

**MINISTRY OF COMMUNITY SAFETY AND CORRECTIONAL SERVICES
MINISTRY OF CHILDREN AND YOUTH SERVICES**

**CROSS-MINISTRY LATERAL TRANSFER AGREEMENT
QUESTIONS AND ANSWERS**

1. Why has the cross-ministry lateral transfer agreement changed?

The original cross-ministry lateral transfer agreement(s) were put in place to assist employees during the disentanglement of youth justice services from the Ministry of Community Safety and Correctional Services institutions and probation and parole offices.

With the exception of the four (4) co-located sites (Hamilton Wentworth Detention Centre, Ottawa Carleton Detention Centre, Kenora Jail and Thunder Bay Correctional Centre) the disentanglement of youth justice services from MCSCS has occurred. The employer is now proceeding with the final phase of disentanglement of these sites.

Employees at these co-located sites may be impacted by the final phase of the disentanglement.

Employees at Sprucedale Youth Centre and Brookside Youth Centre may be impacted by the commissioning of the Roy McMurtry Youth Centre.

2. Why doesn't the cross-ministry lateral transfer agreement include all youth centres, adult institutions and probation, probation and parole offices?

The disentanglement of Probation and Parole offices is complete and with the exception of the institutions and youth centres covered under the agreement, there is no other disentanglement impact.

3. What is the process for applying for a cross-ministry lateral transfer?

The process has not changed. An application should be completed and submitted to the Workforce Adjustment Analyst, MCSCS. As vacancies become available, the hiring manager determines whether

or not to access the lateral transfer list. Lateral transfers will be based on Article 6.6.1 of the OPSEU Collective Agreement.

4. Why do the agreements only go to December 31, 2008?

MCSCS and MCYS are hopeful that the disentanglement of the co-located sites will be completed. As well, the Roy McMurtry Youth Centre commissioning will be underway.

The parties have agreed that prior to the expiry of the agreement, they will meet to determine whether they wish to renew or revise the agreement, with or without modifications.

5. I had applied for a cross-ministry lateral transfer prior to December 31, 2007. In accordance with the new cross-ministry lateral transfer agreement, I am no longer eligible to cross-ministry laterally transfer. What happens to my application?

Applications submitted prior to December 31, 2007 will be honoured until the request expires. When the request expires you will not be eligible to renew the request.

Example: Employee A is no longer eligible for a cross-ministry agreement. However, in accordance with the cross-ministry agreement (which ended December 31, 2007), had applied for a cross-ministry lateral transfer on September 10, 2007 and was therefore on the lateral transfer list prior to the expiry on December 31, 2007

In this situation, Employee A will remain on the lateral transfer list until September 9, 2008. At that time, Employee A will be removed from the lateral transfer list and will not be eligible to re-apply for a cross ministry lateral transfer.

6. I am a Correctional Officer at Hamilton-Wentworth Detention Centre. I do not work in the Youth Unit. Am I eligible to apply for a lateral transfer to the Roy McMurtry Youth Centre.

If you are working at a co-located site, you would therefore be eligible to apply for a lateral transfer to a youth centre.

7. I am a Correctional Officer at Thunder Bay Correctional Centre. I am not YO trained. Will I have the opportunity to apply to laterally transfer to a stand-alone youth facility?

If you are at a co-located site, you would therefore be eligible to apply to be laterally transferred to a youth facility.

- 8. If I am not YO trained, who will be responsible to pay for my training?**

The receiving Ministry agrees to provide mandatory training for employees transferred under this agreement.

- 9. Is this agreement applicable to only Correctional Officers/Youth Services Officers?**

All employees at the sites identified in the agreement are eligible to apply for cross-ministry lateral transfers.

- 10. I currently work at Bluewater Youth Centre. Does this mean I cannot apply to laterally transfer to Brookside Youth Centre?**

Lateral transfers within MCYS will be in accordance with Article 6.6.1 of the OPSEU Collective Agreement. Therefore, you would be eligible to laterally transfer within MCYS.

- 11. I currently work at the Toronto Jail. Does this mean I cannot apply to laterally transfer to the Sudbury Jail?**

Lateral transfers within MCSCS will be in accordance with Article 6.6.1 of the OPSEU Collective Agreement. Therefore you would be eligible to laterally transfer within MCSCS.