

MEMORANDUM

TO: All Presidents with members in the Ministry of Children and Youth Services
All Stewards in the Ministry of Children and Youth Services

FROM: Brian Gould, OPS Supervisor

DATE: June 29, 2009

SUBJECT: **Ministry of Children and Youth Services ERC
Minutes – June 10, 2009**

Attached, for your information, are the minutes of the above captioned meeting.

Please post or otherwise make them available to the members in your workplaces.

Please use the MERC referral form which should be used when referring unresolved local issues to the ministry level. The referral should be sent care of the Job Security Unit with all the supporting documentation, (e.g. minutes, correspondence, etc.).


PLEASE NOTE: THESE MINISTRY MINUTES WERE PREPARED BY THE EMPLOYER.

AUTHORIZED FOR DISTRIBUTION:

IN SOLIDARITY



Warren (Smokey) Thomas
President



Brian Gould
OPS Supervisor

/sc
att.

cc: MERC Chairs
Ministry ERC

**MINISTRY OF CHILDREN AND YOUTH SERVICES
MINISTRY EMPLOYEE RELATIONS COMMITTEE (MERC)**

June 10th, 2009

Brampton Probation Office,
201 County Court Blvd, Suite 500, Brampton, ON L6W 4L2

For Management:

Kim Gallow (Co-Chair)

Pauline Barr

Brenda LeMoine

Doug Nesrallah

For OPSEU

Glenna Caldwell (Co-Chair) *

Tony Cunningham

Waltraud Knott

Guest: Maria Sisto (Brampton PO Office)

Regrets: Stephen George

AGENDA ITEMS	DISCUSSION	ACTION REQUIRED	TIMEFRAME FOR ACTION
<u>STANDING ITEMS:</u>			
MCYS Transformation Update	Child Welfare Children Mental Health Youth Justice	Child Welfare – no update Children Mental Health – Mapping and analysis continuing. Expected information by early 2010. Management Co-chair to invite advisors related to the Mapping from the Service Delivery Division. Youth Justice – Roy McMurtry Youth Center had the official opening on May 28 th , 2009. Intended admission of youth on June 22 nd , 2009. Tours of the Facility are occurring June 10 th and 11 th , 2009 for Central Region staff. Other tours will be arranged as possible. Staff and family of	Update as they occur.

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		staff have been invited to an Open House on June 13 th , 2009.	
OPSEU Representatives for Overtime Protocol	Confirmed Co-chair next meeting scheduled for June 30 th , 2009.	Report back at the next MERC	Next MERC
<u>Business Arising for the Minutes:</u>			
Workplace Violence Prevention	Issue to be returned to table when legislation has been passed.	Remove from Agenda	N/A
Succession Planning	Given the Memorandum from Shelley Jamieson dated June 04 th , 2009 this item will be returned to the next MERC meeting and T & D meeting and/or other tables as necessary.	Discussion to continue at next MERC	Next MERC
Discussion of new items in Collective agreement			
Attendance Strategy and Implementation Committee	No updates at this time.	The Employer will advise as soon as information is available	As Available
New Short-Term Attendance Program (STAP)	Management indicated that information sessions will be occurring for managers on the STAP commencing in June. OPSEU requested a copy of the program as well as representation on training.	The Employer will advise as soon as information is available.	As Available.
Ministry File Review Committee (MFRC)	The parties discussed the option of participating in the review and if not what other options may assist in reviewing and expediting outstanding grievances.	The parties will share their grievance lists and have further discussion at the next MERC.	Next MERC
Roll Over's-term of reference and agreements	Dates are set for September 22 nd , 2009 for rollover discussions	Meeting set for September 22 nd , 2009.	N/A.
Unclassified lists	Unclassified list provided to OPSEU.	OPSEU received unclassified list.	N/A
<u>New Business:</u>			
<u>Facilities Issues:</u>			
Static Security Measures in place at all YO Facilities for all hard to handle	Referred to the Health and Safety to undertake the review of security systems in all Youth Centers.	Health and Safety Committee will identify the parameters.	Remove from Agenda

