

**MEMORANDUM**

**TO:** Executive Board Members, CERC Team & MERC Teams  
**FROM:** Brian Gould, OPS Supervisor  
**DATE:** February 18, 2010  
**SUBJECT:** **JOINT EMPLOYMENT STABILITY SUB-COMMITTEE (JESS)  
Minutes – January 20, 2010**

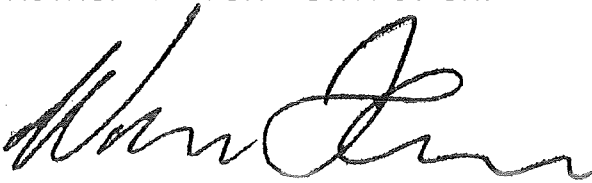
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Attached, for your information, are the minutes of the above captioned meeting.

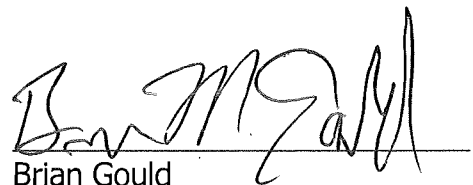
**PLEASE NOTE: THESE MINISTRY MINUTES WERE PREPARED BY THE EMPLOYER.**

AUTHORIZED FOR DISTRIBUTION:

IN SOLIDARITY,



Warren (Smokey) Thomas  
President



Brian Gould  
OPS Supervisor

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att.

cc: Senior Staff  
Job Security

# JOINT EMPLOYMENT STABILITY SUB-COMMITTEE (JESS) MEETING

## ABBREVIATED MINUTES

January 20, 2010

1:00 p.m. – 4:00 p.m.

Employee Relations Division – Bargaining Centre  
77 Wellesley Street West, 7th Floor

OPSEU: Sandra Harper, Elaine Bagnall, Chris Cormier

Employer: Shirley Shamash, Ann McDonald, Jamesene King, Chris Wright, Jason Rivait, Robert Gordica

Regrets: Peter Wall, Cameron Walker

ITEM	ISSUE	EMPLOYER'S POSITION	UNION'S POSITION	ACTION REQUIRED
<b>HOUSEKEEPING</b>				
Minutes	September 16 and November 18, 2009	Minutes were reviewed and approved.		Employer to prepare and forward to JESS members draft January 20, 2010 minutes.
<b>BUSINESS ARISING</b>				
09 02 20 A	Explanatory Notes - Revision Per new Collective Agreement	Revision made to Displacement Explanatory Note.		Employer to revise Displacement Explanatory Note and forward to CERC for review and approval.
09 06 17 a)	Dispute Resolution Guidelines	Discussion of item deferred.		Union to review and prepare updated draft of Dispute Resolution Guidelines.
09 06 17 b)	Surplus Template Letters	The Union provided comments on the updated surplus template letters.		Employer to consider comments and update template letters, if required.
09 06 17 c)	Appendix 40 Template Letters	Discussion of item deferred.		Union to provide comments on Appendix 40 template letters.
09 08 19	Security Screening if Refuse or Fail	The parties discussed concerns and options to deal with surplus employees who are directly assigned to positions requiring security screening.		Union to consider options discussed and will advise of position.

## JOINT EMPLOYMENT STABILITY SUB-COMMITTEE (JESS) MEETING

ITEM	ISSUE	EMPLOYER'S POSITION	UNION'S POSITION	ACTION REQUIRED
09 09 16	OHRC SC Redeployment	The Employer provided an update on temporary assignment.		No further action required at this time.
<b>DEFERRED: PENDING GRIEVANCE OUTCOME</b>				
06 06 21	Article 22.7	Discussion of item deferred.		Union to respond to Employer proposal.
07 02 21 A	Appendix 24 – Interpretive Bulletin	The parties agreed to remove item from agenda.		No further action required at this time.
<b>STANDING ITEMS</b>				
	Interpretive Bulletins/Explana tory Notes	No interpretive bulletins/explanatory notes relating to employment stability.  The Employer advised that it is in the process of preparing an Explanatory Note on Appendix 40.		Employer to forward to Union draft Explanatory Note on Appendix 40 once completed.
	Corporate Transition Reports	Employer provided report for period as of January 4, 2010.		No further action required at this time.
	Conditional Assignment Stats	Employer provided report for month of December 2009 with updates to January 6, 2010. No conditional assignments have been made.		No further action required at this time.
	Deemed Surplus Stats	Employer provided report on the pre-surplus/in placement search activity for 2009/2010 year to date (April 1/09 to December 31/09)		No further action required at this time.
	Regional Recruitment Centres	No updates to report.		No further action required at this time.
<b>NEW BUSINESS</b>				
09 09 16	List of Ministry SBU Directors and Contact Information: Article 20.8	The Union requested an updated list of contact information for Employee Mobility Coordinators in the Regional Recruitment Centres.		Employer to provide Union with contact information for all Regional Recruitment Centres.
10 01 20	CERC Referral: Temporary Assignments	The Union advised the Employer of discussions held at CERC on tracking temporary assignments.		Employer to follow-up with CERC.

## JOINT EMPLOYMENT STABILITY SUB-COMMITTEE (JESS) MEETING

ITEM	ISSUE	EMPLOYER'S POSITION	UNION'S POSITION	ACTION REQUIRED
10 01 20	CERC Referral: MERC Reports	The parties discussed the content of the monthly and weekly JESS reports in order to determine which information will be shared with the MERC's.		Employer to forward to Union electronic copy of breakdown of content of monthly and weekly JESS reports and Union to advise which information it would like shared with the MERC's
10 01 20	Surplus Letters/Election Letters	The Union raised concerns with respect to Job Security Officers not being provided advance notice of surplus activity by some ministries. The Union requested that that Job Security Officers be cc'd on surplus disclosures.		Employer to look into request and to advise.

Prepared by: Shirley Shamash  
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