

MEMORANDUM

TO: All Presidents with members in the Ministry of Children and Youth Services
All Stewards in the Ministry of Children and Youth Services

FROM: Brian Gould, OPS Supervisor

DATE: September 21, 2009

SUBJECT: **Ministry of Children and Youth Services ERC
Minutes – September 15, 2009**

Attached, for your information, are the minutes of the above captioned meeting.

Please post or otherwise make them available to the members in your workplaces.

Please use the MERC referral form which should be used when referring unresolved local issues to the ministry level. The referral should be sent care of the Job Security Unit with all the supporting documentation, (e.g. minutes, correspondence, etc.).


PLEASE NOTE: THESE MINISTRY MINUTES WERE PREPARED BY THE EMPLOYER.

AUTHORIZED FOR DISTRIBUTION:

IN SOLIDARITY



Warren (Smokey) Thomas
President



Brian Gould
OPS Supervisor

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att.

cc: MERC Chairs
Ministry ERC

**MINISTRY OF CHILDREN AND YOUTH SERVICES
 MINISTRY EMPLOYEE RELATIONS COMMITTEE (MERC)
 September 15th, 2009
 OPSEU Corporate Office
 5757 Coopers Avenue, Mississauga, ON L4Z 1R9**

For Management:
 Kim Gallow (Co-Chair) *
 Pauline Barr
 Brenda LeMoine
 Martha Baldwin

For OPSEU
 Glenna Caldwell (Co-Chair)
 Tony Cunningham
 Stephen George

Regrets: Doug Nesrallah, Waltraud Knott,

Guests: Carol Watson and Andrea Aitchison

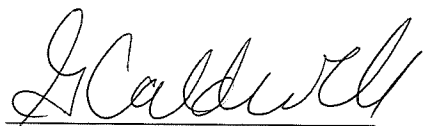
AGENDA ITEMS	DISCUSSION	ACTION REQUIRED	TIMEFRAME FOR ACTION
<u>STANDING ITEMS:</u>			
MCYS Transformation Update	Child Welfare Children Mental Health Youth Justice	Management has no updates to report	Updates when available
OPSEU Representatives for Overtime Protocol	The Employer will speak with the Co-chair of the Overtime Committee to confirm the logistics of availability of OPSEU Reps for caucus and meeting times by teleconference for the availability of Northern reps from Donald Doucet and Ronald Lester. OPSEU asked if Management had made a decision related to the electronic scheduling	Management to speak to Co-Chair. The Employer will advise Union once decision has been made related to scheduling program.	By end of September

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	program for Youth Justice Facilities.		
<u>Business Arising for the Minutes:</u>			
Succession Planning	Management and OPSEU discussed this topic and agreed that specific areas would be addressed from the Staff engagement action plans stemming from the OPS Staff Survey.	Bring as a standing item on the agenda	Add as a standing item on the agenda
Discussion of new items in the Collective Agreement <ul style="list-style-type: none"> • Joint MCSCS and MCYS Attendance Strategy and Implementation Committee 	Joint Attendance Strategy and Implementation Committee has a tentative date to meet on November 09 th to review statistics.	N/A	N/A
New ASMPP	Union and Management discussed matters related to potential issues between ASMPP and HPP.	Management Co-chair will invite representatives from the Attendance Support Management Office to attend a HPP Steering Committee Meeting on November 18 th , 2009.	N/A
Roll Over's – Terms of Reference and Agreements	OPSEU has provided tentative dates that they area available November 26, 27, 28 and December 17 th and 18 th , 2009.	Management to respond to these dates	ASAP
OTHER ITEMS:			
Student Placement – Duties and Responsibilities – package needs to be developed	Deferred to next meeting.	Deferred.	Next MERC
TP Agencies and Alerts	Management to provide directives to OPSEU on who may receive a risk needs assessment (RNA) and CPIC. OPSEU raised concerns about TP agencies understanding of the alert process and risk needs assessment (RNA).	Management to send Directives by next MERC	Next MERC
Policy for Ministry Cars,	Management to provide the Ministry Directive	Next MERC	Next MERC

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safety kits, checklist needs to be developed	and checklist to OPSEU.		
Post Audit in Youth Justice Secure Facilities	Management and OPSEU discussed the timing of post audits. Management will bring item forward.	Discuss when the rationalization is complete.	January 2010
Crisis Response Team (CRT) Policy for Staff Deployment	OPSEU raised concerns regarding CRT deployment.	Management will share these concerns at appropriate tables.	
Bill 103 and Secure Isolation Unit (SIU)	OPSEU raised concerns regarding youth release plans from SIU.	Management to review.	
Engagement of continued policy and procedure development to go through MERC & Divisional H & S	<p>OPSEU requested that Management continue to engage them in the development of policy and procedures.</p> <p>Management agrees to continue to engage OPSEU in the development of policy and procedures.</p>	Ongoing.	
MCYS-YJS Employees to be involved in design of any retro-fit or construction at any MCYS-YJS Worksite	OPSEU has requested involvement of the joint H & S Committees in new buildings and significant retrofits.	Management will review and respond.	
<u>New Business:</u>			
Employee Survey Results - Guest Speakers	A presentation by Strategic Business Unit Staff on the YJS and Children's Facilities.	Management will provide the Union with CD of all the data available.	End of September
Results Based Planning	OPSEU requested a copy of the results based plan briefing book. OPSEU requested the number of MCYS FTE's for the fiscal year.	Management to respond.	End of October
Roy McMurtry (RMYC) - Update	Roy McMurtry Interim Committee will be assessed for effectiveness by the Center for Health, Safety and Wellness, September 18 th , 2009. All RMYC issues moved to MERC from the September 04 th , 2009 RMYC Minutes to be deferred pending the outcome of the assessment.	Deferred pending the outcome of the assessment	

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	they require it.		
Registered Practical Nurse (RPN) to be hired along side of Registered Nurse (RN) for all Youth Centre's	H & S has referred this issue to MERC for further review.	Management to review and respond.	Next MERC.
Jointly developed policies and procedures to transport and take custody of Young Persons between Direct Operated and Transfer Payment Facilities	Management will share this policy and procedure with OPSEU.	Management to provide to OPSEU.	End of October.
Minutes at Staff Meeting – Probation Officer ordered to do them	Management and OPSEU had discussed the issue.	Management will address the issue.	Immediately.
H & S Probation Offices – how and who determines whether a youth gets charged when staff threatens	Referred to the Divisional Health and Safety.		
Orientation at facilities – joint package to be developed	Referred to the Training and Development.		
MERC attendance at Ontario Correctional Service College (OCSC) when YSO graduates complete training	Discussed MERC attendance as part of curriculum.	Management will review and respond.	Next MERC
Probation – RERC Eastern Region. OAG's and Transfer payment – consistent policy and training	The issues were discussed. Co-Chairs will follow up with respective parties.	Discussion once all data collected.	
Clarification of # 6 of the Interim Memorandum of Understanding - Roy McMurtry Youth Center	The Employer indicated the intent of 6.0 of the Memorandum of Understanding for RMYC be a MERC member which includes the OPSEU staff resource person.		

AGENDA ITEMS	DISCUSSION	ACTION REQUIRED	TIMEFRAME FOR ACTION
Status Report on the Ministry's Diversity	Deferred.		
Date of Next Meeting:	December 15 th , 2009 Tentatively Scheduled at RMYC		



Glenna Caldwell
For the Union



Kim Gallow
For the Employer

Sept 15, 2009
Date Minutes Signed off by Co-Chairs