

MEMORANDUM

TO: All Presidents with members in the Ministry of Children and Youth Services
All Stewards in the Ministry of Children and Youth Services

FROM: Ruth Hamilton, OPS Supervisor

DATE: May 3, 2011

SUBJECT: **Ministry of Children and Youth Services
ERC Minutes – April 19, 2011**

Attached, for your information, are the minutes of the above captioned meeting.

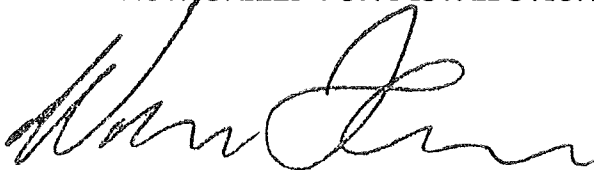
Please post or otherwise make them available to the members in your workplaces.

Also attached is a MERC referral form which should be used when referring unresolved local issues to the ministry level. The referral should be sent care of the Job Security Unit with all the supporting documentation, (e.g. minutes, correspondence, etc.), with any referrals.

PLEASE NOTE: THESE MINISTRY MINUTES WERE PREPARED BY THE EMPLOYER.

AUTHORIZED FOR DISTRIBUTION:

IN SOLIDARITY,



Warren (Smokey) Thomas
President



Ruth Hamilton
OPS Supervisor

/sk

att.

cc: MERC Chairs
Ministry ERC

**MINISTRY OF CHILDREN AND YOUTH SERVICES
MINISTRY EMPLOYEE RELATIONS COMMITTEE (MERC)**

Tuesday, April 19th, 2011
Thistletown Regional Centre
51 Panorama Court Toronto ON M9V 4L8

For Management:
Kim Gallow (Co-Chair) *
Pauline Barr
Mike Mously
Tracy Williamson,

For OPSEU
Glenna Caldwell (Co-Chair)
Jack Hopkins
Sandra Harper

Regrets: Waltraud Knott,

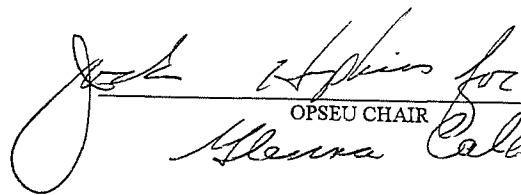
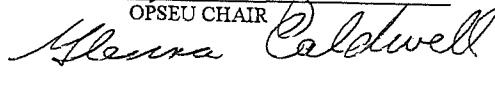
Guests: Andrea Morley

AGENDA ITEMS	DISCUSSION	ACTION REQUIRED	TIMEFRAME FOR ACTION
<u>STANDING ITEMS:</u>			
MCYS Transformation Update: Child Welfare Children's Mental Health Youth Justice Strategic Framework	Union inquired into the status of the select committee on mental health and addictions report.	Employer indicated they have no update at this time	
Facility Administrator's List			
Fixed Term Hours and Overtime Hours			
<u>Business Arising for the Minutes:</u>			
Standing Items: Facility Administrator's List Fixed Term Hours and Overtime Hours	Employer reviewed request	Facility Administrator's List and Fixed Term Hours List has been moved to standing items and will be provided as available	
Operational Review	Bluewater Operational Review has not been		

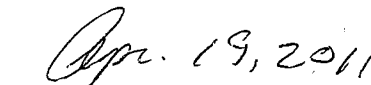
AGENDA ITEMS	DISCUSSION	ACTION REQUIRED	TIMEFRAME FOR ACTION
	finalized at this time		
Student Policy	Work continues		
YSO Refresher Training	Both parties agree that this item be moved to the training and development committee. To review this training against the plan for 2011/ 2012.	Moved to Training and Development Committee	
Honour Guard	No update at this time		
Activity List	Employer provided list	Remove from agenda	
Special Investigations	Employer will not be pursuing the development of a joint protocol. Union expressed concern over issues such as notice, representation and video taping.	Presentation by Manager of the Investigations and Security Unit	December MERC
YSO Vacancies	Employer indicated business cases are in process	Remove from agenda	
OCSC Utilization	No update at this time		
Laterals (Process, Forms)	MGS and OPSEU are currently working together to revise the form and have agreed to amendments to the transfer log.	Remove from agenda	
Job Trades (Process, Forms, Portfolio Extension to the CERC MOA)	Employer and union are in agreement to the portfolio extension and expand the scope	Move to CERC	
MERC Presentation to new Employees	The MERC presentation to new youth service officers continues.	The MERC presentation to new probation officers is under development	Next MERC
Policy Gap Discrimination Incidents of Youth to Staff	Employer asked for further clarification. Further discussion on the item at MERC.	Employer will review and respond	Next MERC
MOU regarding the Calculation of Article 18 Continuous Service Date for Fixed Terms (this MOU will help confirm Appendix 24 to Article 18 calculations)	Union tabled an updated MOU	Employer will review and respond	As soon as possible
Transfer of Early Learning from MCYS to Education	Employer indicated the employees are MCSS staff and has been transferred to the MCSS MERC for action.	Remove from agenda	
Crown Ward Review and Licensing Review Pilot Project – Information Update and Impact to Bargaining Unit Staff	Matter was discussed	Union will provide employer with further information. Employer will review and respond	Next MERC
HR Service Standards	Parties discussed the issue and the employer will provide further documentation.	Remove form agenda	
Updates			

