



Joint Central Committee on Health and Safety

October 1, 2008
OHA Offices, 200 Front Street West, Toronto
10:00am-2:00pm

MINUTES

Present: Brendan Kilcline, Chair
Lisa McCaskell
Joan Murray
Tom LeBlanc
Brenda Rantz
Tim Savage
Molly Rotering

#	AGENDA ITEM	ACTION ITEM
1.	Call to order: The meeting was called to order at 10:05am.	
2.	Approval of Minutes for May 21, 2007 Minutes of the JCCHS of May 21, 2008 meeting were approved as presented.	Approved
3.	Introduction of New JCCHS Member/Brief History of JCCHS Tom LeBlanc and Brenda Rantz were introduced as new members of the committee. B. Rantz is Vice-President of Corporate and Labor Relations at South Bruce Grey Health Centre. T. LeBlanc is the Safety Consultant from Thunder Bay Regional Health Sciences Centre.	
4.	Review of Agenda <u>Synopsis of JCCHS meeting for HSAC and the Health & Safety Bulletin</u> <i>B. Kilcline will send a synopsis of the two most recent meetings to T. Savage which will be included in the next Health & Safety Bulletin and be used to provide an update at the next HSAC meeting.</i> <u>Safety Group Update</u> T. Savage reported that the most recent Safety Group meeting took place on September 29 at the Chesley site of the South Bruce Grey Health Center. For 2009, the WSIB is creating a “graduate” level of Safety Group members who are beyond their fifth year. These workplaces will follow a different program and will be eligible for a rebate. The OHA is suggesting that there also be a “participant” level of membership in the Safety Group so that hospitals are able to take advantage of the	B. Kilcline

	<p>information and networking that comes out of the Safety Group meetings but will not be eligible for the rebate. Also in 2009, the process for spot-checking Safety Group member progress is changing to a more rigorous audit that resembles a “mini-Workwell”.</p> <p>At the recent Safety Group meeting there was also a presentation on communications during a crisis as well as a presentation on the MOL Consultation on Workplace Violence. Group members provided feedback to each other and the OHA on the MOL Consultation Paper.</p> <p><u>Accreditation Update</u> There was also an update on progress with the WSIB health and safety accreditation project, which is not yet launched. The OHA has applied to the WSIB to become an “accreditation partner” which would allow members to hire OHA staff as a third-party accreditor.</p>	
<p>5.</p>	<p>Business Arising <u>Request to the WSIB for Statistics</u> The committee’s letter to the WSIB Chief Prevention Officer was successful in getting the information required. L. McCaskell took the committee members through a review of the WSIB statistics. There is some concern about how the incident costs were calculated since they appear to be inconsistent with what the Committee knows about salary rates and days lost. There was discussion as to how the Committee can best use the data. <i>L. McCaskell will forward to T. Savage the list of NOCs which are of interest to our committee as well as contact the WSIB for an explanation of how the Incident costs were calculated. The committee will review the information and it will be brought forward to the next JCCHS meeting.</i></p> <p><u>Emergency Planning/H&S Issues</u> B. Kilcline brought forward central collective agreement Article 30, which requires the parties to develop and implement a consultation process to prepare for future emergency situations. There was discussion as to whether or not this issue requires a bulletin or any other further action. No decision was reached.</p> <p><u>Proposed Workplace Violence Project/Comparisons with Sonography Project</u> L. McCaskell reviewed the plan for the Workplace Violence Project, as it has been discussed so far. Part One of the project would consist of a workplace survey and Part Two would consist of a number of workplace assessments to establish the risk of violence and develop recommendations to reduce the risk.</p> <p><u>Leslie Piekarz: Occupational Health Clinics for Ontario Workers (OHCOW)</u> The OHCOW representative will not be attending as the organization felt that they did not have the resources to assist with the Workplace Violence Project.</p>	<p>L. McCaskell Bring Forward</p>

	<p><u>Patti Boucher: OSACH</u> This project is outside of the normal scope of OSACH work but they are interested nonetheless. A potential complication is that the WSIB has recently proposed to reduce the number of safety organizations from fourteen to four which may limit OSACH's resources/capacity.</p> <p>P. Boucher confirmed that OSACH would have the capacity to take on this project in the new year and that the work would be free of charge. P. Boucher presented the OSACH approach to workplace violence. She stressed that OSACH activities and programs are evidence-based. P. Boucher advised that the JCCHS would need to agree with the OSACH assessment process in order for OSACH to participate in the project.</p> <p>After discussion, it was agreed that sites for the assessments would be three departments at Mount Sinai and two at Baycrest. North Bay General Hospital was also considered but that possibility will be reviewed due to new information. L. McCaskell will look for another possible site. It was suggested that an OR be included in at least one of the departmental assessments.</p> <p><u>Review of Draft Workplace Violence Survey</u> L. McCaskell reviewed the draft questions for the survey as well as the thinking around the draft questions. There was comment that the questions do not capture the trend towards individual workplace safety policies.</p> <p>The Committee discussed who should complete the surveys. Possibilities include: JHSC co-chairs; all JHSC members; or the OPSEU rep on each JHSC. This was not resolved.</p> <p>There was suggestion to send the survey out to all OHA member hospitals for their JHSC to complete. It would likely come out under the JCCHS/OHA letterhead. <i>This committee's members will pilot the draft questions with their JHSC and return with feedback to the December JCCHS meeting.</i></p> <p><i>L. McCaskell will come back to this committee at the December meeting with a Workplace Violence definition for discussion.</i></p> <p>The timeline to send out the survey was January 2009.</p>	<p>Committee Members</p> <p>L. McCaskell</p>
<p>6.</p>	<p>New Business <u>HealthAchieve: Invitation to OPSEU JCCHS Members</u> <i>M. Rotering to follow up.</i></p> <p><u>Pharmacy/Lab Safety: Handling Cytotoxic Drugs and Biological Safety Cabinets</u> L. McCaskell distributed a copy of Substance Specific Requirements for Cytotoxic Drugs from British Columbia. There is no specific requirement in Ontario when preparing cytotoxic drugs in a Biological</p>	<p>M. Rotering</p>

	<p>Safety Cabinet to exhaust the BSC to the outside. Venting to the outside limits potentially dangerous inhalation risks as well as reducing heat in the room. <i>It was agreed that an article about this issue should be included in the next Health & Safety Bulletin. B. Kilcline will write the article and submit it to T. Savage for publication in the early December issue.</i></p> <p><u>Occupational Exposure Limits: Latest Provincial Review and Proposed Changes to Limits</u></p> <p>T. Savage is preparing a response from the OHA to the Ministry of Labour on the latest proposed changes.</p>	<p>B. Kilcline</p>
<p>7.</p>	<p>Next Meeting Date: The next JCCHS meeting will take place on Wednesday, December 10, 2008 from 10:00am – 1:00pm at the OPSEU offices.</p>	
<p>6.</p>	<p>Adjournment The meeting was adjourned at 2:26pm.</p>	