



Date: February 1, 2010

TO: ALL PRESIDENTS IN REGION THREE OR THEIR DESIGNATE; UNIT STEWARDS IN COMPOSITE LOCALS; PHRC DELEGATE; PWC DELEGATE; PYWC DELEGATE; PRESIDENTS OF AREA COUNCILS OR THEIR DESIGNATE.

Dear Brother/Sister:

**RE: MAY 1 & 2, 2010 EDUCATIONAL
DELTA GRANDVIEW RESORT, HUNTSVILLE**

We have enclosed a call for the Region 3 educational to be held on May 1 & 2, 2010 at the Delta Grandview Resort, 939 Highway 60, Huntsville (phone 705-789-4417).

You will find the following in this package:

1. **Attendance & Advance Form** (to be forwarded to your Local President for prioritization.) Accommodations must be booked and paid for by yourself. *Extra or incidental charges are to be paid by the member as well.*
2. **Application for Regional Education, 2010** (to be forwarded along with your Attendance & Advance form).
3. **Child Care.** If numbers are sufficient Child Care will be arranged; however, *Children should be supervised by their parent. Complete the "Registration Sheet for Child Care" only if child care is required at the Resort.*
4. **Personal Assistance / Needs form** – if required please fill out and return.
5. Description of Courses to be offered.
6. Upcoming 2010 Educationals
7. Information Sheet – outlines certain educational policies.
8. O.P.S.E.U. Harassment / Discrimination Policy / Scents / Nut-Free / Smoking
9. Map

**Application to be sent to: O.P.S.E.U.
1789 Stenson Blvd., Suite 4
Peterborough K9K 2H4
or Fax: (705) 741-5362**

DEADLINE FOR APPLICATION to reach the **Peterborough Regional Office is
SUNDAY, MARCH 7, 2010.**

The negotiated weekend package room rate will be **\$149.00 (plus all applicable taxes) per single room booked per person per night (which includes dinner Friday night, breakfast, lunch and dinner on Saturday and breakfast and lunch only on Sunday)**. Should you twin-share your room with another member (or spouse), the room rate will only be \$79.00 per person per night.

Spouses and children must pay for your meals upon exiting the dining room. *Children 18 years of age and under when sharing accommodation are complimentary. Children 6 and under when dining with adult are complimentary, 7-12 are half price and over 13 full price.*

Expenses for dependent care will be paid or provided in accordance with OPSEU's policies.

Lost wages will be reimbursed for shift workers only in accordance with current OPSEU policy. Documentation must be submitted with your claim.

Own time is not paid for a weekend education.

Time off arrangements are to be made by the member. No time off arrangements are made for educational seminars.

Check-in time: after 4 p.m. on Friday **Checkout time:** by 11 a.m. on Sunday.

Should you require additional information, please call your Regional Office.

In solidarity,

Twila Marston
Sector Representative
Peterborough Regional Office

cc. Region 3 Executive Board Members
Oshawa and Orillia Regional Offices
Steve Nield, A/Supervisor, Local Services
Education/Campaigns Department
Accounting Department

P.S. You will receive a confirmation letter if selected.

**ATTENDANCE & ADVANCE FORM
REGION 3 EDUCATIONAL
May 1 & 2, 2010**

PERSONAL INFORMATION	LOCAL: _____	UNION # _____	
	Name:	_____	
		Last	First
	Home Address:	_____	
		Street	City Postal Code
	Phone Numbers:	_____	
	Home	Business	
E-Mail:	_____		
	Home Email	Work Email	

COURSE SELECTION Please mark 1 st , 2 nd and 3 rd choices	BULLYING AND HARASSMENT		WOMEN & UNION'S: STRENGTHENING LEADERSHIP	
	HUMAN RIGHTS AND GLOBAL SOLIDARITY			

ACCOMMODATION **DELTA GRANDVIEW RESORT**
939 Highway 60, Huntsville
Tel: 1-705-789-4417 Fax: 705-789-2611 to Katie Lister (klist@delthatel.com)
Book your own room before April 1, 2010

You are responsible for contacting the Delta to book your accommodation. As per OPSEU Policy, members will be reimbursed for the cost of twin-shared occupancy only. Members who bring children to Union events will be entitled to single accommodation and meal expenses. Members will be responsible for payment of hotel room upon check-out.

