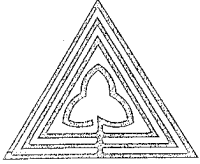


MEMORANDUM

OPSEU



SEFPO

Syndicat des Employé-e-s
de la Fonction Publique
de l'Ontario

TO: All Presidents with members in the Ministry of Attorney General
All Stewards in the Ministry of Attorney General

FROM: Terry Baxter, OPS Supervisor/Negotiator

DATE: February 20, 2006

**SUBJECT: Ministry of Attorney General
ERC Minutes – December 13, 2005**

Attached, for your information, are the minutes of the above captioned meeting.

Please post or otherwise make them available to the members in your workplaces.

Also attached is a MERC referral form which should be used when referring unresolved local issues to the ministry level. The referral should be sent care of the Job Security Unit with all the supporting documentation, (e.g. minutes, correspondence, etc.), with any referrals.

PLEASE NOTE: THESE MINISTRY MINUTES WERE PREPARED BY THE EMPLOYER.

AUTHORIZED FOR DISTRIBUTION:

IN SOLIDARITY,

100 Lesmill Road,
Toronto, Ontario
M3B 3P8
e-mail: opseu@opseu.org
www.opseu.org

100 chemin Lesmill,
Toronto, Ontario
M3B 3P8
courrier électronique
opseu@opseu.org
www.opseu.org

Tel: (416) 443-8888
Fax: (416) 443-9670

Ontario:
Toll free: 1-800-268-7376
TDD:
(416) 443-9898
or
1-800-663-1070

Leah Casselman
President

/jm
att.

cc: MERC Chairs
Ministry ERC

Terry Baxter
OPS Supervisor/Negotiator

MINUTES

Ministry of the Attorney General

MINISTRY EMPLOYEE RELATIONS COMMITTEE MEETING (MERC)

December 13, 2005

10:00 a.m. – 1:00 p.m.

HR Boardroom, 3rd Floor, 720 Bay St. Toronto, ON

For the Union

Julie Weber (Co-Chair), OPSEU Local 228

Pauline Tapping, OPSEU Local 310

Paul Myers, OSEU Local 526

Judith Marion (OPSEU Job Security)

For the Ministry

Valerie Neville (Co-Chair), Corporate Services
Management Division

David Senik, Family Justice Services

Beverly Leonard, Court Services Division

Talya Schapiro (Recording Secretary)

Regrets

Karen Pashleigh

Guests:

Margaret Dwyer, Criminal Law Division

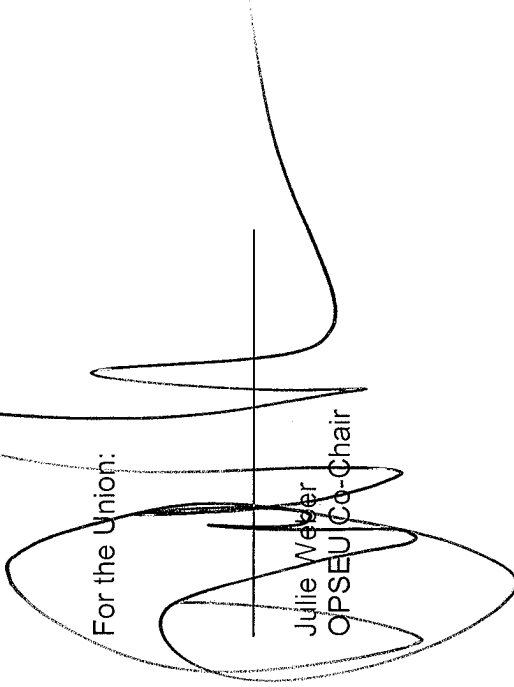
Agenda Item	Issue	Follow-Up/Action
MINUTES	The parties signed off on the MERC minutes dated October 28, 2005.	
PRESENTATIONS	Margaret Dwyer attended the MERC to discuss the Criminal Law Division Administrative Review. This project was completed under the direction of the Division's Finance and Human Resources Committee (FHRC).	Management to provide a listing of the competitions and locations that were held as part of this review.
STANDING ITEMS:		
Conversion	<p>a) <u>Article 31A. 15 – Conversion of Unclassified Positions to Classified Positions</u></p> <p>Report was provided to the Union.</p> <p>b) <u>Appendix 25 – Conversion of Unclassified Regular Part-Time Employees:</u></p> <p>The parties have reached a tentative Memorandum of Settlement on all outstanding issues set out in the Letter of Understanding in the new Collective Agreement.</p> <p>The parties continue to meet to discuss implementation planning and issues of mutual interest to support Revitalized Workforce implementation. A follow up Joint memo and Q&A's for all staff will be prepared by the parties for distribution.</p>	
Courts Update	Management provided the MERC with a copy of the Court Services Division Client Satisfaction survey. The purpose of the survey is to measure organizational performance. The Union requested a listing of the locations where this survey was administered.	<p>Management to provide survey results upon completion.</p> <p>Management to continue to provide updates at the MERC.</p>
Grievance Administration Project (GAP)	There were no updates to report.	
Vacancy Reports	A copy of these reports was provided to the Union.	

