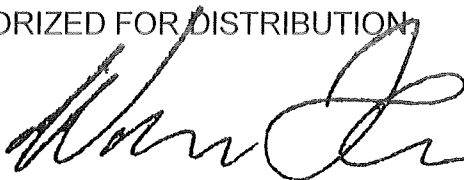
Please post or otherwise make them available to the members in your workplaces.

Please use the MERC referral form which should be used when referring unresolved local issues to the ministry level. The referral should be sent care of the Job Security Unit with all the supporting documentation, (e.g. minutes, correspondence, etc.).

PLEASE NOTE: THESE MINISTRY MINUTES WERE PREPARED BY THE EMPLOYER.

AUTHORIZED FOR DISTRIBUTION

IN SOLIDARITY



Warren (Smokey) Thomas
President



Brian Gould
OPS Supervisor

/jk
att.

cc: MERC Chairs
Ministry ERC

**MINISTRY OF CHILDREN AND YOUTH SERVICES
YOUTH JUSTICE SERVICES, CENTRAL REGION
MERC - TRAINING AND DEVELOPMENT MEETING**

January 24, 2008
OPSEU Headquarters

For OPSEU:

Glenna Caldwell (Co-Chair)
Jack Hopkins
Waltraud Knott
Stephen George

For Management:

John Scarfo (Co-Chair)
Paul Beaton
Tamara Stone

Guest: Marcus Leahan, Mike Brown & Suzanne Hastings


Minute Taker: Teresa Santos

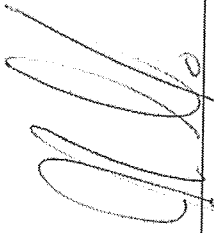
Regrets: N/A

| AGENDA ITEMS | DISCUSSION | ACTION REQUIRED | TIMEFRAME FOR ACTION |
|--|--|---|---------------------------------|
| <p>Presentation on Community Awareness and Safety by Marcus Leahan, Mike Brown and Tamara Stone.</p> <p>Evaluation of Risk Need Assessment Refresher</p> | <p>Discussion and input. Union stated training should be mandatory i.e. due diligence. Training and development commitment supports this recommendation.</p> <p>Management presented on the recent roll out of the training and shared evaluation of participants. Overall training was well received and plans for make out sessions.</p> | <p>Management will confirm position and provide update.</p> | <p>Next meeting.</p> <p>N/A</p> |

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|--------------------------------|--|--|---|
| Review of the minutes | Agreed to in principle. | Signed off next meeting. | Next meeting. |
| Terms of Reference | Terms of Reference were discussed. | The Union will be forwarding suggested amendments to their original proposal. The employer will review and respond. | No later than next meeting. |
| Recreational & Staff Numbers | Deferred to next Meeting. | N/A | Next meeting. |
| Interest Based Problem Solving | <p>Interest based problem solving will include at a minimum Health and Safety member, Managers, LERC/RERC Members and Stewards.</p> <p>Health and Productivity Project will facilitate interest based problem solving in the facilities.</p> <p>Community (Probation), CPRI and Thistle town will receive IBPS training.</p> <p>General discussion is that 10 sessions are needed across the Province.</p> | <p>If information is needed co-chairs can liaise with co-chairs of these committees.</p> <p>Waltraud and Suzanne will liaise with each other on numbers and John Scarfo will liaise with other Directors on numbers from the other Regions. Gienna will do a preliminary discussion with MOL Jackie Mcveigh.</p> <p>The group to include Probation Managers, Assistant Probation Managers, Union Stewards, Health and Safety Committee Members/Reps and RERCs.</p> | N/A |
| Posting of Minutes | <p>Co-Chairs will decide when and where minutes will be posted.</p> <p>Draft letter to the field to advise of the Training and Development Committee.</p> | <p>Jack Hopkins to speak with MERC Co-Chair.</p> <p>Management Co-chair to send draft letter to Union Co-chair for review.</p> | <p>By next meeting.</p> <p>As soon as possible.</p> |

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|------------------|---|----------------------------|----------------------|
| Future Meetings: | June 17, 2008 at Brookside and September 30, 2008 at CPRI | | |
| Next Meeting: | Friday, May 2, 2008 @ 10 am - 800 Bay Street | Tamara will book Boardroom | |


 Glenna Caldwell
 For the Union


 John Scarfo
 For the Employer

May 2/08
 Date Minutes signed off by Co-Chairs