Single: \$149.00 per person per day Double: \$79.00 per person per day
(Taxes not included)

LOST WAGES Lost wages will be considered according to the Education Policy.
Will you be applying for lost wages: Yes No
If yes, indicate:
Number of hours: _____ Hourly rate: _____ Total wages being claimed: _____

NO LOST WAGES WILL BE PAID UNLESS REQUESTED ON THIS FORM

ADVANCE **Yes** **No**

Amount \$ _____ Sent to: Home Meeting Regional Office

DINNER Will you be there for dinner on Friday evening (served between 5:30 p.m. to 8:30 p.m.)?
Yes **No**

SPECIAL NEEDS **Yes** **No** **Please complete Personal Assistance Form attached**

LOCAL AUTHORIZATION:	PRIORITY RANKING # <input type="checkbox"/>
Name: _____	Local: _____
President or Designee: _____	Signature: _____

***** NOTE: APPLICATIONS WILL NOT BE PROCESSED WITHOUT THE REQUIRED LOCAL PRESIDENT'S AUTHORIZATION!!! *****

**** IMPORTANT: Deadline for Application to reach the Peterborough Regional Office (FAX 705-741-5362) is SUNDAY, MARCH 7, 2010**

MANDATORY: YOU MUST FORWARD TO YOUR LOCAL PRESIDENT ALONG WITH ALL NECESSARY COMPLETED FORMS, SO THAT YOUR LOCAL CAN PRIORITIZE YOUR APPLICATION.

APPLICATION FOR REGIONAL EDUCATIONAL, 2010

NAME : _____ LOCAL: _____

- 1) Office presently held in your Local:

- 2) Office(s) previously held in your Local:

- 3) Union activities to date: campaigns, committees, handling grievances, health & safety, relevant activity.

- 4) What do you plan to do with the skills you will acquire in this course?

- 5) OPSEU is committed to achieving equitable participation of designated group members in its education programs. Your indication of your designated group status on this form will assist us in assessing our progress in reaching this goal.

Aboriginal	yes []	no []
Racial minority	yes []	no []
Woman	yes []	no []
Person with disability	yes []	no []
Francophone	yes []	no []
This section does not apply	[]	

ONLY COMPLETE IF YOU BRING YOUR CHILD(REN) TO THE EDUCATIONAL AND REQUIRE CHILD CARE AT THE RESORT.

NOTE: IF SPOUSE ATTENDS, CHILD CARE WILL NOT BE PROVIDED

REGISTRATION SHEET FOR CHILD CARE

This form **MUST BE** completed and returned if requesting Child Care at the resort.

CHILD(REN)'S NAME

AGE

If your child will be at the **Grandview Resort**, does s/he have allergies, medical or special care needs?
If yes, please specify:

******* HAVE YOUR CHILD BRING A FAVOURITE TOY AND BATHING SUIT*******

Childcare will be available during the hours the school is in progress.

Signature of parent: _____

Name of parent (print) _____

Address: _____

Phone: (Home) _____ (Business) _____

Please return this form with your application to be received by **Sunday, March 7, 2010** to the Peterborough Regional Office (FAX 705-741-5362).

PERSONAL ASSISTANCE/NEEDS FORM

NAME: _____ LOCAL: _____

PHONE NUMBER: _____

SPECIAL NEEDS

Please check any of the following which affect you:

Special Diet: _____

Blind or Visually Impaired: _____

Deaf: _____ or Hearing Impaired: _____

Wheelchair: _____ Crutches: _____

Other: (please specify) _____

1. I require the following considerations regarding my health/and or diet:

2. Any additional requests:

COURSE DESCRIPTIONS FOR MAY 1/2, 2010

SPEAK UP AND ORGANIZE: CHALLENGING BULLYING AND PSYCHOLOGICAL HARASSMENT IN THE WORKPLACE

Is bullying and psychological harassment an issue in your workplace: This course will help you recognize the signs of bullying and a toxic workplace. We'll look at case law and other tools helpful in understanding the impact of workplace bullying. And we'll strengthen individual and collective capacity to respond to co-workers, and pressure employers to tackle this issue.