OHRC	The parties have entered into a Memorandum of Agreement dated November 22, 2005, whereby they have agreed to institute a Ministry Employee Relations Committee for the Ontario Human Rights Commission for a one-year pilot. The parties will evaluate the progress of the committee at the 6-month mark.	Item removed from agenda
Enforcement Program – Risk Assessment	The OPSEU appeal of the Ministry of Labour orders is scheduled before the Ontario Labour Relations Board on February 10, 2006.	
REPORT BACK ITEMS:		
Ontario Victim Services Secretariat	An employee survey was distributed to staff at the Ontario Victim Services Secretariat. The administration of this survey has not yet been completed. The Union requested information regarding the Domestic Violence Court Administrative Assistant position.	Management to provide the requested information. Management to provide the results of the survey to the Union upon completion.
OPS Ideas Campaign	Ministry received over 400 ideas. Ideas pertaining to MAG were reviewed in partnership with the Divisions.	Item removed from agenda
NEW ITEMS:		
LERCS	The parties will meet on January 17, 2006 to discuss LERC training, coordinate schedules/logistics and the materials required to facilitate the training. The Union requested a list of the locations where there is an interest in establishing a new LERC or where LERCs have become inactive	Management to provide information.
Terms of Reference	A DRAFT MERC Terms of Reference document has been provided to the Union for review.	Union to review
IT Horizontal Review and IT Baseline Review	The Union requested information regarding the Ministry of Government Services horizontal review of the IT sector and its potential impacts on MAG employees. Management confirmed that this review is still in its preliminary stages.	Item to be forwarded to the CERC with the suggestion that an updated communication be provided outlining current status of the review.

Joint Health and Safety Committees			Item deferred to next MERC meeting.
Workload Issues			Item deferred to next MERC meeting.
Organizational Charts	Ministry currently undergoing restructuring. Organizational charts to be updated.		Management to provide to the Union as they are updated.
Interpreters	The Union requested information regarding the training that is provided to Interpreters.		Management to provide updates regarding the development of training. This item to be made a standing item on the agenda.
Criminal Court Administrative Best Practices	Union raised a concern with respect to the best practice that addresses the integration of technology into courtrooms. Specifically, they indicated that it is important to consider the ergonomic set-up of computers in courtrooms where this best practice is being implemented. Management confirmed that this issue has been directed to the Facilities Management Branch for their attention as it pertains to the design standards that are in place for courthouses.		Management to follow up and report back on how this issue has been addressed across the province.
Newmarket Referral	This referral relates to a change in work schedules, from 10am to 6 pm. Management reported that management at the Newmarket Courthouse has decided to defer a formal decision on this matter pending further review of all options.		Management to follow up and report back.
Walkerton Referral	The Union raised an issue regarding merit increase and pay. Issues were resolved locally prior to the MERC meeting.		Item removed from agenda.
Compassionate Leave – Unclassified employees			Item deferred to next meeting.
Court Services Officers – Sequestered Juries			Item deferred to next meeting.

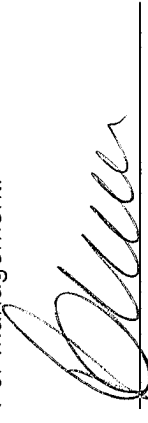
Next MERC Date	February 16, 2006 – 10:00-1:30 – MAG HR Boardroom, May 4, 2006 - 10:00-1:30 - OPSEU Toronto Regional Office, September 27, 2006 - 10:00-1:30 – MAG HR Boardroom, December 7, 2006 - 10:00-1:30 - OPSEU Toronto Regional Office,
-----------------------	--

For the Union:



Julie Weaver
OPSEU Co-Chair

For Management:



Valerie Neville
Management Co-Chair

Date:

Feb. 16/06

Date:

Feb 16/06