

MEMORANDUM

TO: All Presidents with members in the Ministry of Children and Youth Services
All Stewards in the Ministry of Children and Youth Services

FROM: Ruth Hamilton, OPS Supervisor

DATE: June 22, 2010

SUBJECT: **Ministry of Children and Youth Services ERC
Minutes – June 18, 2010**

Attached, for your information, are the minutes of the above captioned meeting.

Please post or otherwise make them available to the members in your workplaces.

Please use the MERC referral form which should be used when referring unresolved local issues to the ministry level. The referral should be sent care of the Job Security Unit with all the supporting documentation, (e.g. minutes, correspondence, etc.).

PLEASE NOTE: THESE MINISTRY MINUTES WERE PREPARED BY THE EMPLOYER.

AUTHORIZED FOR DISTRIBUTION:

IN SOLIDARITY



Warren (Smokey) Thomas
President



Ruth Hamilton
OPS Supervisor

/sk
att.

cc: MERC Chairs
Ministry ERC

**MINISTRY OF CHILDREN AND YOUTH SERVICES
 MINISTRY EMPLOYEE RELATIONS COMMITTEE (MERC)
 Friday, June 18th, 2010
 MCYS OPSEU Office
 5757 Coopers Avenue, Toronto ON**

For Management:
 Kim Gallow (Co-Chair)
 Pauline Barr

For OPSEU
 Glenna Caldwell (Co-Chair) *
 Tony Cunningham
 Waltraud Knott,

Regrets: Nancy DeBruyne, Doug Nesrallah & Stephen George

Guests: Andrea Aitchison

AGENDA ITEMS	DISCUSSION	ACTION REQUIRED	TIMEFRAME FOR ACTION
<u>STANDING ITEMS:</u>			
MCYS Transformation Update	Child Welfare Children Mental Health Youth Justice Strategic Framework		
<u>Business Arising for the Minutes:</u>			
Operational Reviews	Employer agrees to share Bluewater Operational review when available	Employer to Share	As soon as Available
Results Based Planning	Union requested that the briefing book be shared.	Employer has shared. Remove from agenda.	

AGENDA ITEMS	DISCUSSION	ACTION REQUIRED	TIMEFRAME FOR ACTION
Review of Recruitment duties	Discussed how recruitment activities occur within the ministry.	Employer will provide a presentation to MERC	Next MERC
Student Policy	Policy still under development	Ministry will provide an update when information is available	Next MERC
MERC attendance at Correctional Service College	Discussed presentation package and dates of first presentation.	Employer will confirm the dates of classes and presentation.	ASAP
Health Reassignment	Discussion related to sharing information related to health reassignments within the ministry.		
Volunteering Initiative	Employer provided background information on the MCSS volunteer community learning program. Union requested the ministry consider for MCYS.	Employer will take under consideration and respond.	Next MERC
YSO Refresher Training	Discussion around YSO refresher training. Employer cannot respond at this time.	Employer to review & respond.	December MERC
Honour Guard	Discussed the matter. Employer did not indicate an interest.	Employer & Union will review and the Union will undertake to provide a proposal.	Next MERC
Staff Action Plans: OPS Survey		Defer to Next MERC	
Data Request: Unclassified List Retirement data LTIP WSIB VEO Surplus Activity List Overages	This matter was discussed, the union requested additional data on overages and temporary assignments.	Both parties will take matter to their principles to determine what information is provided and who is responsible to provide it.	Next MERC
Updates:			
Anti Discrimination & Systematic Change	Committee continues to meet and currently working on a gap barrier analysis. A survey to be sent to the field in September.	Both parties strongly encourage all staff to participate.	
Health & Safety	Level II training has been offered.	Level II training has been completed.	
Health Productivity Program	Next meeting scheduled tentatively for July 20 th , 2010		
Training & Development-Survey	Training & Development Survey has been distributed to Youth Justice staff in the corrections bargaining category.		Next MERC