WOMEN AND UNIONS: STRENGTHENING LEADERSHIP

This course offers seasoned women activists a chance to analyze the advances and barriers to diverse women's leadership in the union. Through case studies of common problems women face in the workplace and union, the course explores issues of power, privilege, equity and effective action. It offers the chance to develop practical strategies for strengthening diverse women's leadership and building an inclusive union. It will also focus on ways to strengthen women's committees and gatherings in our locals and regions.

HUMAN RIGHTS, UNION RIGHTS AND GLOBAL SOLIDARITY

This course is for OPSEU members who want to understand how global economics are affecting our workplaces and what activists worldwide are doing about it. The course analyses how global forms of privilege and oppression operate in our workplaces and exposes the privatization of public jobs, services and resources in Ontario and globally.



2010 UPCOMING EDUCATIONALS

All to be held at the Delta Grandview Resort in Huntsville






May 1/2

-  Bullying and Harassment
-  Women & Union's: Strengthening Leadership
-  Human Rights and Global Solidarity

September 25/26

-  Stewardship 1 (please bring your Collective Agreement with you)
-  Stewardship 2 (please bring your Collective Agreement with you)

November 27/28

-  Health & Safety 2
-  WSIB 2
-  Greening OPSEU
-  LEC (new course)
-  Advanced Grievance Handling (please bring your Collective Agreement with you)

IMPORTANT NOTE ON PREREQUISITES:

You must have Part 1 of the course before you take Part 2 (i.e. Health & Safety 1 must be taken before taking Health & Safety 2)

INFORMATION SHEET

APPLICATIONS

- ❑ Application forms must be signed by the Local President, and received by the **Peterborough Regional Office** no later than **SUNDAY, MARCH 7, 2010.**

CANCELLATIONS

- ❑ A member cancelling participation must notify the Local President **AND** the PETERBOROUGH REGIONAL OFFICE as soon as possible so that another member may be placed into their spot. If you have booked a room at the Delta Grandview, and you are cancelling, do not forget to cancel your room!!
- ❑ Failure to cancel, the Resort's assessed penalty will be two days accommodation and the participant will be responsible for the total payment (i.e. \$158.00 twin shared cost or \$298.00 single total for two days), plus a **further \$50.00 penalty will be deducted from the Local's next rebate.** Extenuating circumstances will be considered. (quantum of penalty under review).

ALLOWANCE/REIMBURSEMENT

- ❑ Members will be reimbursed for Child Care at \$6.00 an hour for a maximum of 12 hours, and \$40.00 overnight, to a maximum of \$112.00 per 24 hour period, and must be signed by care provider(s).
- ❑ Childcare claims will be honoured for children up to and including age 16, for whom the member is guardian.
- ❑ Care may be provided by friends/family, professional or commercial services, or any other arrangement satisfactory to the member making the claim. Claims may be verified and must be signed by the service provider.

ELDER/DEPENDANT CARE

- ❑ Members who have responsibility for elderly/dependant persons living with them as part of their family may claim for their care.
- ❑ Members will be reimbursed for family/attendant care at \$6.00 an hour for a maximum of 12 hours, and \$40.00 overnight, to a maximum of \$112.00 a day.
- ❑ This policy covers the expenses for persons over the age of 16, permanently residing with, and under the care of a member, who are differently-abled and/or aged.

Statement of Respect to be Read out at All OPSEU Events

Whenever OPSEU members gather, we welcome all peoples of the world. We will not accept any unwelcoming words, actions or behaviours against our sisters and brothers.

We accord respect to all persons, regardless of political affiliation, including people of colour, women, men, First Nations men and women, Métis or other Aboriginal peoples, members of ethno-racial groups, people with disabilities, gays, lesbians, bisexual, trans-gendered/transsexual peoples, francophones and all persons whose first language is not English.

In our diversity we will build solidarity as union sisters and brothers.

If you believe that you are being harassed or discriminated against, inform the Facilitator or Instructor for immediate assistance.



We also remind you of our policies that designate all OPSEU events as
Scent free – Nut free – Smoke free

We ask all participants to turn off cell phones, smoke outside and refrain from the use of perfumes and colognes or nuts.



Map to



DELTA

GRANDVIEW RESORT

Resort Reservations

1-877-472-6388

www.deltahotels.com

