

JOINT CENTRAL COMMITTEE ON HEALTH AND SAFETY
December 13, 2006
10:00am-12:30pm
OHA – Heritage Room
Minutes

Present: Chair - Terry McMahon
 OPSEU – Lisa McCaskell, Brendan Kilcline, Joan Murray
 OHA – Steve Shemluck, John Pellegrino, Terry McMahon, Joanne Philipose,
 Terry Siriska, Kimberly Burrows, Caroline Van Kessel, K.Sequeira

#	AGENDA ITEM	ACTION ITEM
1.	<p>Call to order: Meeting Called to Order by Terry McMahon at 10:06 am. K. Burrows was introduced to the committee members as the OHMS team administrative assistant.</p>	
2.	<p>Approval of Minutes for September 13, 2006</p> <ul style="list-style-type: none"> • Page 2 – 2nd bullet under Pandemic Planning (1st line) add the word <i>to</i> • Page 2 – 4th bullet under Safety Group Update (last line) change the word form to from <p>The minutes were approved by all members.</p>	<p>J. Philipose J. Philipose</p>
3.	<p><u>Business Arising:</u></p> <p>Sonographer Project Update/Review</p> <ul style="list-style-type: none"> • L. McCaskell advised the committee that one report from this project is outstanding. This is expected to be received by December 15. L. McCaskell will forward this to the members. • The committee discussed what the next steps should be – once all of the reports are in. The recommendations contained in the reports should be transferable and made available to all hospitals. • S. Shemluck raised a possible concern regarding confidentiality. The committee decided that once the identifiers are removed from the reports this will not be an issues. The reports submitted as a result of this project belong to the committee. • The committee discussed the possibility of the entire reports being made available on the web. An executive summary of the key findings and recommendations could also be written and made available. A suggestion was made to have these findings and recommendations presented to the Safety Group in one of the 2007 meetings. • The committee decided that the next meeting will include a working session to highlight the key points from the reports. All members to review the reports prior to the next meeting. • T. McMahon will follow up with the participating organizations to determine if the recommendations from the reports are being implemented. • C. Van Kessel to inform the participating organizations that the reports may be posted for others to refer to – minus any identifiers. 	<p>All Members T. McMahon C. Van Kessel</p>

	<p>Draft Joint Communication on Employer’s Reporting Obligations</p> <ul style="list-style-type: none"> • L. McCaskell informed the committee that 11 A surveys and 1 B survey have been returned to date. A reminder will be sent out in the first or second week of January 2007. • S. Shemluck advised the committee that the OHA is not able to provide a concrete number in terms of how many people received the survey. This is due to the way the OHA's email distribution lists are set up. All hospitals with an OPSEU bargaining team were sent the survey from the OHA – this was sent to Chief Human Resources Officers and to the Occupational Health and Safety departments. • The OHA and OPSEU will need to work very closely together in the process as surveys are being sent back – as the same survey may be sent to both the OHA and OPSEU. It was suggested that a spreadsheet be created and updated for each survey that is sent to the OHA. This document would then be forwarded to L. McCaskell. <p>Pandemic Influenza Planning Update</p> <p>K. Sequeira works in the Patient Safety department of the OHA. K. Sequeira provided an update on Pandemic Influenza Planning. The following points were discussed:</p> <ul style="list-style-type: none"> • The OHPIP training working group met on October 11. • The current focus of this working group is developing draft training modules. These modules will be centered on the key areas and specific questions are to be answered. The existing modules that are in place are to be built upon. • The Change Foundation is working on a survey that will be sent to the emergency contact person at each hospital – realizing that the input from others in the organization may be required as well. The survey tool is in draft form. K. Sequeira to confirm that the survey includes an occupational health component. Although the committee members may not be able to provide input to this survey – K. Sequeira to forward the tool (when available) to the committee members for their review and information. <p>K. Sequeira also provided an update and overview on CBRN training. Future sessions will include and involve the regions as well as the LHINs. This standardized training has been linked with public health, fire, and EMS. This is expected to go forward after March 2007. The training material will be posted on the OHA website.</p> <p>Safety Group Update</p> <p>T. Siriska provided an update on the Safety Group – which included the following items:</p> <ul style="list-style-type: none"> • The Call for Participation was sent out to all hospitals on November 15. These are to be returned by December 15. • The Safety Group program has been reviewed by the WSIB. Changes have been made to the formula used to calculate the rebates. The rebate cap has been removed. • Participants will be encouraged to share policies and other useful information as well as networking. The information sharing program will be made available through the OHA Website. The Safety Group section of the website is to be enhanced to allow for this. <p>Health and Safety Advisory Committee Update</p>	<p>C. Van Kessel</p> <p>K. Sequeira</p>
--	-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-----------------------------------------

	<p>The Health and Safety Advisory Committee did not meet in December as planned – update not available at this time. It was noted that J. Pellegrino is a member on both the HSAC and JCCHS committee.</p> <p>JHSC Survey by CREOD</p> <p>The survey was sent out in September. This item is to be added to the agenda for the next meeting.</p> <p><u>New Business:</u></p> <ul style="list-style-type: none"> • Request to WSIB for updated reports L. McCaskell reminded the committee about the reports received from the WSIB in the past. The contact person for this type of report at the WSIB is Michael Swartz. He provided L. McCaskell a report with the numbers of accidents and illnesses etc. L. McCaskell suggested to the committee that a new report be requested – with current and updated data. T. Siriska offered to contact the WSIB to request this report. L. McCaskell to provide T.Siriska the data / type of questions that were provided / answered on the original report. T.Siriska and L.McCaskell decided to approach OSACH regarding this information first – as OSACH may be able to provide a report to the committee that includes an overview of Rate Group 853. • Request to Employer for update on introduction of SEMDs L. McCaskell advised the committee that the difficult aspect of the transition to SEMDs appears to be training. The old products are still available at this time – once the manufacturers have depleted their existing stock – this will not be the case. L.McCaskell also advised that it appears needles are still being left on trays and that the Sharps containers are not emptied on a regular basis. T. Siriska mentioned that this is the common element for the 2007 OHA Safety Group. It was suggested that the OHA prepare statistics and reports on SEMDs– gathering data from the 2007 Safety Group participants throughout the year. • S. Shemluck’s changing role S. Shemluck introduced Caroline Van Kessel to the committee members as the new representative from the OHA HERS department. 	<p>T.Siriska L.McCaskell</p> <p>T. Siriska</p>
4.	<p>Meeting dates for 2007:</p> <ul style="list-style-type: none"> • Wednesday February 28, 2007 at the OPSEU offices 10:00 am – 12:30 pm • Wednesday May 23, 2007 at the OHA – Heritage Room 10:00 am – 12:30 pm • Wednesday September 19, 2007 at the OPSEU offices 10:00 am – 12:30 pm • Wednesday December 12, 2007 at the OHA – Heritage Room 10:00 am – 12:30 pm 	
5.	<p>Adjournment Meeting was adjourned at 12:06 PM</p>	