

Delegate Entitlement Guidelines

Delegate entitlement is determined by bargaining unit configuration, not by Local. A bargaining unit is a group of employees covered by a single collective agreement. Each BPS Bargaining Unit is entitled to send at least one delegate.

Because delegate entitlement is based on the bargaining unit, please remember that:

- If there is more than one BPS Unit/Employer in the same Local, each Unit is entitled to a delegate from that Unit.
- Where there is more than 1 Local representing members employed by the same employer, each Local is entitled to a delegate from that Local.
- Members of the Sector Executive are automatic delegates in their own right and are extra to their Unit's entitlement.
- Only BPS bargaining units are eligible to send delegates, (i.e. not CAAT or OPS Units).
- Only BPS members are eligible to be delegates, (i.e. not CAAT or OPS members).
- Alternates are welcome, but space is limited, so delegates will be accommodated first. Alternates will be placed on a first registered, first served basis as space allows. **The Local must pay all expenses of Alternates.** (*Head Office will only pay the expenses of an Alternate if the Alternate is attending the Conference in place of the Delegate.*)

The Delegate entitlement for the following sectors is based on Convention formula by bargaining unit:

Sector 2 - Developmental Services	Sector 10 - Hospital Professionals Division
Sector 3 - Boards of Education	Sector 11 - Health Care Support
Sector 5 - Children & Family Services/Childcare	Sector 12 - Legal Services
Sector 6 - Culture	Sector 14 - Private Contractors
Sector 7 - Corrections	Sector 17 - Community Health Care Professionals
Sector 9 - Universities	Sector 18 - Mental Health Division
Sector 19 - CBS & Diagnostics	Sector 26 - LBED
Sector 20 - General (ODHIC, Casinos, Racetracks, Teranet, U of T Campus Police, TCHC, AGCO, OPT, Teacher's Pension Plan, Simcoe County Housing, WSIAT, OPB, NDP, Ont. Swine, Beef Improvement, Ambassador Duty Free)	

Convention Formula:

Up to 150 members = 1 delegate	1,101 to 1,500 members = 6 delegates
151 to 300 members = 2 delegates	1,501 to 1,900 members = 7 delegates
301 to 500 members = 3 delegates	1,901 to 2,300 members = 8 delegates
501 to 800 members = 4 delegates	2,301 or more members = 9 delegates
801 to 1,100 members = 5 delegates	

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Delegate Entitlement Guidelines (continued)

The following Divisions/Sectors have by-laws which provide them with a **different delegate entitlement**:

Sector 1 – **Ambulance**

- Each BPS unit is entitled to delegates as per the Convention formula for both the Conference and the Divisional Meeting.
- Each OPS Dispatch Service is entitled to delegates as per the Convention formula **but only to the Divisional Meeting**.

Sector 4 - **CAS**

(Up to 200 members - 2 delegates; over 200 members - 3 delegates)

Sector 8 - **Long Term Care**

(Up to 100 members – 2 delegates; over 100 members – 3 delegates)

Sector 13 – **Municipalities**

(Up to 75 members - 2 delegates; over 75 members - 3 delegates)

Sector 15 - **Child Treatment Centres**

(Up to 75 members - 2 delegates; over 75 members - 3 delegates)

Sector 16 - **MPAC**

(Each Local with MPAC is entitled to 1 delegate for 1 to 50 MPAC members, 51 to 98 MPAC members - 2 delegates; 99 and over MPAC members – 3 delegates)

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