AGENDA ITEMS	DISCUSSION	ACTION REQUIRED	TIMEFRAME FOR ACTION
Anti Discrimination and Systemic Change Committee	Completed survey and the environmental scan. Committee has developed the work plan for the upcoming year.		
Health & Safety Report	Committee continues to meet. Memo sent out regarding WSIB statistics.		
Training & Development	Next meeting on May 5 th , 2011. Currently working on curriculum review.		
HPP	Presentation by Don Poynter on the HPP deferred	Employer to send out the invitation	Next MERC
Provincial Overtime	Provincial Overtime Protocol was signed by both parties. A joint communiqué will be released shortly.	Joint communiqué to be released	As soon as possible
ASMPP	Presentation by Mark Dittenhoffer deferred	Employer to send out the invitation	Next MERC
Post Traumatic Stress Disorder Study	No update at this time		
New Business:			
Article 7.2.2: Is Employer tracking if so who is responsible. Has this article been utilized?	Subject to a policy grievance and scheduled for arbitration July 19 th	Remove from the agenda	
Tracking of FXT Hours: Are hours being tracked as per Appendix 24 in all of MCYS or is per K. Saweck's email of August 2009, per purposes of merit, competitions, and layoff.	Union requested an update on how the employer is tracking FXT hours.	Employer reviewing and will provide a response	When available
Telework Agreements: Any current telework agreement in place. Would like to go to a standardized agreement.	Parties discussed the matter	Employer will provide an overview of all existing telework agreements in MCYS and a sample agreement that is currently utilized.	End of April
Training and Development: How many training days or money is available per staff member for non-mandatory training? How many staff attends Centre for Leadership and Learning Courses- Statistics?	No standardized number of training days or budget allocations per employee. There is no tracking of non-mandatory training.	Remove from agenda	
Probation Pre-Transfer Inquiries	Union requested clarification on who has final approval for transfers.	Employer will review and respond	Next MERC

AGENDA ITEMS	DISCUSSION	ACTION REQUIRED	TIMEFRAME FOR ACTION
Single Case Management	Results of the review have been shared and recommendations will form part of the Youth Justice Strategic Plan	Remove from agenda	
Implementation Plans of Strategic Plans for Youth Justice, Direct Operated, Probation, CPRI, Thistle town	Strategic plan for probation services is under development.	Employer will share roll-out plans for the strategic plan for direct operated youth centres. This item will be moved under Youth Justice standing items.	End of April
Action Plan for RMYC	Employer confirmed the RMYC Action Plan has been implemented	Remove from agenda	
Plans for Infrastructure Capacity for CPRI		Defer to next MERC	
Social Networking Access	RERC referral was discussed	Employer will review and respond	As soon as possible
MCYS CCW3's versus Education CCW4's	MGS currently conducting a review.	Employer to share when available	
Critical Incident Stress Management (CISM)	Matter was discussed by the parties. Union requested the employer to review and clarify the current process on activation.	Employer to review and respond	End of May
Budget Shortfall Plans? How much from each sector?	Matter was discussed	Employer to provide information when available	
Employee License Requests	Matter was discussed	Employer to determine and advise if there is a policy change	Next MERC
Date of Next Meeting:	Tuesday, September 20 th , 2011 at RMYC 8500 McLaughlin Road South, Brampton ON Tuesday, December 13 th , 2011 at OPSEU, 5757 Coopers Street, Mississauga ON		


 OPSEU CHAIR



 MANAGEMENT CHAIR


 DATE SIGNED


 DATE SIGNED