AGENDA ITEMS	DISCUSSION	ACTION REQUIRED	TIMEFRAME FOR ACTION
Provincial Overtime	Provincial Committee matters were discussed by both parties	Employer to review and determine the status and provide feedback to the committee co chairs	ASAP
Rollovers	Next meeting scheduled for June 28 th , 2010		
Attendance Management Support Program	Next meeting scheduled for June 24 th , 2010		
Crisis Emergency Response	Item is being discussed at Health & Safety	Remove from agenda	
<u>New Business:</u>			
Volunteer opportunity for staff Community Case Managers: CPRI classified as CCW3, Ministry of Education they are classified as CCW4	Employer provided background information. This initiative was piloted in 6 different but not in MCYS. The union requested this initiative be considered for all or parts of the Ministry. Union tabled this item. Issue relates to a classification discrepancy between MCYS & MEDU where job specs are the same but the classification is different.	The employer will review and respond This item will be referred to CERC	December MERC ASAP
Brookside Youth Centre Operational Review Capital Infrastructure at Brookside Youth Centre	Met with Eastern Region Representatives on May 31 st . Eastern Region Employer will be responding in writing to the issues arising from the Operational Review. Union expressed frustration that although there has been ministry support there has been no assignment of funds for the multi purpose building at Brookside Youth Centre.	Remove from agenda Union continues to request that the ministry makes this a priority. Remove from agenda.	
Payroll Modernization Project Initiative	Update provided, anticipated implementation of the first phase is early fall.	Additional update as available	Next MERC
Executive Officers- requesting job spec, numbers and number of consultants doing this job plus the differences in meal allowances for both	Union requested clarification from the employer regarding executive officers and their status within the ministry. A second issue was raised regarding meal allowances differentiation.	Employer will review and respond	End of July

AGENDA ITEMS	DISCUSSION	ACTION REQUIRED	TIMEFRAME FOR ACTION
Diversity Information Session for youth facilities-update.	Chief Diversity Officer will be attending the Ministry's Directly Operated Facilities and providing a presentation.	Employer will look into when other information sessions will take place for other Youth Centres.	End of July
Unit by Unit Assessment	Management has shared the unit by unit assessment with the local executive.	Remove from agenda	
Advocate Reports	Union requested advocate report. Employer responded that all reports are on the Provincial Advocate website.	Remove from agenda	
Probation- Court Acknowledgement forms- s10 MCS still quoted- union wanted rationale	Union requested clarifications to why S10 remains on the Acknowledgement Form.	Employer will review & respond	End of June
Special Investigations	Union provided the employer with a written request related to the development of a protocol on Special Investigations.	Employer to consider the request	Next MERC
POAO- numbers this year	Union requested numbers of attendees for the POAO.	Employer will review & respond	Next MERC
Mediation/ Arbitration	Union requested the employer consider undertaking mediation/ arbitration.	Employer will review and respond	End of July
MERC Referral Form	The parties agreed to the use of a new MERC referral form.	Employer & Union to develop a joint communication to advise LERC & RERC of this new referral process.	End of June
Locking Up Policy	Presentation was presented at Divisional Health & Safety Table.	Remove from agenda	
HR Transformation Update	Move to a standing item. Union requested a list of HR advisors attached to Youth Justice Facilities, Children's Facilities & Probation Offices	Employer to provide direction to HR Advisor site map.	End of June
Post Traumatic Stress Disorder Study	Discussed participation in the Corrections study.	Discussion with Corrections MERC.	End of June
G8/G20	Discussed G8/G20 and the potential impact on staff	Remove from Agenda	

AGENDA ITEMS	DISCUSSION	ACTION REQUIRED	TIMEFRAME FOR ACTION
Health & Safety- training for teams- much like LERC training	Union requested that management consider effective committee training for health & safety committees in Youth Justice Facilities and Children Facilities.	Both parties will do further research and report back.	Next MERC
Date of Next Meeting:	Wednesday, September 15 th , 2010 101 Bloor Street West Toronto ON		

G. Caldwell
OPSEU CHAIR

A. Gallow
MANAGEMENT CHAIR

18 June 2010
DATE SIGNED

June 18, 2010
DATE SIGNED