



OPS Conference & Divisional Meetings 2010



REGISTRATION SHEET FOR CHILDCARE

Sheraton Hotel-November 5-7 2010

Your child will be provided with a program tailored to his/her age. This includes field trips, age-appropriate toys and activities. A nutritious lunch and snack will be provided, except for those on special diets, baby formula, baby food and other such dietary needs, which must be provided by the parents. Cribs are available for infants. Diapers must be brought by parents. The pool is available so have your child bring a bathing suit if your child is six years old or older.

NOTE: Requests for on-site childcare should be received **by October 8, 2010** otherwise childcare arrangements for on-site childcare may not be made. Member(s) who bring their children to the event without the required notice may be responsible for making their own childcare arrangements.

The Family Attendant Care section on the reverse side of the expense claim must be completed whenever family care or meals for dependent children are claimed.

Child's Name	Age	Medical Problems Allergies, Special Care Needed	Health Card #
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

When will childcare be required?

Friday November 5, 2010 Saturday, November 6, 2010 Sunday, November 7, 2010

Name of Parent (print) _____ Signature of Parent _____

Hm Address _____
(Street) (Apt) (City) (Postal Code)

Phone #: (Res) _____ (Bus) _____

Local # _____ Union# _____

NOTE: According to OPSEU policy:

- Members who bring children to union events will be entitled to single accommodation and meal expenses.
- The meal allowance for children under 13 years of age is 50 percent of OPSEU's standard meal allowance.
- If a spouse accompanies the member and the child(ren) to an OPSEU function, the member should bear the cost of the private room and no expenses (travel or meals) will be paid for the child(ren) or the spouse.
- Claims must be signed by the service provider and may be verified by Head Office before payment is made.
- All children (16 years or younger), accompanying delegates must be pre-registered and signed in at the day care centre. If they are not signed in, single accommodation and meals will not be honoured.

PARENT AGREEMENT

The following are policies which have been set out by OPSEU Childcare Services and the Day Nurseries Act. All parents registering their children during the 2010 OPS Conference & Divisional Meetings must be prepared to follow these policies accordingly.

1. If your child becomes ill, we will ask you to have him/her picked up as soon as possible. As a health precaution your child can be readmitted to our care only after he/she has been free of fever for 24 hours.
2. Only prescription medication in their original containers stating your child's name, date of issue, doctor's name, dosage, pharmacy and storage information will be administered. A daily medicine chart must be filled out before this can be done.
3. Each child has to be checked in and out daily. This is a safety requirement.
4. No one other than the parents and those listed on the registration form will be permitted to pick up a child from our services.
5. Any necessary equipment that is needed for your child's stay e.g. bottles, formula, diapers, baby food, strollers, baby seats for feeding, favourite sleep toys, swim suits (school age), will be brought with the child.
6. Any programming and planning of the daily schedule, with the exception of special needs, is left solely up to the Childcare Workers.
7. The Child Care Service Centre opens at 7:00 pm on Friday November 5th and closes at 10:00 pm. It opens at 8:30 a.m. and closes at 11:00 p.m. on Saturday, November 6th, 2010 and opens again at 8:30 am on November 7th, 2008 and closes at 1:30 pm directly after the educationals are complete.



PARENTAL CHILDCARE AGREEMENT

I agree to cooperate with the general policies set out by the OPSEU Childcare Services.

All Children (regardless of their age), accompanying delegates must be registered. If they are not registered, single accommodation and meals will not be honoured.

Name of Child

Date of Birth

Name of Child

Date of Birth

Name of Child

Date of Birth

Name of Parent (please print)

Signature of Parent

Please return to HEAD OFFICE to **Cynthia Forsyth** with your credentials by **October 8, 2010** or FAX to (416) 448-7462.

If you have any questions or concerns, please call **Cynthia Forsyth**, (1-800-268-7376) ext. 8762.



OPSEU PERMISSION FORM

SWIMMING

I _____ give my permission for _____
(Parent's name) (Child's name)

to take part in any swimming activities during the November 5-7 OPS Conference and Divisional at the Sheraton Hotel pool that is supervised by the OPSEU Childcare Providers. My child is six years of age or over.

Parent signature: _____ Date: _____



WALKS

I _____ give my permission for _____
(Parent's name) (Child's name)

to take part in all walks, or activities that are outside of the Sheraton Hotel during the November 5-7 OPS Conference and Divisional by the OPSEU Childcare Providers.

Parent signature: _____ Date: _____