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units/programs			
Mental Health Issues			
Training on how to identify and manage youth with mental health concerns	OPSEU identified the need to provide training for YSO's on mental health issues. The Employer agreed. This item is currently at the Health and Safety Committee where a presentation by the Effective Programming Unit and the Special Services to Youth Unit will occur. Health and Safety Committee will have further discussions and this item may be referred back to MERC.	Referred to Health and Safety Committee.	Remove from Agenda.
Health and Safety Issues			
WSIB – Union would like employer to invite adjudicators to the facilities	Both OPSEU and Management support WSIB adjudicators attending the Youth Facilities to become familiar with job duties and functions.	Referred to the Health and Safety Committee to follow up.	Remove from Agenda.
Policy on staff assaults – what to do with youth who assault staff	Item referred to Health and Safety Committee. OPSEU will submit language to the Employer for their review.	Referred to Health and Safety and OPSEU to submit language.	Remove from Agenda.
Student Placement – duties and responsibilities – package needs to be developed	OPSEU recommended that a package be developed in respect to duties and responsibilities of paid and unpaid students in probation offices.	Management will review and take appropriate action.	Next MERC
Probation Issues			
Workload	OPSEU is requesting the Employer to continue to monitor the caseloads.	Further discussion of this issue should be referred to RERC.	Removed from Agenda.
TP Agencies and Alerts	OPSEU identifying concerns the transfer payment agencies completion of alerts and how they are verified. The Employer will have to review and respond.	The Employer will review and respond.	Next MERC
Policy for Ministry cars, safety kits, checklist needs to be developed	The Policy for Ministry cars: OPSEU has requested that the Employer review the policy within the Youth Justice Division. Safety Kits, checklist: OPSEU requested that	The Employer to review the policy and provide the policy related to the safety checklist to share in the Regions.	Next MERC

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	there is a policy regarding safety kits and checklist of vehicles.		
Ottawa LERC	The LERC will be sending the TOR from Ottawa to RERC	Copy of Terms of Reference to be forwarded to Co-Chairs	When available
Standards of conduct	Management to review and respond.	Management to review and respond.	When available.
Staffing levels	Deferred to Next Meeting		
CRT Policy for staff deployment	Deferred to Next Meeting		
Bill 103 and SIU	Deferred to Next Meeting		
Policy and Procedure changes to go through MERC and Divisional H&S	Deferred to Next Meeting		
MCYS-YJS Employees to be involved in design of any retro-fit or construction at any MCYS – YJS Worksite	Deferred to Next Meeting		
SYC	Removed from Agenda	Removed from Agenda	
ADSC	The ADSC Committee would meet on June 15 th and 16 th .	N/A	N/A
HPP – Resourcing Concerns	Removed from Agenda	Removed from Agenda	
Survey Roll up – Ministry and OPS Wide	Deferred to Next Meeting		
Copies of New Jobs since Feb 2009	OPSEU is requesting all new job positions since February 2009. The Employer will seek Corporate direction and advise.	The Employer will seek Corporate direction and advise.	When Available
MCSA – Issues – confidentiality, applicability, documents, training on confidentiality for PO's	OPSEU raised issues regarding applicability to confidentiality to Section 22 of the Ministry of Correctional Services Act to Youth Justice.	Management will send communication to the field to provide clarification regarding the change in legislation.	When Available
Pandemic Planning	OPSEU raised concerns regarding the discrepancy of levels assigned by WHO and the Ministry. The issue has been referred to the	Referred to the Divisional Health and Safety Committee.	Remove from Agenda.

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CPRI-Health and Safety Inclusion	Divisional Health and Safety Committee. OPSEU is asking the Employer to reconsider its position on the current exclusion of CPRI and Thistle town from the Health and Safety Subcommittee.	The Employer's response remains the same.	N/A.
Other Probation Issues – RNA's and TP Agencies	Deferred to Next Meeting		
Procedures when Transferred to Facilities	OPSEU expressed concerns related to the transfer of youth to a transfer payment agency from a directly operated facility and raised concern the level of threat.	The Employer will follow up with Northern Region.	Next MERC
Date of Next Meeting: Sept 15, 2009 TBD	September 15 th , 2009 Meeting - Kingston PO Office December 2009 Meeting – Roy McMurtry Youth Center		

Glenna Caldwell

Glenna Caldwell
For the Union

Kim Gallow

Kim Gallow
For the Employer

June 10, 2009

Date Minutes signed off by Co-Chairs